

From: Tolhurst, Mpst (BEIS)
Sent: 01 April 2019 14:12
To: Vandini, Cecilia (Advanced Manufacturing and Services)
Cc: Cooper, Tom - UKGI; Watson, Craig (Advanced Manufacturing and Services); Permanent Secretary; Lambert, Gavin (Advanced Manufacturing and Services); Miles, Annabelle (Communications & Partnerships); Clarke, Stephen - UKGI; Watson, Richard - UKGI; Beal, Eleanor (Advanced Manufacturing and Services)
Subject: RE: Commission: POL Next Steps Materials
Attachments: 190315 NFSPPOL Quarterly Working Group.docx

Hi Cecilia,

Thank you for pulling this together, Kelly is happy with the proposal and would like us to go ahead and rearrange.

My steer would be that our office set the date, time and venue and then the relevant attendees confirm if they can attend or send deputies. Are you content to coordinate the attendees, set the agenda and circulate briefing a week in advance of the first meeting?

Kind regards,
Jess



**Department for
Business, Energy
& Industrial Strategy**

Jessica Tysoe
Private Secretary to Kelly Tolhurst MP
Parliamentary Under Secretary of State
Department for Business, Energy and Industrial Strategy
1 Victoria Street, London, SW1H 0ET

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From: Vandini, Cecilia (Advanced Manufacturing and Services) GRO
Sent: 15 March 2019 15:28
To: Tolhurst, Mpst (BEIS) GRO
Cc: Cooper, Tom - UKGI GRO; Watson, Craig (Advanced Manufacturing and Services) GRO; Permanent Secretary GRO; Lambert, Gavin (Advanced Manufacturing and Services) GRO; Miles, Annabelle (Communications & Partnerships) GRO; Clarke, Stephen - UKGI GRO; Watson, Richard - UKGI GRO; Beal, Eleanor (Advanced Manufacturing and Services) GRO
Subject: Re: Commission: POL Next Steps Materials

Hi Jess,

As requested – and with my apologies for the slight delay – please find the enclosed note on the proposed Working Group between POL and the NFSP. As you will see in the note, given the judgement was very critical of the relationship between the NFSP and POL (especially of the NFSP independence), we think it may be appropriate to broaden the list of attendees or to rethink the purpose of the working group.

Happy to discuss anything that is unclear. Hope this helps
Thanks,
Cecilia

Cecilia Vandini (BEIS) | Post Office Policy Lead, AMS | GRO GRO

From: Tolhurst, Mpst (BEIS) [mailto:GRO]
Sent: 13 March 2019 11:15
To: Aldred, Tom - UKGI <GRO>
Cc: Cooper, Tom - UKGI <GRO>; Watson, Craig (Advanced Manufacturing and Services) <GRO>; Permanent Secretary <GRO>; Vandini, Cecilia (Advanced Manufacturing and Services) <GRO>; Lambert, Gavin (Advanced Manufacturing and Services) <GRO>; Miles, Annabelle (Communications & Partnerships) <GRO>; Clarke, Stephen - UKGI <GRO>; Watson, Richard - UKGI <GRO>; Tolhurst, Mpst (BEIS) <GRO>
Subject: Commission: POL Next Steps Materials

Hi Tom,

Following the discussion yesterday between Kelly and the Perm Sec, the minister has requested some additional materials:

- The minister wants to see the full, detailed recruitment process and time frames for the permanent CEO and wants reassurance that a candidate will be found within 6 months.
Grateful if you could send these materials by **3pm on Friday 15th March** so she can review on Monday, ideally in a submission format.
- Once the minister is happy with this information, she wants to write a letter to POL, accepting the interim appointment and setting out that she would like to see more ambitious strategic plans to deal with future challenges, including work on incentives for Post Masters to run Post Offices – highlighting working on separate revenue generators to core business.
Grateful if you could start work on a draft letter for Kelly to send, please could you work towards a **10am Monday 18th March** deadline. I have attached out template.
- The minister wants to meet with Tim Parker, POL Chair as soon as possible.
Or diary manager is in the process of setting this up, I will be in touch about briefing once arranged.
- The minister wants a quarterly working group with POL and NFSP set up as soon as possible. I'm not sure if this has been fed back before my arrival to the office, please could you scope out what level the attendees would be. The idea would be that there is a set agenda for each meeting.
Grateful if you could send me a proposal by **3pm on Friday 15th March** so I can include with the CEO documents on Monday.

Apologies for the tight turnaround, I know progress has been slow, but I know everyone is keen to resolve these issues.

Please let me know this has been picked up.

Happy to discuss,

Many thanks,
Jess



**Department for
Business, Energy
& Industrial Strategy**

Jessica Tysoe
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