



Ms Jane MacLeod
Post Office Ltd
148 Old Street
LONDON
EC1V 9QH

Your ref:
Our ref: 00395/2015

Monday 23rd March
2015

Dear Ms MacLeod

Mrs Alison Henderson [GRO]

Requirement to Produce Materials

The above person has made an application for a review of her case. Mrs Henderson was convicted of false accounting at Norwich Crown Court on 15/12/2010. The Commission requires you to identify all material relating to the conviction of Mrs Henderson, including but not limited to:

- audit files;
- investigation files;
- prosecution files;
- internal reviews;
- external reviews

relating to this case and to produce them.

I have enclosed a formal notice, issued under section 17 of the Criminal Appeal Act 1995, which requires you to do this. Please send all the documents and other materials relating to this case together with the attached receipt within 28 days.

We realise that this may cause you some inconvenience and are grateful for your co-operation, however you are under a legal obligation to comply with this notice. If for any reason you are unable to do so, please contact us immediately.

Yours sincerely

5, St Philip's Place, Birmingham B3 2PW [GRO]

[GRO]



M Pickering (Miss)
Casework Administrator



CCRC Ref: 00395/2015

Name of Public Body: Post Office Ltd

Applicant's name: Alison Henderson

I confirm that:

- all documents and other materials are enclosed.

The appropriate contact person regarding this material is:

Contact Name:

Contact No.

Signed

Print Name

Date

Please return this form to:

Miss M Pickering, Casework Administrator

Criminal Cases Review Commission, 5 St Philip's Place, Birmingham, B3 2PW.

5 St Philip's Place, Birmingham B3 2PW, GRO
GRO

CCRC

Criminal • Cases • Review • Commission

Legal requirement to produce material for the Criminal Cases Review Commission

To: Chief Executive
Post Office Ltd

The Commission believes that you are the "appropriate person" for the purposes of section 17 Criminal Appeal Act 1995 who has possession or control of documents or other materials which may assist the Commission in the exercise of its functions.

This notice now imposes a requirement upon you in respect of the following:

All material relating to the conviction of X, including but not limited to:

- audit files;
- investigation files;
- prosecution files;
- internal reviews;
- external reviews

relating to the conviction of Mrs Alison Henderson (date of birth
GRO Mrs Henderson was convicted of false accounting at Norwich
Crown Court on 15/12/2010.

The Commission makes a direction under section 17(2) Criminal Appeal Act 1995 that the documents and/or other materials must not be destroyed, damaged or altered. This direction takes priority over any weeding/destruction policies until this direction is withdrawn by the Commission.

You now have a statutory duty to send all documents and other materials specified above.

Your duty to comply with this requirement is not affected by any obligation of secrecy or other limitation on disclosure (including any such obligation or limitation imposed by or by virtue of an enactment) which would otherwise prevent the production of the document or other material to the Commission or the giving of access to it to the Commission. You may however notify us, in accordance with section 25 of the Criminal Appeal Act, that information contained in the material is not to be disclosed by the Commission without your prior consent.

5, St Philip's Place, Birmingham B3 2PW

GRO

GRO

Signed: **GRO**
on behalf of the Commission

Dated: Monday 23rd March 2015