

draft Instructions – IC Consultants Ltd.

These draft Instructions are provided by Cartwright King Solicitors (“Instructing Solicitors”) in accordance with the ‘AGREEMENT TO APPOINT EXPERT’ (“the Agreement”) between Post Office Ltd. (“POL”) and I C Consultants Ltd (“the Expert”). These Instructions are subject to the terms of paragraph 3.2 of the Agreement in that they may from time to time be amended by agreement between the Expert and the Instructing Solicitors.

1. The Expert will:
 - i. Conduct the **Initial Review** provided for in paragraph 3.1.1 of the Agreement;
 - ii. Provide the Instructing Solicitors with a **Proposal** *per* paragraph 3.1.2 of the Agreement and in accordance with paragraph 3.2 thereof.
2. The **Initial Review** will not consider or extend to third-party interfaces, *e.g.* DVLA; UKBA; banks *etc.*
3. The Expert will:
 - i. Meet with POL IT for the purposes of obtaining relevant background information;
 - ii. Consider all relevant background material;
 - iii. Make such enquiries and request such material of the Instructing Solicitors as are necessary to enable compliance with these Instructions.
 - iv. Deliver the **Proposal** within 4 weeks from the date of these instructions.
4. The Instructing Solicitor provides the following material with these Instructions. Such provision is not to be taken to exclude in any way any request for further material as provided for in paragraph 3.iii of these Instructions.
 - i. ‘Draft Scope for Computer Experts’ dated 17th September 2013. The following matters are noted that this document: was initially provided to the Expert at an

earlier meeting; was discussed and informally amended at that meeting; is accordingly provided for information and background purposes only; and is not to be take as representing any part of these Instructions.

- ii. “Interim Report into alleged problems with the Horizon system”.

Simon Clarke
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Cartwright King Solicitors

9th May 2014