



LIST OF

MINISTERIAL

RESPONSIBILITIES

Including Executive Agencies and Non-
Ministerial Departments

CABINET OFFICE

July 2010

LIST OF MINISTERIAL RESPONSIBILITIES INCLUDING EXECUTIVE AGENCIES AND NON MINISTERIAL DEPARTMENTS

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Information contained in this document can also be found at:
<http://www.cabinetoffice.gov.uk/government-business.aspx>

Further copies of this document can be obtained from:

Cabinet Office
Room 118
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London SW1A 2AS

Or send your request via email to:

Proprietyðicsteam@

GRO

I - LIST OF CABINET MINISTERS

The Rt Hon David Cameron MP	Prime Minister, First Lord of the Treasury and Minister for the Civil Service
The Rt Hon Nick Clegg MP	Deputy Prime Minister, Lord President of the Council (with special responsibility for political and constitutional reform)
The Rt Hon William Hague MP	First Secretary of State, Secretary of State for Foreign and Commonwealth Affairs
The Rt Hon George Osborne MP	Chancellor of the Exchequer
The Rt Hon Kenneth Clarke QC MP	Lord Chancellor, Secretary of State for Justice
The Rt Hon Theresa May MP	Secretary of State for the Home Department and Minister for Women and Equalities
The Rt Hon Dr Liam Fox MP	Secretary of State for Defence
The Rt Hon Dr Vincent Cable MP	Secretary of State for Business, Innovation and Skills
The Rt Hon Iain Duncan Smith MP	Secretary of State for Work and Pensions
The Rt Hon Chris Huhne MP	Secretary of State for Energy and Climate Change
The Rt Hon Andrew Lansley CBE MP	Secretary of State for Health
The Rt Hon Michael Gove MP	Secretary of State for Education
The Rt Hon Eric Pickles MP	Secretary of State for Communities and Local Government
The Rt Hon Philip Hammond MP	Secretary of State for Transport
The Rt Hon Caroline Spelman MP	Secretary of State for Environment, Food and Rural Affairs
The Rt Hon Andrew Mitchell MP	Secretary of State for International Development
The Rt Hon Jeremy Hunt MP	Secretary of State for Culture, Olympics, Media and Sport
The Rt Hon Owen Paterson MP	Secretary of State for Northern Ireland
The Rt Hon Michael Moore MP	Secretary of State for Scotland
The Rt Hon Cheryl Gillan MP	Secretary of State for Wales
The Rt Hon Danny Alexander MP	Chief Secretary to the Treasury
The Rt Hon Baroness Warsi	Minister without Portfolio
The Rt Hon Lord Strathclyde	Leader of the House of Lords, Chancellor of the Duchy of Lancaster

MINISTERS ATTENDING CABINET

The Rt Hon Francis Maude MP	Minister for the Cabinet Office, Paymaster General
The Rt Hon Oliver Letwin MP	Minister of State, Cabinet Office (providing policy to the Prime Minister in the Cabinet Office)
The Rt Hon David Willetts MP	Minister of State (Universities and Science), Department for Business, Innovation and Skills
The Rt Hon Sir George Young Bt MP	Leader of the House of Commons, Lord Privy Seal
The Rt Hon Patrick McLoughlin MP	Parliamentary Secretary to the Treasury and Chief Whip
The Rt Hon Dominic Grieve QC MP*	Attorney General

* attends Cabinet when required

II - ALPHABETICAL LIST OF MINISTERS, GOVERNMENT WHIPS AND GOVERNMENT SPOKESPERSONS IN THE HOUSE OF LORDS

Name	Department / Office	Page
A		
ALEXANDER, The Rt Hon Danny	HM Treasury	54
ANELAY OF ST JOHNS DBE, The Rt Hon Baroness	Chief Whip Captain of the Honourable Corps of the Gentlemen-at-Arms	93
ASTOR OF HEVER DL, Lord	Defence	21,93,94
	Lord in Waiting (Government Whip)	95
ATTLEE, Earl	Lord in Waiting (Government Whip)	93,94,95
B		
BAKER, Norman	Transport	53
BARKER, Gregory	Energy and Climate Change	26
BELLINGHAM, Henry	Foreign and Commonwealth Office	32
BENYON, Richard	Environment, Food and Rural Affairs	29
BLUNT, Crispin	Justice	44
BROKENSHIRE, James	Home Office	40
BROWNE, Jeremy	Foreign and Commonwealth Office	31
BURNS, Simon	Health	36
BURT, Alistair	Foreign and Commonwealth Office	32
BURSTOW, Paul	Health	35
C		
CABLE, The Rt Hon Dr Vincent	Business, Innovation and Skills	10
CAMERON, The Rt Hon David	Prime Minister, First Lord of the Treasury and Minister for the Civil Service	13 49
CARMICHAEL, Alistair	Comptroller of Her Majesty's Household (Deputy Chief Whip)	93
CLARK, The Rt Hon Greg	Communities and Local Government	16
CLARKE QC, The Rt Hon Kenneth	Justice and Lord Chancellor	43
CLEGG, The Rt Hon Nick	Deputy Prime Minister	14
CRABB, Stephen	Assistant Government Whip	93
D		
DAVEY, Edward	Business, Innovation and Skills	11
DE MAULEY TD, Lord	Lord in Waiting (Government Whip)	93,94,95
DJANOGLY, Jonathan	Justice	44
DUDDRIDGE, James	Lord Commission of Her Majesty's Treasury (Government Whip)	93
DUNCAN, The Rt Hon Alan	International Development	41
DUNCAN SMITH, The Rt Hon Iain	Work and Pensions	59
DUNNE, Philip	Assistant Government Whip	93
F		
FABRICANT, Michael	Lord Commission of Her Majesty's Treasury (Government Whip)	93
FEATHERSTONE, Lynne	Home Office	40
	Government Equalities Office	34
FOX, The Rt Hon Dr Liam	Defence	20
FRANCOIS, The Rt Hon Mark	Vice-Chamberlain of Her Majesty's Household (Government Whip)	93
FREUD, Lord	Work and Pensions	60,95

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G		
GAUKE, David	HM Treasury	55
GARNIER QC, Edward	Attorney General's Office	9
GIBB, Nick	Education	24
GILLAN, The Rt Hon Cheryl	Wales	57
GOODWILL, Robert	Assistant Government Whip	93
GOVE, The Rt Hon Michael	Education	23
GRAYLING, The Rt Hon Chris	Work and Pensions	59
GREEN, Damian	Home Office	39
GREENING, Justine	HM Treasury	55
GRIEVE QC, The Rt Hon Dominic	Attorney General's Office	8
H		
HAGUE, The Rt Hon William	Foreign and Commonwealth Office	31
HAMMOND, The Rt Hon Philip	Transport	52
HANHAM CBE, Baroness	Communities and Local Government	17,94
HARPER, Mark	Cabinet Office	15
HARVEY, Nick	Defence	20
HAYES, John	Business, Innovation and Skills	11
HEATH CBE, David	Office of the Leader of the House of Commons	47
HENDRY, Charles	Energy and Climate Change	27
HENLEY, Lord	Environment, Food and Rural Affairs	29,94
HERBERT, The Rt Hon Nick	Home Office	39
	Justice	44
HILL OF OAREFORD CBE, Lord	Education	25,94
HOBAN, Mark	HM Treasury	55
HOWARTH, Gerald	Defence	21
HOWE, Earl	Health	37,95
HOWELL OF GUILDFORD, The Rt Hon Lord	Foreign and Commonwealth Office	32,94
HUHNE, The Rt Hon Chris	Energy and Climate Change	26
HUNT, The Rt Hon Jeremy	Culture, Olympics, Media and Sport	18
HUNTER, Mark	Assistant Government Whip	93
HURD, Nick	Cabinet Office	15
J		
JONES, David	Wales	57
L		
LAMB, Norman	Assistant Government Whip	93
LANSLEY CBE, The Rt Hon Andrew	Health	35
LETWIN, The Rt Hon Oliver	Cabinet Office	14
LIDINGTON, David	Foreign and Commonwealth Office	32
LOUGHTON, Tim	Education	24
LUFF, Peter	Defence	21

Name	Department / Office	Page
M		
MAUDE, The Rt Hon Francis	Cabinet Office	14
MARLAND, Lord	Energy and Climate Change	27,94
MAY, The Rt Hon Theresa	Home Office	38
	Government Equalities Office	34
MCNALLY, The Rt Hon Lord	Justice	43,94,95
MCLOUGHLIN, The Rt Hon Patrick	Chief Whip (Parliamentary Secretary to the Treasury)	93
MILLER, Maria	Work and Pensions	60
MILTON, Anne	Health	36
MITCHELL, The Rt Hon Andrew	International Development	41
MOORE, The Rt Hon Michael	Scotland	50
MUNDELL, The Rt Hon David	Scotland	51
N		
NEILL, Bob	Communities and Local Government	17
NEVILLE-JONES, The Rt Hon Baroness	Home Office	39,95
NEWMARK, Brooks	Lord Commission of Her Majesty's Treasury (Government Whip)	93
NORTHOVER, Baroness	Baroness in Waiting (Government Whip)	93,94,95
O		
O'BRIEN, Stephen	International Development	42
OSBORNE, The Rt Hon George	HM Treasury	54
P		
PAICE, James	Environment, Food and Rural Affairs	28
PATERSON, The Rt Hon Owen	Northern Ireland	45
PENNING, Mike	Transport	53
PENROSE, John	Culture, Olympics, Media and Sports	18
PICKLES, The Rt Hon Eric	Communities and Local Government	16
PRISK, Mark	Business, Innovation and Skills	11
R		
RANDALL, The Rt Hon John	Deputy Chief Whip (Treasurer of Her Majesty's Household)	93
RAWLINGS, Baroness	Baroness in Waiting (Government Whip)	93,94,95
ROBATHAN, Andrew	Defence	21
ROBERTSON, Hugh	Culture, Olympics, Media and Sport	19
S		
SASSOON OF ASHLEY PARK, Lord	HM Treasury	56,95
SHAPPS, The Rt Hon Grant	Communities and Local Government	16
SHUTT OF GREETLAND OBE, The Rt Hon the Lord	Deputy Chief Whip (Captain of the Queen's Bodyguard of the Yeomen of the Guard)	93,94,95
SMITH, Chloe	Assistant Government Whip	93
SPELMAN, The Rt Hon Caroline	Environment, Food and Rural Affairs	28
STRATHCLYDE, The Rt Hon Lord	Office of the Leader of the House of Lords	48,94
STUNELL OBE, Andrew	Communities and Local Government	17
SWIRE, Hugo	Northern Ireland	45

Name	Department / Office	Page
T		
TAYLOR OF HOLBEACH CBE, Lord TEATHER, Sarah	Lord in Waiting (Government Whip) Education	93,94,95 23
V		
VAIZEY, The Hon Ed	Business, Innovation and Skills	12
VARA, Shailesh	Culture, Olympics, Media and Sport	19
VERMA, Baroness	Assistant Government Whip	93
	Baroness in Waiting (Government Whip)	93,94,95
VILLIERS, The Rt Hon Theresa	Transport	53
W		
WALLACE OF SALTAIRE, Lord	Lord in Waiting (Government Whip)	93,94
WALLACE OF TANKERNESS QC, The Rt Hon Lord	Office of the Advocate General for Scotland	46,94,95
WARSI, The Rt Hon Baroness	Cabinet Office	15
WATKINSON, Angela	Lord Commission of Her Majesty's Treasury (Government Whip)	93
WEBB, Steve	Work and Pensions	60
WIGGIN, Bill	Assistant Government Whip	93
WILCOX, Baroness	Business, Innovation and Skills	12,94
WILLETS, The Rt Hon David	Business, Innovation and Skills	10
WRIGHT, Jeremy	Lord Commission of Her Majesty's Treasury (Government Whip)	93
Y		
YOUNG Bt, The Rt Hon Sir George	Office of the Leader of the House of Commons	47

III – MINISTERIAL DEPARTMENTS AND RESPONSIBILITIES

ATTORNEY GENERAL'S OFFICE

20 Victoria Street
London
SW1H 0NF

Tel:
Fax:
Website: www.attorneygeneral.gov.uk
Email:
correspondenceunit@
Generic Email format:
firstname.surname@

The Attorney General and the Solicitor General have three main functions: chief legal advisers to the Government; criminal justice ministers (alongside ministers in the Home Office and the Ministry of Justice); and guardians of the public interest.

The Attorney General and Solicitor General have overall responsibility for the Treasury Solicitor; superintend the Crown Prosecution Service (CPS) with the Revenue & Customs Prosecution Office (RCPO) and the Serious Fraud Office; and have responsibility for HM Crown Prosecution Service Inspectorate and sponsor the National Fraud Authority (NFA). The Attorney General also holds the separate office of Advocate General for Northern Ireland. The functions of this office include a consultative relationship with the Director of Public Prosecutions for Northern Ireland in respect of matters touching on terrorism and national security.

