
From: Cole, Alex - UKGI
Sent: 10 February 2020 09:43
To: Permanent Secretary
Cc: McInnes, Tim - UKGI; Munby, Sarah (BEIS); Creswell, Carl (Professional Business Services, Retail & Post Directorate); UKGI POL Team; Tolhurst (Private Office); SpAds Office (Private Office); Secretary Of State (Private Office); Bhargava, Pranita (BEIS); Manson, Justin (UKGI); Brooks-White (Jobshare); Otim, Florence (Organisational Development and Partnerships); John, Charlotte (Organisational Development); kerry.bloomfield; **GRO**
Subject: OFFSEN: POL Chair letter
Attachments: 20200207 POL Chair Letter submission.docx; 20200210 POL Chair Letter to Tim Parker vF.docx

Oliver,

Please see attached for advice for approval by the Permanent Secretary.

For noting by the Minister, SoS and SpAds.

Purpose

The Chair's Letter sets out Government's priorities for the Post Office for the upcoming year and reminds of the key governance expectations of a Chair.

Timing

Urgent. We would like to send this letter to Tim Parker in advance of the post office debate scheduled in the Lords on 25 February.

Special Advisers

This has been sent to SpAds' office in parallel. Ali confirmed on 20 January for POL submissions to go straight to Perm Sec/Junior Ministers in the short-term and for a judgment to be made by their office on a sub by sub basis.

Contacts

Director General – Justin Manson, **GRO**

Lead Official – Alex Cole, **GRO**

Director Responsible – Tom Cooper, **GRO**

Any questions please let me know.

Kind regards,

Alex Cole | Assistant Director

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T: **GRO**
M:
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