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**From:** Emlyn Hughes[CN=Emlyn Hughes/OU=e/O=POSTOFFICE]  
**Sent:** Wed 24/03/2004 3:21:00 PM (UTC)  
**To:** Clive Burton[mailto:clive.burton@postoffice.gro]  
**Subject:** Re: MRS KERI ANN PUGH FORMER SUBPOSTMISTRESSCHIRBURY POST OFFICE - FAD CODE: 296/641

Clive

To see response from Audits.

Regards

Emlyn

----- Forwarded by Emlyn Hughes/e/POSTOFFICE on 24/03/2004 15:20 -----

**Glyn Burrows**

24/03/2004 14:24

To: Emlyn  
Hughes/e/POSTOFFICE@POSTOFFICE  
cc: Rob  
Bolton/e/POSTOFFICE@POSTOFFICE  
Subject: Re: MRS KERI ANN PUGH  
FORMER SUBPOSTMISTRESS  
CHIRBURY POST OFFICE - FAD CODE: 296/641

Emlyn

We audited Chirbury on 31st August 2001, the audit was performed by Andy Speak who has since taken EVR. Our records show that the branch was closed with a shortage of £9601.11 being declared and forwarded to Late Account on the 31st August and then transferred on 3rd September so that's why the date on the final account shows the 3rd September. Having discussed the case with Rob Bolton neither of us have ever heard of Janice Holmes.

Hope this helps.

Glyn

**Emlyn Hughes**

23/03/2004 08:44

To: Glyn  
Burrows/e/POSTOFFICE@POSTOFFICE  
cc:  
Subject: MRS KERI ANN PUGH  
FORMER SUBPOSTMISTRESS  
CHIRBURY POST OFFICE - FAD CODE: 296/641

Glyn - Given Michael is currently absent on annual leave, are you able to assist us with the under-noted query.

Many thanks

Emlyn

----- Forwarded by Emlyn Hughes/e/POSTOFFICE on 23/03/2004 08:43 -----

**Emlyn Hughes**

22/03/2004 10:55

To: Jill  
Camplejohn/e/POSTOFFICE@POSTOFFICE, Manish  
Patel/e/POSTOFFICE@POSTOFFICE, Michael  
Dadra/e/POSTOFFICE@POSTOFFICE, Audrey  
Lindley/e/POSTOFFICE@POSTOFFICE  
cc:  
Subject: MRS KERI ANN PUGH  
FORMER SUBPOSTMISTRESS  
CHIRBURY POST OFFICE - FAD CODE: 296/641

**Hope you can assist with this please. Unfortunately date for exchange of witness statements is set for 22nd April.**

Jill, can you please assist with the request for call logs in respect of any requests for assistance made by the former Spmr as well as confirming whether the telephone was reported as cut off between Feb and June 2001.

**Manish**,are you in a position to assist with a response to any of the points below.

**Michael,Audrey**,who can assist please with details/findings of audit and any statement as requested below.Is a Janice Holmes still with Audits

Many thanks for your assistance.

----- Forwarded by Emlyn Hughes/e/POSTOFFICE on 22/03/2004 10:32 -----

**Angela Van-Den-  
Bogerd**

20/03/2004 22:16

To: Emlyn  
Hughes/e/POSTOFFICE@POSTOFFICE

cc:

Subject: MRS KERI ANN PUGH

FORMER SUBPOSTMISTRESS  
CHIRBURY POST OFFICE - FAD CODE: 296/641

Emlyn,  
Could you please deal.  
Thanks,  
Angela.

----- Forwarded by Angela Van-Den-Bogerd/e/POSTOFFICE on 20/03/2004 22:16 -----

**Clive Burton**

19/03/2004 16:41

To: Angela Van-Den-  
Bogerd/e/POSTOFFICE@POSTOFFICE

cc:

Subject: MRS KERI ANN PUGH

FORMER SUBPOSTMISTRESS  
CHIRBURY POST OFFICE - FAD CODE: 296/641

Angela,

Mrs Pugh was sub postmistress at Chirbury Post Office from 21 April 1999 to 3 September 2001 when her Contract for Services was suspended.

The final audit of accounts resulted in a deficiency of £9,601.11 but many error notices were later issued which increased the overall debt to £31,128.18.

The question of recovery of this debt has been referred to Jim Cruise of our Legal Services Department to pursue the debt on our behalf.

A case Management Conference was heard on the 8th January 2004 and the Court has ordered an exchange of witness statements by 22nd April 2004 with a further Case Management Conference scheduled Thursday 13th May 2004 at Welshpool County Court.

Our Legal Services Department have asked us to prepare a number of statements regarding various accounting errors that form part of the debt and we are in the process of preparing these.

However, there are a number of other issues that our Legal Dept require clarification and statements are needed regarding the final audit and the PO accounting system.

It would be very much appreciated if you could provide any assistance with the following items or perhaps advise who the best person(s) is/are to contact regarding them:-

(1) the Defence alleges that the introduction of the Horizon system itself caused problems and evidence is needed about the training given to Mrs Pugh and, if possible, evidence of the call logs to show whether Mrs Pugh was seeking help in relation to the operation of the system.

(2) it is said that the telephone link was cut between February and June 2001 and our Solicitors are asking if this could be confirmed if at all possible.

(3) our Solicitors would like a statement about the closure of the Office on 31st August 2001 and what happened on the day and what documents were taken away and why. The final cash account is in fact dated 3rd September 2001 and an explanation is needed for the difference in dates. The names of people who were present at the audit is also requested (it would seem as though the name of Janice Holmes has been mentioned at some point in time as being the duty manager for the audit - could this be confirmed and, if so, does she still work for PO Ltd.

(4) a general statement is required as to how the accounting system works at a sub post office and how the documents are created. The Defence make reference to PO Limited's documents being self created and our Sols would like to explain how the system works. If a short report could be prepared our Solicitors will prepare a statement from that report.

Many Thanks!

Regards

Clive W. Burton  
Agents Debt 3/ Former Sub Postmasters Accounts  
No 1 Future Walk

CHESTERFIELD  
Derbyshire  
S49 1PF

Tel: **GRO**