Parliamentary Branch:

Tel:
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Correspondence Section:

Tel:
Fax:
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Attorney General

The Rt Hon Dominic Grieve QC MP

Leads on:

- Overall responsibility for the work of the Attorney General's Office and superintended Departments (the Treasury Solicitor's Department, the Crown Prosecution Service with the Revenue and Customs Prosecution Office, the Serious Fraud Office, the Services Prosecuting Authority and HM Crown Prosecution Service Inspectorate).
- Specific statutory duty to superintend the discharge of duties by the Director of Public Prosecutions (who heads the Crown Prosecution Service and the Revenue and Customs Prosecution Office) and the Director of the Serious Fraud Office,
- Non-statutory oversight of the Services Prosecuting Authority and government prosecuting departments
- Government's principal legal adviser dealing (amongst others) with questions of international law, European Community/Union law, human rights and devolution issues
- Public interest functions, for example, reference of unduly lenient sentences to the Court of Appeal, bringing proceedings for contempt of court and intervention in certain proceedings to protect charities
- Questions of law arising on Bills and with issues of legal policy
- Legal aspects of all major international and domestic litigation involving the Government.

Private Office to The Rt Hon Dominic Grieve QC MP

Telephone:
Fax:
Email: privateoffice@

Solicitor General
Edward Garnier QC MP

Leads on:

- Deputising for the Attorney General and responsible for such matters as the Attorney General delegates to him from time to time
- Providing support to the Attorney General in his superintendence of the Treasury Solicitor's Department, the Crown Prosecution Service, the Service Prosecuting Authority, HM Crown Prosecution Service Inspectorate and the Serious Fraud Office
- Providing support to the Attorney General on civil litigation and advice on civil law matters and on the public interest function.

Private Office to Edward Garnier QC MP

Telephone:

Fax:

Email:

Agencies of: Law Officers' Departments

National Fraud Authority
Treasury Solicitor's Department*

*** Also a Non Ministerial Department**

DEPARTMENT FOR BUSINESS, INNOVATION AND SKILLS

1 Victoria Street
London
SW1H 0ET

Tel (Enquiries) : GRO
Website: www.bis.gov.uk
Generic Email format:
firstname.surname@GRO

The Department for Business, Innovation and Skills aims to build a dynamic and competitive UK economy by: creating the conditions for business success; promoting innovation, enterprise and science and giving everyone the skills and opportunities to succeed. The Department will foster world-class universities and promote an open global economy.

Parliamentary Branch:

Tel: GRO
Fax:
Email: mpst.parly@GRO

Correspondence Section:

Tel: GRO
Fax:
Email: bis.correspondence@GRO

Secretary of State for Business, Innovation and Skills and President of the Board of Trade

The Rt Hon Dr Vincent Cable MP

Leads on:

- Overall responsibility for the department, strategy and all policies
- Overall responsibility for BIS budget
- Particular focus on business and banking issues
- Lead Cabinet Minister for reducing regulatory burdens across Government

Private Office to The Rt Hon Dr Vincent Cable MP

Telephone: GRO
Fax: GRO
Email: mpst.cable@GRO

Minister of State (Universities and Science)

The Rt Hon David Willetts MP

Leads on:

- Looking across all departmental business at strategic priorities
- Higher education (including the Higher Education Funding Council for England and Student Loans Company)
- Science and research (including Research Councils)
- Life sciences
- Innovation
- Also responsible for the Technology Strategy Board, National Endowment for Science, Technology and the Arts (NESTA); Energy Technologies Institute; the National Measurement Office; the Design Council; the UK Accreditation Service; and the British Standards Institute; and Space

Private Office to The Rt Hon David Willetts MP

Telephone: GRO
Fax: GRO
Email: mpst.willetts@GRO

Minister of State (Further Education, Skills and Lifelong Learning)

John Hayes MP

Leads on:

- Further Education
- Adult Skills
- Skills Funding Agency
- Skills strategy
- Lifelong learning
- Informal Adult Learning
- Apprenticeships
- UK Commission for Employment and Skills
- Sector Skills Councils
- Workplace Training reforms
- Qualifications reform programme

Private Office to John Hayes MP

Telephone:

Fax:

Email: mpst.hayes@

Minister of State (Business and Enterprise)

Mark Prisk MP

Leads on:

- Business sectors, including low carbon economy, low emission vehicles, electronics
- Small business, enterprise and access to finance
- Competitiveness and economic growth
- Deregulation and better regulation
- Regional and local economic development (incl. Grants for Business Investment)
- Business support
- Olympic Legacy
- Export licensing

Private Office to Mark Prisk MP

Telephone:

Email: mpst.prisk@

Parliamentary Under-Secretary of State (Employment Relations, Consumer and Postal Affairs)

Edward Davey MP

Leads on:

- Postal affairs (Royal Mail and Post Office Limited)
- Employment relations (incl. ACAS)
- Consumer policy and consumer affairs
- Competition policy
- Corporate governance
- Company law (incl. Companies House)
- Social enterprise
- Insolvency service (incl. company investigations)
- General oversight of Shareholder Executive and its portfolios
- Coordination of European business
- Export Credits Guarantee
- Department Trade Policy

Private Office to Edward Davey MP

Telephone:

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Email: mpst.davey@

Parliamentary Under-Secretary of State (Culture, Communications and Creative Industries)

The Hon Ed Vaizey MP

Leads on:

- Arts
- Museums and galleries
- Media
- Telecoms and Broadband
- Digital Switchover
- Creative Industries
- Libraries

Private Office to The Hon Ed Vaizey MP

Telephone: [] GRO

Fax: [] GRO

Email: [mpst.vaizey@\[\] GRO](mailto:mpst.vaizey@[] GRO)

Also Parliamentary Under-Secretary at the Department for Culture, Olympics, Media and Sport see page 19

Parliamentary Under-Secretary of State (Business, Innovation and Skills)

Baroness Wilcox

Leads on:

- Covers all BIS business in the Lords
- Intellectual property (including the Intellectual Property Office)

Private Office to Baroness Wilcox

Telephone: [] GRO

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Email: [mpst.wilcox@\[\] GRO](mailto:mpst.wilcox@[] GRO)

Agencies of Department for Business, Innovation and Skills

British National Space Agency

Companies House

Insolvency Service

National Measurements Office

UK Intellectual Property Office

CABINET OFFICE

70 Whitehall
London
SW1A 2AS

Tel (Enquiries):
Website: www.cabinetoffice.gov.uk
Generic Email format:
 firstname.surname@

The Cabinet Office sits at the centre of government and, with the Treasury, provides the government's co-ordination function. The Cabinet Office has an overarching purpose of making government work better and more efficiently. The Department has three core functions that enable it to achieve this overarching purpose:

- **Supporting the Prime Minister and Deputy Prime Minister** – to define and deliver the Government's objectives, implement political and constitutional reform, and drive forward from the centre particular cross-departmental priority issues such as public service improvement, social exclusion, the Third Sector;
- **Supporting the Cabinet** – to drive the coherence, quality and delivery of policy and operations across departments; and
- **Strengthening the Civil Service** – to ensure the civil service is organised effectively and efficiently and has the capability in terms of skills, values and leadership to deliver the Government's objectives, including ensuring value for money to the taxpayer. Working with the Treasury to drive efficiency and reform across the public sector.

Parliamentary Branch:

Tel:
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 Email: COParliamentarybranch@GRO

Correspondence Section:

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Prime Minister, First Lord of the Treasury and Minister for the Civil Service

The Rt Hon David Cameron MP

The Prime Minister is the head of the UK Government and is ultimately responsible for the policy and decisions of Government.

As head of the UK Government the Prime Minister also oversees the operation of the civil service and Government agencies, appoints members of the Government, and is the principal Government figure in the House of Commons.

See also page 49.

Deputy Prime Minister

The Rt Hon Nick Clegg MP

The Deputy Prime Minister, the Lord President of the Council, is the deputy head of Government with special responsibility for political and constitutional reform:

- Introducing fixed term Parliaments
- Legislating to hold a referendum on the Alternative Vote system for the House of Commons and to create fewer and more equal sized constituencies
- Supporting people with disabilities to become MPs
- Introducing a power for people to recall their MP
- Developing proposals for a wholly or mainly elected second chamber
- Speeding up implementation of individual voter registration
- Considering the 'West Lothian question'
- Introducing a statutory register of lobbyists
- Reforming party funding
- Supporting all postal primaries

The Deputy Prime Minister also has policy responsibility for the Electoral Commission, Boundary Commission and Independent Parliamentary Standards Authority.

Private Office to the Rt Hon Nick Clegg MP

Telephone:

Email: psdpm@GRO

Minister for the Cabinet Office, Paymaster General

The Rt Hon Francis Maude MP

The Minister for the Cabinet Office has overall responsibility for the work of the Cabinet Office.

Leads on:

- Efficiency and Reform Group, including procurement, property ICT, online delivery and restructuring
- Office of Government Commerce
- Civil Service issues
- The Government's transparency programme
- UK Statistics
- Civil Contingencies

Private Office to The Rt Hon Francis Maude MP

Telephone:

Fax:

Email: psfrancismaude@GRO

Minister of State (Minister for Government Policy)

The Rt Hon Oliver Letwin MP

Leads on:

- The Coalition Partnership
- Strategic Reform Plans

Private Office to The Rt Hon Oliver Letwin MP

Telephone:

Fax:

Email: psoliverletwin@GRO

Parliamentary Secretary (Minister for Political and Constitutional Reform)

Mark Harper MP

Working with the Deputy Prime Minister on:

- Introducing fixed term Parliaments
- Legislating to hold a referendum on the Alternative Vote system for the House of Commons and to create fewer and more equal sized constituencies
- Supporting people with disabilities to become MPs
- Introducing a power for people to recall their MP
- Developing proposals for a wholly or mainly elected second chamber
- Speeding up implementation of individual voter registration
- Considering the 'West Lothian question'
- Introducing a statutory register of lobbyists
- Reforming party funding
- Supporting all postal primaries

Supporting the Deputy Prime Minister on his policy responsibility for the Electoral Commission, Boundary Commission and Independent Parliamentary Standards Authority.

Private Office to Mark Harper MP

Telephone: [redacted] GRO
Fax: [redacted] GRO
Email: [psmarkharper@\[redacted\]](mailto:psmarkharper@[redacted]) GRO

Parliamentary Secretary (Minister for Civil Society)

Nick Hurd MP

Leads on:

- Big Society agenda
- National Citizens Service
- Charities
- Volunteering
- Social Enterprise
- Cabinet Office interest in devolution

Private Office to Nick Hurd MP

Telephone: [redacted] GRO
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Email: [psnickhurd@\[redacted\]](mailto:psnickhurd@[redacted]) GRO

Minister without Portfolio

The Rt Hon Baroness Warsi

Responsibilities include:

- Acting as an interface between the Government and the Conservative Party
- Providing the Prime Minister with strategic thinking on the general direction of Government policy and working with Ministerial colleagues in relation to social cohesion and big society
- Contributing to the Government's policy and decision making processes as a member of Cabinet and Cabinet Committees

The Minister has no departmental responsibilities.

Private Office to The Rt Hon Baroness Warsi

Telephone: [redacted] GRO
Fax: [redacted] GRO
Email: [psbaronesswarsi@\[redacted\]](mailto:psbaronesswarsi@[redacted]) GRO

Agencies of: Cabinet Office

Buying Solutions*

Central Office of Information**

*** Agency of the Office of Government Commerce**

**** Also a Non Ministerial Department**

DEPARTMENT FOR COMMUNITIES AND LOCAL GOVERNMENT

Eland House
Bressenden Place
London
SW1E 5DU

Tel (Enquiries) :
Website: www.communities.gov.uk
Generic Email format:

Communities and Local Government sets policy on local government, housing, urban regeneration, planning and fire and rescue. We have responsibility for all race equality and community cohesion related issues in England and for building regulations and fire safety.

Parliamentary Branch:

Tel:
Email: paul.davies@GRO

Correspondence Section:

Tel:
Email: paulb.smith@GRO

Secretary of State

The Rt Hon Eric Pickles MP

Responsible for the overall strategic direction of the department.

