

One to One Meeting Record

Name:	Kevin Ryan
Line Manager:	Simon Hutchinson
Date of meeting:	12/9/13
One to One period covered:	Aug/Sep13

Celebrate key activities/**Understand** priorities/**Imagine** what you need to deliver activities

- Priorities this month –
Support Simon through the change to Team Leader and ensure that all HR forms are completed to ensure a smooth change over from 19th August 13.
Update case file review document
Progress outstanding cases where feasible

How you demonstrate our Directorate Behaviours – **Care, Challenge, Commit**

IRRELEVANT

Progress against objectives	Next milestone
On target	

Areas for development/Support required/Time management	Activity Plan	Progress
IRRELEVANT		

Action Points and Line Managers comments

Fraud case update; (cases causing issues delays etc).
<p>Hightown– suspect attended for interview twice but cannot explain himself fully without the use of prepared statements. Working with his solicitor to come up with a way forward. Further info has now surfaced around his experience/training that is being looked into.</p> <p>Darnhill – Advice received with further statements and reports to be provided. Will not lead to prosecution until new horizon expert is identified.</p> <p>Oldham Crown Office (liaison) – Suspect has been jailed for one month for fraud. Case to be closed</p> <p>Rochdale – Recovery will have to be done through civil proceedings – case to be closed</p> <p>Walsden – PM’s wife under GRO PM resigned. Full repayment on the day. Have asked for advice from Jarnail about closing case as this has been going on for over a year and shje is not improving. Is it in our interest to proceed.</p>

Individuals comments
IRRELEVANT

IRRELEVANT

IRRELEVANT

Simon Hutchinson 12/9/13