

## AUDIT RECORD QUERY (ARQ)

<b>Originator :</b>	Dave Posnett Post Office Ltd Security - Fraud Security Programme Manager PO Box 1, CROYDON, CR9 1WN		<b>Date:</b>	09.06.09
<b>Tel:</b>	[REDACTED]			
<b>Witness Statement required (Yes or No as applicable)</b>		<b>Yes</b>	<b>ARQ Ref No:</b>	0910/Not applicable.
<b>Statement number</b>		0910/003	<b>APOP Ref. No:</b>	0910/Not applicable.
<b>Branch Name:</b>	West Byfleet	<b>Code:</b>	126023	<b>Date Range:</b> 30/06/05-14/01/08
<b>Standard Format Requirements (Not required for APOP requests):</b>	<p>A report of all transactions and events (including inactivity logout and logon/log off information) for the office including remittances received, transfers between stock units and error notices. Information to be provided in Excel 97 format with each category in a separate column.</p> <p>Column headers as follows - ID, User ID, Stock unit, date, time, Session &amp; transaction ID, Mode type - i.e. Serve Customer, Reversal, Rem In etc, Product number, quantity, Amount £p, entry method.</p> <p>Also where applicable dependant on date range, please specify whether an OBCS (&amp; state) of scan accompanied the transaction.</p>			
<b>Additional Requirements</b>				<b>YES/NO</b>
APOP Voucher information is required for voucher number(s):				NO
Analyses of hsh call logs (detail period if different from above date range).  Please could you obtain a standard statement from Fujitsu that confirms the Horizon system for the above PO was functioning properly between 30th June 2005 to 14th January 2008. The statement should state that they have reviewed and summarized all call logs during this period; however, these do not need to be produced.				Yes
Confirmation that there was no reported system malfunctions during the date range period. See Above.				Yes
Barcode information for all remittance pouches (inward & outward) during the period.				NO
Barcode and car licence details for all DVLA related transactions.				NO
PAN or equivalent identifier (i.e. credit / debit card details).				NO
Other (Provide details): <b>This statement is needed for a trial and is required by 26th June 2009.</b>				Yes
<b>Signed:</b>	VIA E MAIL - <i>Dave Posnett</i>			

V4 November 2007