Private Office to The Right Hon Eric Pickles MP

Telephone:
Email: eric.pickles@GRO

Minister of State (Decentralisation)

The Rt Hon Greg Clark MP

Leads on:

- Decentralisation (including across Government)
- Big Society
- Planning policy

Private Office to The Rt Hon Greg Clark MP

Telephone:
Email: greg.clark@GRO

Minister of State

The Rt Hon Grant Shapps MP

Leads on:

- Housing
- Local government
- Regeneration
- Climate change and sustainable development

Private Office to The Rt Hon Grant Shapps MP

Telephone:
Email: grant.shapps@GRO

Parliamentary Under-Secretary of State
Andrew Stunell OBE MP

Leads on:

- Community cohesion (including future of Prevent)
- Race equality
- Building regulations
- Big Society, housing and regeneration

Private Office to Andrew Stunell OBE MP

Telephone:

Email: andrew.stunell@GRO

Parliamentary Under-Secretary of State
Bob Neill MP

Leads on:

- Fire and resilience
- Thames Gateway and Olympics
- Local government and planning

Private Office to Bob Neill MP

Telephone:

Email: bob.neill@GRO

Parliamentary Under-Secretary of State
Baroness Hanham CBE

Leads on:

- Productivity, procurement and value for money
- Transparency and data
- Climate change and sustainable development
- Ordnance Survey
- QEII conference centre

Private Office to Baroness Hanham CBE

Telephone:

Email: baroness.hanham@GRO

Agencies of Department for Communities and Local Government

Fire Service College

Ordnance Survey*

Planning Inspectorate

Queen Elizabeth II Conference Centre

*** Also a Non Ministerial Department.**

DEPARTMENT FOR CULTURE, OLYMPICS, MEDIA AND SPORT

2-4 Cockspur Street
London
SW1Y 5DH

Tel:
Website: www.culture.gov.uk
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Generic Email format:
firstname.surname@

DCMS is the Department responsible for the 2012 Olympic Games and Paralympic Games, and we help drive the Digital Economy. Our aim is to improve the quality of life for all through cultural and sporting activities, to support the pursuit of excellence and to champion the tourism, creative and leisure industries.

Parliamentary Branch:

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Correspondence Section:

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Secretary of State for Culture, Olympics, Media and Sport *The Rt Hon Jeremy Hunt MP*

Leads on:

- Overall responsibility for all Departmental Policy
- London 2012 Olympic and Paralympic Games
- Spending review and finance
- Digital Economy

Private Office to The Rt Hon Jeremy Hunt MP

Telephone:
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Parliamentary Under-Secretary of State (Tourism and Heritage) *John Penrose MP*

Leads on:

- Tourism
- Heritage and the built environment
- Royal Parks and the Royal Household
- Licensing
- Gambling
- National Lotteries
- Internal Efficiency Savings
- Accountability and Transparency

Private Office to John Penrose MP

Telephone:
Fax:
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Parliamentary Under-Secretary of State (Sport and Olympics)
Hugh Robertson MP

Leads on:

- Sport
- 2012 Olympics and Paralympics

Private Office to Hugh Robertson MP

Telephone: [] GRO

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Parliamentary Under-Secretary of State (Culture, Communications and Creative Industries)

The Hon Ed Vaizey MP

Leads on:

- Arts
- Museums and Galleries
- Media
- Telecoms and Broadband
- Digital Switchover
- Creative Industries
- Libraries

Private Office to The Hon Ed Vaizey MP

Telephone: [] GRO

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Also Parliamentary Under- Secretary at the Department for Business, Innovation and Skills
see page 12

Agencies of the Department for Culture, Olympics, Media and Sport

The Royal Parks

MINISTRY OF DEFENCE

Floor 5, Main Building
Whitehall
London
SW1A 2HB

Telephone:
Website: www.mod.uk
Email: defencesecretary@GRO

The aim of the Ministry of Defence and the Armed Forces is: to deliver security for the people of the United Kingdom and the Overseas Territories by defending them, including against terrorism; and to act as a force for good by strengthening international peace and stability.

Parliamentary Branch:

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Correspondence Section:

Fax:
Email: ministerial-correspondence@GRO

Secretary of State for Defence

The Rt Hon Dr Liam Fox MP

Responsible for strategic direction on:

- Operations
- Personnel
- The Strategic Defence and Security Review
- Defence planning, programme and resource allocation
- Defence policy
- International relations
- Nuclear programme
- Acquisition
- Parliamentary business and communications

Private Office to The Rt Hon Dr Liam Fox MP

Telephone:
Fax:
Email: DefenceSecretary-Group@GRO

Minister of State (Minister for the Armed Forces)

Nick Harvey MP

Leads on:

- Operations and operational policy, including operational legal issues
- Force generation, including readiness, recuperation, key enablers, deployed operational logistic delivery, operational training exercises

Private Office to Nick Harvey MP

Telephone:
Fax:
Email: minaf-privateoffice@GRO

Parliamentary Under-Secretary of State (International Security Strategy)

Gerald Howarth MP

Leads on:

- International defence strategy and relations, Defence Diplomacy, and international defence institutions
- Defence exports

Private Office to Gerald Howarth MP

Telephone:

Fax:

Email: minids-privateoffice@GRO

Parliamentary Under-Secretary of State (Defence Personnel, Welfare and Veterans)

Andrew Robathan MP

Leads on:

- Approach to Service personnel and civil servants
- The wider service family, including Reserves, Cadets, veterans and families

Private Office to Andrew Robathan MP

Telephone:

Fax:

Email: minveterans-privateoffice@GRO

Parliamentary Under-Secretary of State (Defence Equipment, Support and Technology)

Peter Luff MP

Leads on:

- The equipment cycle, including investment decisions, science and technology and industrial strategy
- Non-equipment investment programme and decisions, including IT and estates

Private Office to Peter Luff MP

Telephone:

Fax:

Email: minides-privateoffice@GRO

Parliamentary Under-Secretary of State

Lord Astor of Hever DL

Leads on:

- Lords spokesman on Defence policy, operations, personnel, equipment and legacy issues

Private Office to Lord Astor of Hever DL

Telephone:

Fax:

Email: minides-privateoffice@GRO

Agencies of the Ministry of Defence

Defence Science and Technology Laboratory*
Defence Storage and Distribution Agency
Defence Support Group
Defence Vetting Agency
Met Office*
Ministry of Defence Police and Guarding Agency
People, Pay and Pensions Agency
Service Children's Education
Service Personnel and Veterans Agency
UK Hydrographic Office *

* These agencies operate as Trading Funds

DEPARTMENT FOR EDUCATION

Sanctuary Buildings
Great Smith Street
London
SW1P 3BT

Tel (Enquiries) :
Website: www.education.gov.uk
Generic Email format:
firstname.surname@

The Department for Education is responsible for education and children's services.

Parliamentary Branch:

Tel:
Email: Janice.Napier@

Correspondence Section:

Tel:
Email: ministers@

Secretary of State

The Rt Hon Michael Gove MP

The Secretary of State holds overall responsibility for the business of the Department and its policies.

Private Office to The Rt Hon Michael Gove MP

Telephone:
Fax:
Email: Sec-OF-STATE.PS@

Minister of State (Children and Families)

Sarah Teather MP

Leads on:

- Children's centres
- Childcare
- Early learning and development, curriculum 0-5
- Voluntary and community sector
- United Nations Convention on Human Rights of the Child
- Families
- Health issues (obesity, drugs and alcohol, teenage pregnancy)
- Child poverty
- Children's services commissioning and market development
- Local authority funding/local government policy
- Government offices and field forces
- School food/Healthy Schools
- Special Educational Needs and disabled children
- Young carers

Private Office to Sarah Teather MP

Telephone:
Fax:
Email: Teather.PS@

Minister of State (Schools)

Nick Gibb MP

Leads on:

- Behaviour and attendance, bullying
- Assessment and key stage tests
- Independent schools
- Contingency planning/response
- QCDA/Ofqual
- School admissions
- Not in Education, Employment or Training (NEETs)
- Apprenticeships
- Reducing bureaucracy in schools
- Careers/IAG
- Qualifications (Diplomas, etc.)
- Reform of National Curriculum 5-19 (including music, STEM, setting of classes)
- Young People's Learning Agency

Private Office to Nick Gibb MP

Telephone:

Fax:

Email: Gibb.PS@GRO

Parliamentary Under-Secretary of State (Children and Young Families)

Tim Loughton MP

Leads on:

- Children's Services inspection and intervention (including Ofsted)
- Children's Trusts
- Safeguarding, including Vetting and Barring Scheme
- Social Work Taskforce and social work reform
- Children's workforce
- ContactPoint
- ICS and eCAF (Common Assessment Framework) and lead professional
- Families with multiple problems
- CAFCASS and family law
- Children in care, fostering and adoption (including runaways)
- Domestic violence
- National Citizen Service (including Youth Community Action)
- Sport
- Youth services
- Youth crime
- Dept efficiencies

Private Office to Tim Loughton MP

Telephone:

Fax:

Email: Loughton.PS@GRO

Parliamentary Under-Secretary of State (Schools)
Lord Hill of Oareford CBE

Leads on:

- Academies
- Free schools (parental engagement in schools)
- Ofsted inspection of schools
- School improvement (including National Challenge, City Challenge, and other improvement policies)
- School funding (including pupil premium)
- Teachers and workforce issues
- Teacher supply/quality
- School transport
- Schools' capital and Building Schools for the Future
- Technical academies

Private Office to Lord Hill of Oareford CBE

Telephone: GRO

Fax: GRO

Email: Hill.PS@GRO

DEPARTMENT OF ENERGY AND CLIMATE CHANGE

3 Whitehall Place
London
SW1A 2HH

Tel:
Website: <http://www.decc.gov.uk>
Generic Email format:
firstname.surname@

The Department of Energy and Climate Change brings together energy policy and climate change mitigation policy.

Parliamentary Branch:

Tel:
Fax:
Email: parly.unit@

Correspondence Section:

Tel: 0300 060 4000
Email: enquiries@

Secretary of State for Energy and Climate Change

The Rt Hon Chris Huhne MP

The Secretary of State holds overall responsibility for the business of the Department and its policies.

Leads on:

- DECC strategy and budgets
- Energy market reform
- Carbon price
- Annual Energy Statement
- Energy Security
- National Security
- DECC Delivery Landscape
- Devolved Administrations

Private Office to The Rt Hon Chris Huhne MP

Telephone:
Fax:
Email: ps.chris.huhne@

Minister of State

Gregory Barker MP

Leads on:

- Climate change
- International climate change
- Climate Science
- Energy efficiency
- The Green Deal
- Public sector energy efficiency including greening DECC
- Carbon reduction commitment
- Climate Change Agreements
- Fuel poverty
- Social tariffs
- Warm Front
- Promoting interests of energy consumers
- Green Economy, green jobs and skills
- Green Investment Bank
- Green ISAs
- Decentralised energy and small scale renewables Energy innovation, including marine energy (wave and tidal)
- Heat
- Environment Council
- National Carbon Markets & EU ETS

Private Office to Gregory Barker MP

Telephone:
Fax:
Email: ps.gregory.barker@

Minister of State

Charles Hendry MP

Leads on:

- Security of supply
- Resilience and emergency preparedness
- Renewable energy
- CCS and coal policy
- New nuclear
- Grid policy including smart grids and network of recharging points
- Smart meters
- Gas policy
- Oil and Gas exploration, licensing and revenues
- Offshore environment and decommissioning
- Planning reform and consents
- Levies policy
- Regulation and competition in the energy sector
- Nuclear waste, decommissioning, Nuclear Decommissioning Authority
- Plutonium
- Nuclear safety and security
- Nuclear non-proliferation
- International energy
- International oil markets
- Energy Council
- Coal Authority

Private Office to Charles Hendry MP

Telephone:
Fax:
Email: ps.charles.hendry@

Parliamentary Under-Secretary of State

The Lord Marland

Leads on:

- Departmental performance and delivery
- Efficiency
- Lean regulation
- Departmental Carbon Budgets
- Managing liabilities, including coal health and the Concessionary Fuel Scheme
- Departmental business in the Lords

Private Office to Lord Marland

Telephone:
Fax:
Email: ps.jonathan.marland@

DEPARTMENT FOR ENVIRONMENT, FOOD AND RURAL AFFAIRS

Nobel House
17 Smith Square
London
SW1P 3JR

Tel:
Fax:

Website: www.defra.gov.uk

Generic Email format:

firstname.surname@

The Government believes that we need to protect the environment for future generations, make our economy more environmentally sustainable, and improve our quality of life and well-being. We also believe that much more needs to be done to support the farming industry, protect biodiversity and encourage sustainable food production.

Parliamentary Branch:

Tel:
Fax:
Email: parlybranch@GRO

Correspondence Section:

Tel:
Email: correspondence.section@GRO

Secretary of State for Environment, Food and Rural Affairs

The Rt Hon Caroline Spelman MP

Leads on:

- Overall responsibility for all Departmental issues
- Departmental Budget
- Departmental strategy and delivery
- Legislative Programme
- EU and International Relations
- Emergencies
- Climate Change
- Common Agricultural Policy reform
- Biodiversity
- Environment Agency (EA) & Natural England (NE)

Private Office to The Rt Hon Caroline Spelman MP

Telephone:
Fax:
Email: PS.Caroline.Spelman@GRO

Minister of State (Agriculture and Food)

James Paice MP

Leads on:

- Farming
- Food
- Animal health (including endemic and exotic diseases)
- Responsibility and cost-sharing
- Welfare of farm animals
- Single Payments Scheme
- Rural Development Plan for England (RDPE)
- Forestry (including Forestry Commission)
- Agriculture and forestry carbon budgets
- Hunting and shooting
- Agricultural Wages
- Gangmasters Licensing
- Seasonal Agricultural Workers Scheme (SAWS)
- Better regulation
- Deputising for the Secretary of State at EU Agriculture Council

Private Office to James Paice MP

Telephone:
Email:

Parliamentary Under-Secretary of State (Natural Environment and Fisheries)

Richard Benyon MP

Leads on:

- Natural environment
- Ecosystem services
- Biodiversity
- National parks and areas of outstanding natural beauty
- Wildlife
- JNCC (Joint Nature Conservation Committee)
- Flooding and water (including Nitrates)
- Inland waterways (including British Waterways)
- Land management (including contaminated land) and soil
- Rural Affairs
- Coastal erosion
- Marine and Coastal Access Act implementation
- Marine Management Organisation
- Coastal and wider access, countryside and rights of way
- Marine Environment
- Fisheries, including Common Fisheries Policy
- EU Fisheries Council
- Departmental administration
- Apprenticeships

Private Office to Richard Benyon MP

Telephone:
Fax:
Email:

Parliamentary Under Secretary of State

Lord Henley

Leads on:

- Environmental regulation
- Air quality
- Local environment quality, including noise
- Royal Commission on Environmental Pollution
- Genetically Modified Organisms
- Nanotechnology
- Chemicals and pesticides (including Chemical, Biological, Radiological, Nuclear substances)
- Local and regional government
- Localism and third sector
- Climate change – adaptation
- Climate change – Defra's interest in mitigation and overall carbon budgets lead
- Sustainable Development
- Sustainable consumption and production
- Biofuels
- Welfare of companion and wild animals
- Dangerous dogs
- Bee health
- Plant health
- Kew Gardens
- Science, evidence and research
- Waste and recycling
- Global Monitoring of Environmental Security (GMES)
- All departmental business in the Lords
- Deputising for the Secretary of State at EU Environment Council

Private Office to Lord Henley

Telephone:

Fax:

Email:

Agencies of the Department for Environment, Food and Rural Affairs

Animal Health

Centre for Environment, Fisheries and Aquaculture Science

Forest Research

Forest Enterprise (England)

Food and Environment Research Agency

Marine and Fisheries Agency

The Rural Payments Agency

The Veterinary Laboratories Agency

The Veterinary Medicines Directorate

FOREIGN AND COMMONWEALTH OFFICE

King Charles Street
London
SW1A 2AH

Telephone:
Website: www.fco.gov.uk
Email format: firstname.surname@

The Foreign and Commonwealth Office works to promote the interests of the United Kingdom and to contribute to a strong world community

Parliamentary Branch:

Tel:
Fax:
Email: PRTActioninfo@

Correspondence Section:

Tel:
Fax:
Email: msu.correspondence@

First Secretary of State and Secretary of State for Foreign and Commonwealth Affairs

The Rt Hon William Hague MP

Leads on:

- Overall responsibility for the work of the Foreign and Commonwealth Office
- Strategy and Policy Planning
- Communications
- Honours
- Whitehall Liaison Department
- FCO Finance
- FCO Estates and Security
- FCO Information and Technology
- Legal Advisers

Private Office to The Rt Hon William Hague MP

Telephone:
Email: private.office@

Minister of State

Jeremy Browne MP

Leads on:

- South East Asia and Far East; Shanghai Expo
- Caribbean
- Central America
- South America (including Argentina / Falklands)
- Australasia and Pacific
- Olympics
- Public Diplomacy
- Human Rights
- Consular Policy
- Migration
- Drugs and International Crime

Private Office to Jeremy Browne MP

Telephone:
Email: psministerbrowneaction@

Minister of State
David Lidington MP

Leads on:

- European Union
- Europe, including Balkans, Ukraine, Belarus and Moldova
- Russia, South Caucasus, Central Asia
- NATO and European Security
- OSCE and Council of Europe
- FCO relations with Parliament

Private Office to David Lidington MP

Telephone: [GRO]

Fax: [GRO]

Email: [mineuropeaction@\[GRO\]](mailto:mineuropeaction@[GRO])

Minister of State
The Rt Hon Lord Howell of Guildford

Leads on:

- All FCO business in the Lords
- Commonwealth
- International Energy

Private Office to The Rt Hon Lord Howell of Guildford

Telephone: [GRO]

Email: [psministerhowellaction@\[GRO\]](mailto:psministerhowellaction@[GRO])

Parliamentary Under-Secretary of State
Henry Bellingham MP

Leads on:

- Africa
- UN
- Conflict issues and counter-piracy
- Overseas Territories (not Argentina / Falklands)
- Global Economic Issues
- FCO relations with British business
- Climate Change
- Protocol
- Ministerial oversight for FCO Services

Private Office to Henry Bellingham MP

Telephone: [GRO]

Email: [psbellingham@\[GRO\]](mailto:psbellingham@[GRO])

Parliamentary Under-Secretary of State
Alistair Burt MP

Leads on:

- Afghanistan and South Asia
- Counter Terrorism
- Counter Proliferation
- North America
- Middle East and North Africa
- FCO Finance
- Human Resources and Diversity

Private Office to Alistair Burt MP

Telephone: [GRO]

Email: [psministerburtaction@\[GRO\]](mailto:psministerburtaction@[GRO])

Agencies of the Foreign and Commonwealth Office

**FCO Services
Wilton Park**

GOVERNMENT EQUALITIES OFFICE

9th Floor
Eland House
Bressenden Place
London SW1E 5DU

Telephone: **GRO**
Fax: **GRO**
Website: www.equalities.gov.uk
Email : enquiries@ **GRO**

The Government Equalities Office is the department responsible for equalities legislation and policy in the UK. GEO is responsible for the Government's overall strategy and priorities on equality issues and aims to improve equality and reduce discrimination and disadvantage for all, at work, in public and political life, and in people's life chances.

Parliamentary Branch:

This is provided by the Home Office see page 38

Correspondence Section:

Tel: **GRO**
Fax: **GRO**
Email: geo.corres@ **GRO**

Secretary of State for the Home Department and Minister for Women and Equalities

The Rt Hon Theresa May MP

Leads on:

- The Minister for Women and Equality has overall responsibility for the women and equality agenda

Private Office to The Rt Hon Theresa May MP

Telephone: **GRO**
Fax: **GRO**
Email: Privateoffice.external@ **GRO**

Also Secretary of State, Home Office see page 38

Parliamentary Under-Secretary of State

Lynne Featherstone MP

Leads on:

- Responsibility within government for equality strategy and legislation and issues relating to gender, sexual orientation and transgender equality issues

Private Office to Lynne Featherstone MP

Telephone: **GRO**
Fax: **GRO**
Email: Privateoffice.external@ **GRO**

Also Parliamentary Under- Secretary of State at the Home Office see page 40

DEPARTMENT OF HEALTH

Richmond House
79 Whitehall
London
SW1A 2NS

Tel:
Website: www.dh.gov.uk
Generic Email format:
firstname.surname@

The aim of the Department of Health (DH) is to improve the health and well-being of people in England.

Parliamentary Branch:

Tel:
Fax:
Email: tim.elms@

Correspondence Section:

Tel:
Email: www.dh.gov.uk/en/ContactUs/DH_066319

Secretary of State for Health *The Rt Hon Andrew Lansley CBE MP*

Overall responsibility for the work of the Department

Private Office to The Rt Hon Andrew Lansley CBE MP

Telephone:
Fax:
Email: mb-sofs@

Minister of State (Care Services) *Paul Burstow MP*

Leads on:

- Long Term Care Reform, including:
 - Independent Commission
 - Subsequent Legislation
- Adult Social Care
- Social Care Finance
- Social Care Workforce
- Social Care Professional Regulation
- Social Care System Regulation & Inspection
- Personal Health Budgets
- Reablement
- Continuing Care
- Joint Commissioning with Local Govt
- Safeguarding Vulnerable Adults
- Care for the Elderly
- End of Life Care
- Long Term Conditions, including:
 - Cancer
 - Diabetes
- Audiology
- Dementia
- Mental Health, including:
 - Child and Adolescent Mental Health Services
 - Physical Disabilities
 - Autism
 - Learning Disabilities
- Third Sector, including S.64 & Social Enterprise
- Carers
- Prison Health Services
- Equality & Human Rights

Private Office to Paul Burstow MP

Telephone: [] GRO
Fax: [] GRO
Email: [bobby.pratap@\[\] GRO](mailto:bobby.pratap@[] GRO)

Minister of State (Health)

Simon Burns MP

Leads on:

- Legislation
- NHS Financial Performance
- NHS Performance
- NHS Capital Funding
- Health Services, including:
 - Community Services
 - Acute Services
 - Emergency & Urgent Care
 - Cardiac, Stroke, Chronic Obstructive Pulmonary Disease, Renal
- Reconfiguration of Services
- Veterans' Health Services
- Patient Safety, including:
 - Health Care Associated Infection, Mid Staffs Inquiry, National Patient safety Agency
- Patient Experience
- NHS Litigation
- Application of Quality Regulation:
 - Quality Accounts, Care Quality Commission
- Economic Regulation: Monitor
- NHS Workforce, including:
 - Pay & Pensions
- NHS Estates, including:
 - Mixed Sex Accommodation
- Connecting for Health
- Counter Fraud & Security Management
- NHS Appointments Policy
- Injury Cost Recovery Scheme
- NHS Income Generation Policy
- Hospital Travel Cost Scheme
- Procurement, including Independent Sector Treatment Centres
- Earl Howe's business in the Commons

Private Office to Simon Burns MP

Telephone: [] GRO
Fax: [] GRO
Email: [Walter.Johnson@\[\] GRO](mailto:Walter.Johnson@[] GRO)

Parliamentary Under-Secretary of State (Public Health)

Anne Milton MP

Leads on:

- Public Health, including:
 - Public Health Finance
 - Health Improvement
 - Health Protection
 - Health Inequalities
 - Communicable Diseases
 - Emergency Preparedness
- Vaccination & Immunisation
- Blood & Transplants
- Pathology
- Ethics
- Fertility & Embryology
- Sexual Health
- Genetics & Biotechnology
- Fluoridation

- Tobacco, Drugs & Alcohol
- Food, including:
 - Food Standards, Diet & Nutrition
- Complementary & Alternative Medicine
- International & EU
- Asylum Seekers' Health
- Children's Health
- Maternity Services
- Nursing & Midwifery
- Health Visiting
- Allied Health Professions
- Professional Regulation
- Medical Education & Training
- Nurse Education England
- Devolved Administrations

Private Office to Anne Milton MP

Telephone: GRO

Fax: GRO

Email: [GRO">publichealth.minister@GRO](mailto:publichealth.minister@<span style=)

Parliamentary Under-Secretary of State (Quality)

Earl Howe

Leads on:

- NHS Constitution
- NHS Commissioning Reform, including:
 - NHS Board
 - Improving Health Outcomes
 - HealthWatch
 - Quality Innovation Productivity and Production
 - Quality Framework for Commissioning
 - Patient Reported Outcome Measures
 - Specialised Commissioning
 - Information Strategy
 - Payment for Performance
 - GP Consortia
- Primary Care, including:
 - GP Contract Reform
 - Out of Hours Reform
 - Design of 24/7 Urgent Care Service
 - Dentistry
 - Optical Services
- Medicines, Pharmacy & Industry, including Regulation (MHRA)
- NICE
- R&D
- Innovation
- Academic Health Service Centres
- Finance overall, including:
 - DH DEL & Spending Review
 - PCT allocations, including Advisory Committee on Resource Allocation
 - Central Budgets and Vote 2 (DH)
 - Review of Arm's Length Bodies

Private Office to Earl Howe

Telephone: GRO

Fax: GRO

Email: [GRO">lords@GRO](mailto:lords@<span style=)

Agencies of the Department of Health

Medicines, Healthcare Products and Regulatory Agency
NHS Purchasing and Supply Agency

HOME OFFICE

2 Marsham Street
London
SW1P 4DF

Tel: GRO
Website: www.homeoffice.gov.uk
Generic Email format:
firstname.surname@GRO
(please note some e-mail addresses contain numbers after the surname)

The Home Office leads a national effort to protect the public from terror, crime and anti-social behaviour. We secure our borders and welcome legal migrants and visitors. We safeguard identity and citizenship. We help build the security, justice and respect that enable people to prosper in a free and tolerant society.

Parliamentary Branch:

Tel: GRO
Fax: GRO
Email: parliamentaryteam@GRO

All Correspondence enquiries:

Tel: 020 7035 4848 (General)
GRO (Immigration enquiries)
Fax: GRO

MPs Correspondence enquiries:

Tel: GRO (General)
GRO (Immigration)
GRO (Passport Service)
Email: Ministers.HO@GRO

Enquiries relating to immigration and nationality issues should be directed to:

UK Border Agency
Apollo House
36 Wellesley Road
Croydon CR9 3RR

Secretary of State for the Home Department and Minister for Women and Equalities

The Rt Hon Theresa May MP

Leads on:

- The Secretary of State holds overall responsibility for the business of the Department and its policies
- Legislative programmes
- Expenditure issues
- Security and terrorism

Private Office to The Rt Hon Theresa May MP

Telephone: GRO
Fax: GRO
Email: Privateoffice.external@GRO

Also Minister for Women and Equalities see page 34

Minister of State (Immigration)
Damian Green MP

Leads on:

- Policy on immigration and asylum
- Implementation of the immigration cap
- Responsibility for policy on passports and the Identity and Passport Service and the General Register Office
- Abolition of ID cards
- Creation of a border police force
- International and European immigration and asylum policy
- Border control and enforcement

Private Office to Damian Green MP

Telephone: [GRO]
Fax: [GRO]
Email: Privateoffice.external@[GRO]

Minister of State (Policing and Criminal Justice)
The Rt Hon Nick Herbert MP (Joint with the Ministry of Justice)

Leads on:

- Crime and justice policy (joint working with MoJ) and overall responsibility for all crime issues in the Home Office
- Police reform and police accountability
- Police funding
- Youth crime
- Anti-social behaviour
- Serious organised crime and SOCA
- Creation of a border police force jointly with the immigration minister
- Big society champion
- Departmental PQ champion

Private Office to the Rt Hon Nick Herbert MP

Telephone: [GRO]
Fax: [GRO]
Email: Privateoffice.external@[GRO]

Also Minister of State at the Ministry of Justice see page 44

Minister of State (Security and Counter-Terrorism)
The Rt Hon Baroness Neville-Jones

Leads on:

- Counter-terrorism (CT) and security
- Lead on Olympic security
- International CT
- National security issues (Cabinet Office-supported)
- All Home Office business in the House of Lords
- Exclusion orders
- Home Office science, including CT science and technology
- Extradition, mutual legal assistance and judicial co-operation
- CT interest in creation of a border police force

Private Office to The Rt Hon Baroness Neville-Jones

Telephone: [GRO]
Fax: [GRO]
Email: Privateoffice.external@[GRO]

Parliamentary Under-Secretary of State (Crime Prevention)

James Brokenshire MP

Leads on:

- Support to Minister of State on crime reduction
- Drugs and alcohol
- Use of DNA and reform of DNA database
- Licensing Act and powers of police and local authorities
- Public order, inc support to Home Secretary on World Cup issues
- Use of powers of surveillance by local authorities
- Violent crime
- CCTV
- Acquisitive and business crime
- Commons support to minister of state on borders and immigration
- European Union
- Forensic science service
- Correspondence champion

Private Office to James Brokenshire MP

Telephone:

Fax:

Email:

Parliamentary Under-Secretary of State (Equalities and Criminal Information)

Lynne Featherstone MP

Leads on:

- Responsibility within government for equality strategy and legislation and issues relating to gender, sexual orientation and transgender equality issues
- Support to Minister of State on abolition of Identity Cards Bill
- Policy on criminal information including:
 - Vetting and barring
 - Security Industry Authority
 - Criminal Records Bureau
 - Asset recovery
 - Animal licensing
 - Statistics and research
 - Freedom of information
 - Support on violence against women work from the equalities perspective

Private Office to Lynne Featherstone MP

Telephone:

Fax:

Email:

Also Parliamentary Under-Secretary of State at Government Equalities Office see page 34

Agencies of the Home Office

Criminal Records Bureau
Identity and Passport Service
UK Border Agency

DEPARTMENT FOR INTERNATIONAL DEVELOPMENT

1 Palace Street
London
SW1E 5HE

Tel (Enquiries) : GRO
Website: www.dfid.gov.uk
Generic Email format: first initial-
surname@GRO

The Department for International Development (DFID) leads the UK Government's work to reduce poverty reduction and achieve the Millennium Development Goals. DFID funds UK development programmes in developing countries, and also channels money through international agencies to reduce poverty.

Parliamentary Branch:

Tel: GRO
Fax: GRO
Email: dfidcorrespondence@GRO

Correspondence Section:

Tel: GRO
Fax: GRO
Email: dfidcorrespondence@GRO

Secretary of State

The Rt Hon Andrew Mitchell MP

Leads on coalition priorities, including:

- The Secretary of State holds overall responsibility for the business of the Department and its policies
- Value for money, including the Comprehensive Spending Review and bilateral, multilateral and humanitarian aid reviews and
- Transparency, accountability and evaluation, including Independent Aid Watchdog and respect and responsiveness agenda
- Malaria, maternal health, population
- Conflict and stabilisation, including National Security Council, Afghanistan and Pakistan. Middle East Peace Process
- Wealth creation and the private sector, including trade and the Commonwealth Development Corporation
- Aid volumes and partnerships
- Climate change
- Multilateral and humanitarian reform

Private Office to The Rt Hon Andrew Mitchell MP

Telephone: GRO
Fax: GRO
Email: pssofs@GRO

Minister of State

The Rt Hon Alan Duncan MP

Leads on:

- Asia, Middle East, Caribbean and Overseas Territories
- International finance
- International relations (except EU)
- Trade
- Humanitarian and Security
- Corporate Performance Divisions

Private Office to The Rt Hon Alan Duncan MP

Telephone: GRO
Fax: GRO
Email: psmos@GRO

Parliamentary Under-Secretary of State
Stephen O'Brien MP

Leads on:

- Africa
- European Union
- Policy (including climate change, health, education, water & sanitation, governance and civil society)
- Research

Private Office to Stephen O'Brien MP

Telephone:

Fax:

Email: psobrien@

MINISTRY OF JUSTICE

102 Petty France
London SW1H 9AJ

Tel:
Fax:
Website: www.justice.gov.uk
Generic Email format:
firstname.surname@

The Ministry of Justice (MoJ) is headed by the Secretary of State for Justice who is responsible for improvements to the justice system so that it better serves the public. He is also responsible for some areas of constitutional policy (those not covered by the Deputy Prime Minister). Priorities for the Department are to reduce re-offending and protect the public, to provide access to justice, to increase confidence in the justice system, and uphold people's civil liberties. The Secretary of State is the Government Minister responsible to Parliament for the judiciary, the court system and prisons and probation.

Parliamentary Branch:

Tel:
Fax:
Email: ann.nixon@GRO

Correspondence Section:

Tel:
Fax:
Email: general.queries@GRO

Lord Chancellor, Secretary of State for Justice *The Rt Hon Kenneth Clarke QC MP*

The Secretary of State has oversight of all of MoJ business and securing the resourcing of the department, but leads on:

- Criminal justice and penal policy strategy
- Judicial policy
- Justice and national security
- EU and international justice policy
- Non delegated Royal, Church and Hereditary issues, and Lord Lieutenants issues
- Constitutional issues

Private Office to The Rt Hon Kenneth Clarke QC MP

Telephone:
Fax:
Email: secofstate@GRO

Minister of State *The Rt Hon Lord McNally*

Leads on:

- Departmental business in the Lords
- Civil liberties
- Freedom of Information, data protection and data sharing
- Legislation and law reform
- Public law and public legal issues
- Support to the Secretary of State on EU and international business
- Crown Dependencies
- Delegated Royal, Church & Hereditary Issues and Lord Lieutenants issues
- Land Registry
- National Archives
- Law Commission
- Support to Secretary of State on Constitutional matters

Private Office to the Rt Hon Lord McNally

Telephone:
Fax:
Email: emma.douglas@GRO

Minister of State

The Rt Hon Nick Herbert MP (Joint with the Home Office)

Leads on:

- Criminal justice strategy (reporting on this jointly to the Secretary of State and Home Secretary)

Private Office to The Rt Hon Nick Herbert MP

Telephone:

Fax:

Email:

Also Minister of State at the Home Office see page 39

Parliamentary Under-Secretary of State

Crispin Blunt MP

Leads on:

- Prisons and Probation
- Youth Justice
- Criminal Law and sentencing Policy
- NOMS operational and case work
- Criminal Justice

Private Office to Crispin Blunt MP

Telephone:

Fax:

Email:

Parliamentary Under-Secretary of State

Jonathan Djanogly MP

Leads on:

- Legal Aid and Legal services
- HM Courts Service, Tribunals Service and administrative justice
- Office of the Public Guardian
- Offices of Court Funds, Official solicitor and public trustee
- Civil law and justice
- Family Justice
- Asylum and immigration (legal aid and tribunals)
- Coroner reform and burial policy
- Criminal Cases Review Commission
- Criminal Injuries Compensation Authority
- Parole Board

Private Office to Jonathan Djanogly MP

Telephone:

Fax:

Email:

Agencies of the Ministry of Justice

HM Courts Service

HM Land Registry*

National Offender Management Service

National Archives**

Office of the Public Guardian

Tribunals Service

*** Also a Non Ministerial Department and Trading Fund**

**** Also a Non Ministerial Department**

NORTHERN IRELAND OFFICE

11 Millbank
London
SW1P 4PN

Stormont House
Belfast
BT4 3ST

Tel (Enquiries) :

Website: www.nio.gov.uk

Generic Email format:

firstname.surname@:

The role of the Northern Ireland Office (NIO) is to maintain and support the devolution settlement flowing from the Good Friday and St Andrews Agreements and the devolution of criminal justice and policing to the Northern Ireland Assembly. The department retains responsibility for a range of reserved and excepted policy matters, including electoral law, human rights and certain aspects of equality; and for some elements of security including national security.

Parliamentary Branch:

Tel:

Fax:

Email: parly.section@

Correspondence Section:

Tel:

Fax:

Email: sos@

Secretary of State

The Rt Hon Owen Paterson MP

Leads on:

- The Secretary of State has overall responsibility for all aspects of the Department's work.
- Relationships with the Northern Ireland Executive and Assembly, on the Department's overall strategy, and on the Government's approach to the past, constitutional issues, national security and budgetary priorities.

Private Office to The Rt Hon Owen Paterson MP

Telephone: (London) (Belfast)

Fax: (London) (Belfast)

Email: sos@

Minister of State

Hugo Swire MP

Leads on:

- The Minister of State leads on human rights, equality and electoral law and supports the Secretary of State across the range of the Department's responsibilities in Northern Ireland and in Westminster.

Private Office to Hugo Swire MP

Telephone: (London) (Belfast)

Fax: (London) (Belfast)

Email: jmpo2@

OFFICE OF THE ADVOCATE GENERAL FOR SCOTLAND

Office of the Advocate General & Legal
Secretariat
Dover House
Whitehall
London
SW1A 2AU

Telephone: [] GRO (London)
Fax: [] GRO (London)
Website: www.advocategeneral.gov.uk

Office of the Solicitor to the Advocate
General (OSAG)
Victoria Quay
Leith
Edinburgh
EH6 6QQ

Telephone: [] GRO (Edinburgh)
Fax: [] GRO (Edinburgh)
Website: www.advocategeneral.gov.uk

The Advocate General for Scotland is a Minister of the Crown and is one of the three UK Law Officers. Along with the Attorney General and the Solicitor General for England and Wales, the Advocate General provides legal advice to all UK Government Departments on a wide range of issues including on human rights, European and constitutional law.

The Advocate General is also the UK Government's principal legal adviser on Scots law and is the UK Government's senior representative to the Scottish legal community.

The Advocate General is the Minister responsible to the UK Parliament for his office which is made up of the Office of the Solicitor to the Advocate General (OSAG) and the Legal Secretariat, as well as his Private Office.

OSAG provides legal services in Scotland to UK Government Departments. This includes legal advice in relation to Scots law, drafting or instructing Scottish Parliamentary Counsel (UK) in relation to UK legislation applying to Scotland, and representing Government Departments in litigation before the Scottish Courts. The Legal Secretariat assists the Advocate General in respect of his functions as a Law Officer.

HM Advocate General for Scotland ***The Rt Hon The Lord Wallace of Tankerness QC***

The Advocate General for Scotland is a Minister and one of the three UK Law Officers. He is the UK Government's principal legal adviser on Scots law and represents the UK Government before the Scottish Courts. His principal statutory functions are in relation to devolution issues raised under the Scotland Act 1998.

Private Office to The Rt Hon the Lord Wallace of Tankerness QC

Telephone: [] GRO
Fax: [] GRO
Email: [privateoffice@\[\] GRO](mailto:privateoffice@[] GRO)

OFFICE OF THE LEADER OF THE HOUSE OF COMMONS AND LORD PRIVY SEAL

26 Whitehall
London
SW1A 2WH

Tel: **GRO**

Fax: **GRO**

Website: www.commonslider.gov.uk

Email: **GRO**

Generic Email format:

firstname.surname@**GRO**

The Office of the Leader of the House of Commons is responsible for the arrangement of government business in the House of Commons and for planning and supervising the Government's legislative programme. The Leader upholds the rights and privileges of the House and acts as a spokesperson for the Government as a whole.

Parliamentary Branch:

Tel: **GRO**
Fax: **GRO**
Email: **GRO**

Correspondence Section:

Tel: **GRO**
Fax: **GRO**
Email: **GRO**

Leader of the House of Commons and Lord Privy Seal

The Rt Hon Sir George Young Bt MP

Leads on:

- Government's Legislative Programme
- Managing the business of the House
- Government's representative in the House (House of Commons Commission)
- House of Commons representative in Government
- House of Commons reform and related issues
- Chair of Board of Trustees for Chevening Estate

Private Office to The Rt Hon Sir George Young Bt MP

Telephone: **GRO**

Fax: **GRO**

Email: leader@**GRO**

Parliamentary Secretary (Deputy Leader of the House of Commons)

David Heath CBE MP

Leads on:

- Supports the Leader in handling Government's business in the House
- Monitoring the legislative programme
- Minister with internal responsibility for Correspondence, FOI and Green Issues

Private Office to David Heath CBE MP

Telephone: **GRO**

Fax: **GRO**

Email: deputy@**GRO**

OFFICE OF THE LEADER OF THE HOUSE OF LORDS

Room 20
House of Lords
London SW1A 0AA

Tel:
Fax:

Website:

Email: psleaderofthelords@

Generic Email format:

firstname.surname@

26 Whitehall
London SW1A 2WH

Parliamentary Branch:

Tel:

Fax:

Email: pganswers@

Correspondence Section:

Inter-departmental Correspondence:

Parliamentary & Correspondence Team, Cabinet Office

Tel:

Email: psc@correspondence@

Treat Officials and General Correspondence

Tel:

Email: psleaderofthelords@

Leader of the House of Lords and Chancellor of the Duchy of Lancaster

The Rt Hon Lord Strathclyde

Leads on:

- Leading the Government front Bench in the House of Lords
- Conduct of Government business in the Lords (jointly responsible with the Lords Chief Whip)
- Repeating the Prime Minister's statements in the Lords and speaking in the House on particular important debates
- Government spokesperson on Machinery of Government issues
- Giving guidance to the House on matters of order and procedure
- Taking part in formal ceremonies in the House, such as the State Opening of Parliament
- Chair, Board of Trustees for Chequers and Dorneywood
- As Chancellor of the Duchy of Lancaster, responsible to the Sovereign for the administration of the Duchy.

Private Office to The Rt Hon Lord Strathclyde

Telephone:

Fax:

Email: psleaderofthelords@

PRIME MINISTER'S OFFICE

10 Downing Street
London
SW1A 2AA

Telephone: GRO
Website: www.pm.gov.uk

Prime Minister, First Lord of the Treasury and Minister for the Civil Service

The Rt Hon David Cameron MP

The Prime Minister is the head of the UK Government and is ultimately responsible for the policy and decisions of Government.

As head of the UK Government the Prime Minister also oversees the operation of the civil service and Government agencies, appoints members of the Government, and is the principal Government figure in the House of Commons.

See also page 13

SCOTLAND OFFICE

Dover House
66 Whitehall
London
SW1A 2AU

Tel: **GRO**
Fax: **GRO**
Website: www.scotlandoffice.gov.uk
Email: sofsscotland@GRO
Generic Email format:
firstname.surname@GRO

The Scotland Office, headed up by the Secretary of State for Scotland, is part of the Ministry of Justice, based in Whitehall, London. The Office's key roles are to: represent Scotland's interests at Westminster; and act as guardian to the Devolution Settlement.

Parliamentary Branch:

Tel: **GRO**
Fax: **GRO**
Email: parlyclerk@GRO

Correspondence Section:

Tel: **GRO**
Fax: **GRO**
Email: SOMinCorr@GRO

Secretary of State for Scotland *The Rt Hon Michael Moore MP*

Leads on:

- Economic Affairs
- Scottish Budget
- Scottish Fiscal position
- Calman Finance Implementation
- UK economic policy
- Defence
- MOD in Scotland
- Nuclear Deterrent
- Industry
- Fisheries
- Food and Drinks Industry
- Agriculture
- Manufacturing
- Life sciences
- Constitutional Affairs
- Calman/Scotland Bill
- Primary Legislation (including Queen's Speech)
- JMC
- Libya
- Foreign Affairs
- International Development
- Corporate Services
- National Security
- Counter Terrorism
- Military assistance to civil powers
- Civil Contingencies and Emergency Powers
- Broadcasting
- Crown Estate

Private Office to The Rt Hon Michael Moore MP

Tel: **GRO**
Fax: **GRO**
Email: sofsscotland@GRO

Parliamentary Under-Secretary of State
The Rt Hon David Mundell MP

Leads on:

- Fatal accident enquiries (defence)
- Veterans Issues
- Post Office network
- Scottish banknotes
- Business/Enterprise
- Insolvency
- Better Regulation
- Competition issues
- Housing (construction industry)
- SME's
- Broadband
- Creative industries
- Scotland Act Orders
- Constitutional Reform
- Legislative competency
- Elections and Boundaries
- Gould Report
- Electoral Fraud
- Electoral Registration
- Postal Voting
- Boundary Commission
- Voting Rights of Prisoners
- Home and Social Affairs
- Welfare Reform and Employability
- Health and Social Care
- Poverty
- Employment
- Voluntary sector and charities
- Asylum and Immigration
- Data and Identity Management
- Student Loans Company
- Digital Inclusion
- Sport and Culture
- Justice
- National Lottery and Gambling
- Equalities
- Education and Skills
- Energy and Climate Change
- Transmission issues
- Climate Change
- S185 Energy Act Scheme
- Carbon Capture and Storage
- Renewables
- Carbon Emissions Reductions Target
- Nuclear
- Supergrids
- Emissions trading
- Fossil fuel levy
- Transport

Private Office to The Rt Hon David Mundell MP

Tel:

GRO

Fax:

Email: pusofsscotland@

GRO

DEPARTMENT FOR TRANSPORT

Great Minster House
76 Marsham Street
London
SW1P 4DR

Telephone: GRO
Website: www.dft.gov.uk
Generic Email Format:
firstname.surname@GRO

The Department for Transport (DfT) has four Departmental strategic objectives which focus on the core areas of its business. These are to:

- Sustain economic growth and improved productivity through reliable and efficient transport networks.
- Improve the environmental performance of transport.
- Strengthen the safety and security of transport.
- Enhance access to jobs, services and social networks, including the most disadvantaged.

The Department creates the strategic framework for transport services, which are delivered through a wide range of public and private sector bodies including its own executive agencies. DfT often works in partnership, funding the provision and maintenance of infrastructure, subsidising services and fares on social grounds, and setting regulatory standards, especially for safety, accessibility and environmental impact.

Private Office Business Manager:

Tel: GRO
Fax: GRO
Email: anne.broome@GRO

Parliamentary Branch:

Tel: GRO
Fax: GRO
Email: glenn.hackney@GRO

Correspondence Section:

Tel: GRO
Fax: GRO
Email: rod.board@GRO / tracy.grimes@GRO

Secretary of State for Transport *The Rt Hon Philip Hammond MP*

Leads on:

- Spending Review
- Transport Security – including Transec
- High Speed Rail
- Overall responsibility for Transport Strategy including Economic Growth and Climate Change

Private Office to The Rt Hon Philip Hammond MP

Telephone: GRO
Fax: GRO
Email: Philip.hammond@GRO

Minister of State

The Rt Hon Theresa Villiers MP

Leads on:

- Rail
- London - including Crossrail
- Olympics
- Europe and International Engagement
- Aviation

Private Office to The Rt Hon Theresa Villiers MP

Telephone:

Fax:

Email: [Theresa.villiers@](mailto:Theresa.villiers@GRO)

Parliamentary Under-Secretary of State

Norman Baker MP

Leads on:

- Regional and Local Transport
- Buses and Taxis – including concessionary fares
- Walking and Cycling
- Accessibility and Equalities
- Alternatives to travel
- Natural environment
- Parking
- Traffic Management

Private Office to Norman Baker MP

Telephone:

Fax:

Email: [Norman.baker@](mailto:Norman.baker@GRO)

Parliamentary Under-Secretary of State

Mike Penning MP

Leads on:

- Strategic roads and Highways Agency
- Motoring agencies
- Road Safety and Standards
- Freight and Logistics – including lorry road user charging
- Maritime and Dangerous Goods – including Maritime and Coastguard Agency
- Better Regulation

Private Office to Mike Penning MP

Telephone:

Fax:

Email: [Mike.penning@](mailto:Mike.penning@GRO)

Agencies of the Department for Transport

Driver and Vehicle Licensing Agency

Driving Standards Agency

Government Car and Dispatch Agency

Highways Agency

Maritime and Coastguard Agency

Vehicle and Operator Services Agency

Vehicle Certification Agency

HM TREASURY

1 Horseguards Road
London
SW1A 2HQ

Telephone: [GRO]
Website: www.hm-treasury.gov.uk
Generic Email Format:
firstname.surname@[GRO]

HM Treasury is the department responsible for formulating and putting into effect the UK Government's financial and economic policy. The Treasury's overall aim is to raise the rate of sustainable growth, and achieve rising prosperity, through creating economic and employment opportunities for all.

Parliamentary Branch:

Telephone: [GRO]
Fax: [GRO]
Email: PQs@[GRO]

Correspondence Section:

Telephone: [GRO]
Fax: [GRO]
Email: [public.enquiries@\[GRO\]](mailto:public.enquiries@[GRO])

Chancellor of the Exchequer

The Rt Hon George Osborne MP

Leads on:

- The Chancellor of the Exchequer has overall responsibility for the work of the Treasury

Private Office to The Rt Hon George Osborne MP

Telephone: [GRO]
Email: [private.office@\[GRO\]](mailto:private.office@[GRO])

Chief Secretary to the Treasury

The Rt Hon Danny Alexander MP

Leads on:

- Responsibility for public expenditure including:
 - Spending reviews and strategic planning;
 - In-year spending control;
 - Public sector pay and pensions;
 - Annually Managed Expenditure (AME) and welfare reform;
 - Efficiency and value for money in public service;
 - Procurement; and
 - Capital investment.
- Treasury interest in devolution.

Private Office to The Rt Hon Danny Alexander MP

Telephone: [GRO]
Email: [csts.office@\[GRO\]](mailto:csts.office@[GRO])

Financial Secretary to the Treasury

Mark Hoban MP

Leads on:

- Financial services policy including banking and financial services reform and regulation, financial stability, city competitiveness, wholesale and retail markets in the UK, Europe and internationally and the Financial Services Authority (FSA)
- Banking support, including responsibility for the Asset Protection Scheme, Recapitalisation Fund and other schemes;
- Bank lending;
- Responsibility for UK Financial Investments (UKFI);
- Equitable Life;
- Personal savings and pensions policy; and
- Support to the Chancellor on EU and wider international finance issues.

Private Office to Mark Hoban MP

Telephone:
Email: fst.action@

Exchequer Secretary to the Treasury

David Gauke MP

Leads on:

- Strategic oversight of the UK tax system including direct, indirect, business and personal taxation
- Corporate and small business taxation, with input from the Commercial Secretary
- Departmental Minister for HM Revenue and Customs and the Valuation Office Agency
- Lead Minister on European and international tax issues
- Overall responsibility for the Finance Bill.

Private Office to David Gauke MP

Telephone:
Email: action.xst@

Economic Secretary to the Treasury

Justine Greening MP

Leads on:

- Environmental issues including taxation of transport, international Climate Change issues and Energy Issues
- North Sea oil taxation
- Tax credits and child poverty and assisting the Chief Secretary on welfare reform;
- Charities and the voluntary sector
- Excise duties and gambling, including excise fraud and law enforcement;
- Stamp duty land tax
- EU Budget
- Ministerial responsibility for the Royal Mint and Departmental Minister for HM Treasury Group
- Working with the Exchequer Secretary on the Finance Bill.

Private Office to Justine Greening MP

Telephone:
Email: action.est@

Commercial Secretary to the Treasury
Lord Sassoon of Ashley Park

Leads on:

- Treasury spokesman in the House of Lords
- Enterprise and productivity, including industrial strategy, better regulation, competition policy, infrastructure, and microeconomic reform
- Corporate finance, including public corporations and public private partnerships
- Assisting the Financial Secretary on financial services and banking policy, including UKFI
- Working with the Financial Secretary to promote the Government's financial services policies and the competitiveness of the UK
- Asset freezing and financial crime
- Foreign exchange reserves and debt management policy, National Savings and Investment and Debt Management Office

Private Office to Lord Sassoon

Telephone:

Email:

Agencies of HM Treasury

Asset Protection Agency
UK Debt Management Office

WALES OFFICE

Gwydyr House
Whitehall
London
SW1A 2NP

Telephone: GRO
Website: www.walesoffice.gov.uk
Generic Email Format:
firstname.surname@GRO

The role of the Secretary of State for Wales and the Wales Office is to promote the devolution settlement for Wales, to promote the interests of Wales in policy formulation by the Government, to promote government policies in Wales, to steer through Parliament legislation giving specific powers to the National Assembly for Wales, to operate the constitutional settlement under the Government of Wales Act 2006, to undertake Parliamentary business, and to deal with Royal matters.

Parliamentary Branch:

Tel: GRO
Fax:
Email: Mike.Williams@GRO

Correspondence Section:

Tel: GRO
Fax:
Email: Wales.Office@GRO

Secretary of State for Wales

The Rt Hon Cheryl Gillan MP

Leads on:

- Overall Strategic direction
- Assembly liaison
- Constitutional Issues
- Major Acts of Parliament (such as Government of Wales Act)
- Elections (Assembly, Parliamentary and Local)
- Referendum
- Economy Finance and Business
- Foreign Affairs including interaction with the EU
- Public Appointments
- Environment and Energy
- Welsh Language and Royal Matters
- Defence

Private Office to The Rt Hon Cheryl Gillan MP

Telephone: GRO
Fax: GRO
Email: SoS@GRO

Parliamentary Under-Secretary of State

David Jones MP

Assists the Secretary of State for Wales in ensuring that the interests of Wales are recognised.

Leads on:

- Regional Development
- Welfare
- Benefits and Pensions
- Health
- Education and Skills
- Transport
- Rural Affairs
- Communication
- Television
- Local Government and Housing
- Law and Order

- Fire and Rescue
- Equality
- Immigration and Borders
- Culture and Tourism
- LCO's

Private Office to David Jones MP

Telephone: [GRO]

Fax: [GRO]

Email: PS.PUSS@[GRO]

DEPARTMENT FOR WORK AND PENSIONS

Caxton House
Tothill Street
London
SW1H 9NA

Tel (Enquiries) : GRO
Website: www.dwp.gov.uk
Generic Email format:
firstname.surname@GRO

The Department for Work and Pensions (DWP) is responsible for delivering support and advice through a modern network of services to people of working age, employers, pensioners, families and children and disabled people. Its key aims are to help its customers become financially independent and to help reduce child poverty.

Parliamentary Branch:

Tel: GRO
Fax: GRO
Email: ministers@GRO

Correspondence Section:

Tel: GRO
Email: john.herron@GRO

Secretary of State for Work and Pensions

The Rt Hon Iain Duncan Smith MP

The Secretary of State has overall responsibility for the work of the Department. He has direct responsibility for Departmental Expenditure and Departmental Management.

Private Office to The Rt Hon Iain Duncan Smith MP

Tel : GRO
Fax: GRO
Email: secretaryofstate@GRO

Minister of State (Employment)

The Rt Hon Chris Grayling MP

Leads on:

- The Work Programme
- Labour Market Policy
- Jobcentre Plus
- Jobseeker's Allowance
- Commissioning strategy and providers
- Work Capability Assessment and IB reassessment.
- Employers
- Skills
- Service Transformation, Change Programme, Departmental IT and DirectGov
- The Health and Safety Executive
- Tell Us Once
- International Relations and European Issues
- European Social Fund
- Habitual Residency Test, Migrants, Refugees & asylum seekers
- Better Regulation and DWP
- NINOs

Private Office to The Rt Hon Chris Grayling MP

Telephone: GRO
Fax: GRO
Email: minister.work@GRO

Minister of State (Pensions)

Steve Webb MP

Leads on:

- Pensions Reform
- The Pension, Disability and Carers Service
- Auto-enrolment into work-place pensions, including delivery options
- State Pension, Second State Pension and Pension Credit
- Winter Fuel Payments
- Ageing, social care and extending working lives.
- Private pensions and saving
- Pensions Regulator
- Pensions Protection Fund
- Financial Assistance Scheme
- Pensions Advisory Service & Ombudsman
- Method of Payment Policy
- Financial Inclusion
- Social Fund

Private Office to Steve Webb MP

Telephone:

Fax:

Email: minister.pensions@GRO

Parliamentary Under-Secretary of State (Minister for Disabled People)

Maria Miller MP

Leads on:

- Office for Disability Issues
- Disability Legislation
- Equality and Human Rights Commission
- Equality Act
- Disability Living Allowance / Attendance Allowance, Motability and Carer's Allowance
- Remploy and Specialist Disability work programmes
- Independent Living Fund
- Equality 2025
- Child Poverty, children and young people
- CMEC
- Flexible working
- Adult Disadvantage
- Ethnic minority employment (Chair of EME taskforce)

Private Office to Maria Miller MP

Telephone:

Fax:

Email: minister.disabledpeople@GRO

Parliamentary Under-Secretary of State (Welfare Reform)

Lord Freud

Leads on:

- Lead on all DWP issues in the Lords
- Welfare Reform
- Tax Credits (DWP issues)
- Housing and Council Tax Benefit
- Income Support
- Employment Support Allowance
- Bereavement Benefit
- Decision Making and Appeals
- Fraud and Error
- Customer information - data sharing and information security
- Health and Well-being at Work

- Sickness absence and sickness certification
- Statutory Sick Pay
- Industrial Injuries Disablement Benefit
- Social Security Advisory Committee
- Debt Management
- Vocational Rehabilitation

Private Office to Lord Freud

Telephone: [GRO]

Fax: [GRO]

Email: [minister.lords@\[GRO\]](mailto:minister.lords@[GRO])

Agencies of the Department for Work and Pensions

Jobcentre Plus

Pension, Disability and Carers Service

IV - EXECUTIVE AGENCIES

ANIMAL HEALTH

Animal Health (AH) is the government's executive agency primarily responsible for ensuring that farmed animals in England, Scotland and Wales are healthy, disease-free and well looked after. We also have responsibility for managing outbreaks of notifiable animal diseases, and in this way we support the farming industry, helping it compete successfully worldwide, protect the welfare of farmed animals and safeguard public health from animal borne disease. AH is sponsored by, and work on behalf of, the Department for the Environment, Food and Rural Affairs (Defra), the Scottish Executive and Welsh Assembly Government across Great Britain implementing the animal health and welfare policies primarily on farms, at livestock markets and during transport. AH also works for the Food Standards Agency to protect public health by ensuring that dairy hygiene and egg production standards are met. AH also regulates the trade in endangered species.

Block C
Government Buildings
Whittington Road
Worcester
WR5 2LQ

Telephone: GRO
Fax: GRO
Website: www.defra.gov.uk/animalhealth/index.htm
Email: corporate.centre@GRO

Parent Department: Department for Environment, Food and Rural Affairs

Responsible Minister: Minister of State (Agriculture and Food) (James Paice MP)

Chief Executive: Catherine Brown

ASSET PROTECTION AGENCY

Purpose is to operate the Asset Protection Scheme a major Government intervention in the UK Financial System in response to the global financial crisis.

Eastcheap Court
11 Philpot Lane
London
EC3M 8UD

Website: www.hm-treasury.gov.uk/apa
Email: correspondence@GRO

Parent Department: HM Treasury

Responsible Minister: Commercial Secretary (Lord Sassoon)

Chief Executive: Robert Stheeman

BRITISH NATIONAL SPACE AGENCY

British National Space Centre is Britain's space agency.

Polaris House
North Star Avenue
Swindon
Wiltshire
SN2 1SZ

Telephone: GRO
Website: www.bnsc.gov.uk
Email: bnscinfo@GRO

Parent Department: Department for Business, Innovation and Skills

Responsible Minister: Minister of State (Universities and Science) (The Rt Hon David Willetts MP)

Acting Chief Executive: Dr David Williams

BUYING SOLUTIONS

Buying Solutions offers a complete advisory and procurement arrangement service to purchasing professionals working for central government, the wider public sector and their private sector agents and contractors

5th Floor
Royal Liver Building
Pier Head
Liverpool
L3 1PE

Telephone:
Fax:
Website: www.buyingsolutions.gov.uk
Email: custcare@GRO

Parent Department: Cabinet Office

Responsible Minister: Minister for the Cabinet Office, Paymaster General (The Rt Hon Francis Maude MP)

Chief Executive: Alison Littlely

CENTRAL OFFICE OF INFORMATION**

The Central Office of Information supplies consultancy, procurement and project management in a range of marketing and publicity services to Government Departments and Agencies.

Hercules House
Hercules Road
London
SE1 7DU

Telephone:
Fax:
Website: www.col.gov.uk

Parent Department: Cabinet Office

Responsible Minister: Minister for the Cabinet Office, Paymaster General (The Rt Hon Francis Maude MP)

Chief Executive: Mark Lund

CENTRE FOR ENVIRONMENT, FISHERIES AND AQUACULTURE SCIENCE

The Centre for Environment, Food and Aquaculture Science provides scientific and technical support, consultancy and advice, to Defra and other customers, in the fields of fisheries' science and management, environmental assessment, aquaculture and fish health.

Lowestoft Laboratory
Pakefield Road
Lowestoft
Suffolk
NR33 0HT

Telephone:
Fax:
Website: www.cefasc.co.uk

Parent Department: Department for Environment, Food and Rural Affairs

Responsible Minister: Parliamentary Under-Secretary (Minister for Natural Environment and Fisheries) (Richard Benyon MP)

Chief Executive: Richard Judge

COMPANIES HOUSE

Companies House incorporates and dissolves companies, registers the information they are required to supply under companies and related legislation and makes that information available to the public.

Crown Way
Cardiff
CF14 3UZ

Telephone:
Website: www.companieshouse.gov.uk
Email: enquiries@

Parent Department: Department for Business, Innovation and Skills

Responsible Minister: Parliamentary Under-Secretary of State (Employment Relations, Consumer and Postal Affairs) (Edward Davey MP)

Chief Executive: Gareth Jones

CRIMINAL RECORDS BUREAU

An Executive Agency of the Home Office provides wider access to criminal record information through its Disclosure service. This service enables organisations in the public, private and voluntary sectors to make safer recruitment decisions by identifying candidates who may be unsuitable for certain work, especially that involve children or vulnerable adults. The CRB was established under Part V of the Police Act 1997 and was launched in March 2002.

PO Box 110
Liverpool L69 3EF

Telephone:
Website: www.crb.homeoffice.gov.uk
Email: customerservices@

Parent Department: Home Office

Responsible Minister: Parliamentary Under-Secretary of State (Equalities and Criminal Information) (Lynne Featherstone MP)

Chief Executive: Steven Long

DEFENCE SCIENCE AND TECHNOLOGY LABORATORY

The Defence Science and Technology Laboratory provides independent, high quality scientific and technical research and advice to the MOD and Government, principally in those areas not suitable for the private sector.

Porton Down
Salisbury
Wiltshire
SP4 0JQ

Telephone:
Fax:
Website: www.dstl.gov.uk
Email: central-enquiries@

Parent Department: Ministry of Defence

Responsible Minister: Parliamentary Under-Secretary of State (Defence Equipment, Support and Technology) (Peter Luff MP)

Chief Executive: Frances Saunders

DEFENCE STORAGE AND DISTRIBUTION AGENCY

The Defence Storage and Distribution Agency (DSDA) receives, stores, maintains, issues and distributes, explosive and non-explosive material to the armed forces. In addition, DSDA undertakes the processing of complex weapons and maintenance of a full range of stores including vehicles, engineer stores and medical equipment, ensuring that all stocks are consolidated, packed and meet the mandated requirements, before they enter the supply chain.

Building C16
C Site
Lower Arnclott
Bicester
Oxon
OX25 2LD

Telephone:
Website: www.dsdā.org.uk
Email: neil.firth848@GRO

Parent Department: Ministry of Defence

Responsible Minister: Parliamentary Under-Secretary of State (Defence Equipment, Support and Technology) (Peter Luff MP)

Chief Executive: Neil Firth

DEFENCE SUPPORT GROUP

The Defence Support Group (DSG) brings together under one organisation the merged ABRO and DARA business units. DSG will provide a flexible, responsive, operationally excellent service delivering cost competitive in-house maintenance, repair, overhaul and upgrade capability to support the air and land systems of the UK Armed Forces.

DSG Head Office
Building 203
Monxton Road
Andover
Hampshire SP11 8HT

Telephone:
Fax:
Website: www.dsg.mod.uk
Email: info@GRO

Parent Department: Ministry of Defence

Responsible Minister: Parliamentary Under-Secretary of State (Defence Equipment, Support and Technology) (Peter Luff MP)

Chief Executive: Archie Hughes

DEFENCE VETTING AGENCY

The Defence Vetting Agency carries out security checks for defence employees, military personnel and defence industry staff who have access to sensitive Government information or valuable assets. It also undertakes some vetting tasks for other Government departments on a repayment basis.

DVA Building 107
Imphal Barracks
Fulford Road
York
YO10 4AS

Telephone:
Fax:
Website: www.mod.uk/DefenceInternet/AboutDefence/whatwed/o/securityandintelligence/dva/

Parent Department: Ministry of Defence

Responsible Minister: Parliamentary Under-Secretary of State (Defence Personnel, Welfare and Veterans) (Andrew Robathan MP)

Chief Executive: Jacky Ridley

DRIVER AND VEHICLE LICENSING AGENCY

DVLA's primary responsibilities are to Improve Road Safety, Collective Vehicle Excise Duty, support law enforcement and environmental initiatives, register drivers and vehicles in Great Britain

Longview Road
Morrison
Swansea
SA6 7JL

Telephone:
Fax:
Website: www.dft.gov.uk/dvla/

Parent Department: Department for Transport

Responsible Minister: Parliamentary Under-Secretary of State (Mike Penning MP)

Chief Executive: Simon Tse

DRIVING STANDARDS AGENCY

The aim of the Agency is to promote road safety in Great Britain by improving driving standards, in particular by testing drivers and driving instructors fairly and efficiently.

The Axis Building
112 Upper Parliament Street
Nottingham NG1 6LP

Telephone:
Website: www.dsa.gov.uk
Email: [customer.services@](mailto:customer.services@dsa.gov.uk)

Parent Department: Department for Transport

Responsible Minister: Parliamentary Under-Secretary of State (Mike Penning MP)

Chief Executive: Rosemary Thew

FCO SERVICES

With approximately 1100 staff in the UK and overseas, FCO Services delivers a combination of secure ICT and logistics services as well as services designed to maintain a secure working environment. In addition to the FCO, existing customers include other government departments, non-governmental bodies and foreign governments.

Hanslope Park
Milton Keynes
MK19 7BH

Telephone:
Website: www.fcoservices.gov.uk
Email: [fco.services@](mailto:fco.services@fcoservices.gov.uk)

Parent Department: Foreign and Commonwealth Office

Responsible Minister: Responsible Minister: Parliamentary Under Secretary of State (Henry Bellingham MP)

Chief Executive: Chris Moxey

THE FOOD AND ENVIRONMENT RESEARCH AGENCY

The Food and Environment Research Agency's (Fera) overarching purpose is to support and develop a sustainable food chain, a healthy natural environment, and to protect the global community from biological and chemical risks. Its role within that is to provide robust evidence, rigorous analysis and professional advice to Government, international organisations and the private sector.

Sand Hutton
York
YO41 1LZ

Telephone: [] GRO
Fax: [] GRO
Website: www.fera.defra.gov.uk
Email: [info@\[\] GRO](mailto:info@[] GRO)

Parent Department: Department for Environment, Food and Rural Affairs

Responsible Minister: Parliamentary Under-Secretary (Lord Henley)

Chief Executive: Adrian Belton

FIRE SERVICE COLLEGE

The Fire Service College provides specialist operational Fire and Rescue training to the UK Fire and Rescue Service, and to the wider emergency service and responder community in the UK and internationally.

London Road
Moreton-in-Marsh
Gloucestershire
GL56 0RH

Telephone: [] GRO
Website: www.fireservicecollege.ac.uk
Email: [krobinson@\[\] GRO](mailto:krobinson@[] GRO)
Email: [enquiries@\[\] GRO](mailto:enquiries@[] GRO)

Parent Department: Department for Communities and Local Government

Responsible Minister: Parliamentary Under-Secretary of State (Bob Neill MP)

FOREST ENTERPRISE ENGLAND

To manage England's forest estate.

340 Bristol Business Park
Coldharbour Lane
Bristol
BS16 1EJ

Telephone: [] GRO
Fax: [] GRO
Website: www.forestry.gov.uk/forestry/HCOU-4U4HZU

Parent Department: Forestry Commission

Responsible Minister: Minister of State (Agriculture and Food) (James Paice MP)

Chief Executive: Simon Hodgson

FOREST RESEARCH

To provide research services relevant to UK and international forestry interests, inform and support forestry's contribution to UK governmental policies. Our core roles are to provide the evidence base for UK forestry practices and to support innovation.

Alice Holt Lodge
Farnham
Surrey GU10 4LH

Telephone:
Fax:
Website: www.forestresearch.gov.uk

Parent Department: Forestry Commission

Responsible Minister: Minister of State (Agriculture and Food) (James Paice MP)

Chief Executive: Dr James Pendlebury

GOVERNMENT CAR AND DESPATCH AGENCY

The Government Car and Despatch Agency provides secure transport, distribution and mail services to central government, the public sector and other customers.

46 Ponton Road
London
SW8 5AX

Telephone:
Fax:
Website: www.dft.gov.uk/gcda/
Email: info@

Parent Department: Department for Transport

Responsible Minister: Parliamentary Under-Secretary of State (Mike Penning MP)

Chief Executive: Paul Marwick

HIGHWAYS AGENCY

Responsible for operating, maintaining and improving 7000km of strategic road network, which comprises the majority of England's motorways and major 'A' roads.

123 Buckingham Palace Road
London
SW1W 9HA

Telephone:
Website: www.highways.gov.uk
Email: ha_info@

Parent Department: Department for Transport

Responsible Minister: Parliamentary Under-Secretary of State (Mike Penning MP)

Chief Executive: Graham Dalton

HM COURTS SERVICE

Her Majesty's Courts Service (HMCS) is responsible for managing the magistrates' courts, the Probate Service, the Crown Court, the county courts and the District Registries throughout England and Wales, as well as the Royal Courts of Justice in London, where the majority of High Court and Court of Appeal cases are heard.

102 Petty France
London
SW1H 9AJ

Telephone: GRO
Fax: GRO
Website: www.hmcourts-service.gov.uk
Email: customerserviceshq@GRO
GRO

Parent Department: Ministry of Justice

Responsible Minister: Parliamentary Under-Secretary of State (Jonathan Djanogly MP)

Chief Executive: Christine Mayer CBE

HM LAND REGISTRY**

The Land Registry guarantees the title to, and records the ownership of, interests in registered land in England and Wales.

Lincoln's Inn Fields,
Holborn
London
WC2A 3PH

Telephone: GRO
Fax: GRO
Website: www.landregistry.gov.uk
Email: Marco.Pierleoni@GRO

Parent Department: Ministry of Justice

Responsible Minister: Minister of State (The Rt Hon Lord McNally)

Chief Land Registrar and Chief Executive: Marco Pierleoni

IDENTITY AND PASSPORT SERVICE

The Identity and Passport Service (IPS) is responsible for issuing Passports to British citizens within the United Kingdom and providing passport verification services. Through the General Register Office, it oversees the system of civil registration in England and Wales, administering the marriage laws and securing the provision of an efficient and effective system for the registration of births, stillbirths, adoptions, civil partnerships, marriages and deaths.

4th Floor, Peel Building
2 Marsham Street
London
SW1P 4DF

Telephone: GRO
Website: www.ips.gov.uk

Parent Department: Home Office

Responsible Minister: Minister of State (Immigration) (Damian Green MP)

Chief Executive: James Hall

INSOLVENCY SERVICE

The Insolvency Service administers and investigates the affairs of bankrupts and companies in compulsory liquidations and reports criminal offences; takes disqualification proceedings against unfit directors of failed companies; authorises and regulates insolvency practitioners; provides banking and investment services for bankruptcies and company liquidations; and provides policy advice to Ministers.

21 Bloomsbury Street
London
WC1B 3QW

Telephone:
Website: www.insolvency.gov.uk

Parent Department: Department for Business, Innovation and Skills

Responsible Minister: Parliamentary Under-Secretary of State (Employment Relations, Consumer and Postal Affairs) (Edward Davey MP)

Chief Executive: Stephen Speed

JOBCENTRE PLUS

Jobcentre Plus supports people of working age from welfare into work, and helping employers to fill their vacancies. We are part of the Department for Work and Pensions and play a major role in supporting the Department's aim to "promote opportunity and independence for all through modern, customer-focused services.

Caxton House
4th Floor
Tothill Street
London
SW1H 9NA

Telephone:
Website: www.dwp.gov.uk/about-dwp/customer-delivery/jobcentre-plus/

Parent Department: Department for Work and Pensions

Responsible Minister: Minister of State (Employment) (The Rt Hon Chris Grayling MP)

Chief Executive: Darra Singh

MARITIME AND COASTGUARD AGENCY

Maritime emergency response capability through Her Majesty's Coastguard including search and rescue and responding to pollution from ships, regulatory inspections of ships, registration of UK Ships and Seafarers, development and implementation of the UK Government's maritime safety policies.

Spring Place
105 Commercial Road
Southampton
SO15 1EG

Telephone:
Website: www.mcga.gov.uk
Email: info@mcga.gov.uk

Parent Department: Department for Transport

Responsible Minister: Parliamentary Under-Secretary of State (Mike Penning MP)

Acting Chief Executive: Richard Parks

MEDICINES AND HEALTHCARE PRODUCTS AND REGULATORY AGENCY (MHRA)

MHRA protects and promotes public health and patient safety by ensuring that medicines, healthcare products and medical equipment meet appropriate standards of safety, quality, performance and effectiveness and are used safely. The MHRA was formed from a merger of the Medicines Control Agency and the Medical Devices Agency on 1 April 2003.

10-2 Market Towers
1 Nine Elms Lane
London
SW8 5NQ

Telephone: GRO
Fax: GRO
Website: www.mhra.gov.uk
Email: info@mhra.gov.uk

Chief Executive: Professor Kent Woods

Responsible Minister: Parliamentary Under-Secretary of State (Quality) (Earl Howe)

MET OFFICE

The Met Office provides weather and climate related services to the Armed Forces, Government Departments, the public, civil aviation, shipping, industry, agriculture, commerce and others.

Fitzroy Road
Exeter
Devon
EX1 3PB

Telephone: GRO
Fax: GRO
Website: www.metoffice.gov.uk
Email: enquiries@metoffice.gov.uk

Parent Department: Ministry of Defence

Responsible Minister: Parliamentary Under Secretary of State (Defence Personnel, Welfare and Veterans) (Andrew Robathan MP)

Chief Executive: John Hirst

MINISTRY OF DEFENCE POLICE AND GUARDING AGENCY

The Ministry of Defence Police prevent crime within the MOD estate. In addition, the Force has special responsibility for the policing and security of the Ministry of Defence and other Crown Estate environments.

Weathersfield
Braintree
Essex
CM7 4AZ

Website:
www.mod.uk/defenceinternet/aboutdefence/whatwedo/securityandintelligence/mdpga/ministryofdefenceguardservicemqs.htm

Parent Department: Ministry of Defence

Responsible Minister: Parliamentary Under Secretary of State and Minister for Defence Personnel, Welfare and Veterans (Andrew Robathan MP)

Chief Executive: Chief Constable Steve Love

NATIONAL ARCHIVES*

The National Archives was launched in April 2003, bringing together the Public Record Office and the Historical Manuscripts Commission. It is responsible for managing the government record from creation, storage and selection to preservation, access and re-use.

Ruskin Avenue
Kew
Richmond
Surrey
TW9 4DU

Telephone:
Website: www.nationalarchives.gov.uk

Parent Department: Ministry of Justice

Responsible Minister: Minister of State (The Rt Hon Lord McNally)

Acting Chief Executive: Oliver Morley

NATIONAL FRAUD AUTHORITY

The National Fraud Authority's remit is to coordinate activity across the whole economy, both private and public sectors, to make the UK a hostile environment for fraudsters.

PO Box 64170
London,
WC1A 9BP

Telephone:
Fax:
Website: www.attorneygeneral.gov.uk/nfsa
Email: nfsa.pa@

Parent Department: Attorney General's Office

Responsible Minister: Attorney General (The Rt Hon Dominic Grieve QC MP)

Chief Executive: Bernard Herdan CB

NATIONAL OFFENDER MANAGEMENT SERVICE (NOMS)

The National Offender Management Service (NOMS) is responsible for the commissioning and delivery of adult offender management services for England and Wales within the strategic policy framework set by Government. The Agency manages the delivery and commissioning of prison services (incorporating HM Prison Service and oversight of privately run prisons) and probation services.

Cleland House
Page Street
London
SW1P 4LN

Telephone:
Fax:
Website: www.noms.justice.gov.uk
Email: public.enquiries@

Parent Department: Ministry of Justice

Responsible Minister: Parliamentary Under-Secretary of State (Crispin Blunt MP)

Director General: Michael Spurr

NATIONAL MEASUREMENT OFFICE

Ensuring that fair and accurate measurement is available and used for transactions regulated by law. One of our principal activities is preparing legislation under the Weights and Measures Act 1985 and European Communities Act 1972.

Stanton Avenue
Teddington
Middlesex
TW11 0JZ

Telephone: [GRO]
Fax: [GRO]
Website: www.nmo.bis.gov.uk
Email: [info@\[GRO\]](mailto:info@[GRO])

Parent Department: Department for Business, Innovation and Skills

Responsible Minister: Minister of State (Universities and Science) (The Rt Hon David Willetts MP)

Chief Executive: Peter Mason

OFFICE OF THE PUBLIC GUARDIAN

The Office of the Public Guardian empowers and protects adults, in line with the Mental Capacity Act 2005, through: promoting and registering Lasting and Enduring Powers of Attorney; supervising deputies appointed to manage the affairs and welfare of others; and investigating and acting on allegations of abuse by attorneys and deputies.

PO Box 15118
Birmingham
B16 6GX

Telephone: [GRO]
Fax: [GRO]
Website: www.publicguardian.gov.uk
www.direct.gov.uk
Email: [customerservices@\[GRO\]](mailto:customerservices@[GRO])

Parent Department: Ministry of Justice

Responsible Minister: Parliamentary Under-Secretary of State (Jonathan Djanogly MP)

Public Guardian and Chief Executive Officer: Martin John

ORDNANCE SURVEY

Ordnance Survey carries out official surveying and definitive mapping of Great Britain.

Romsey Road
Maybush
Southampton
SO16 4GU

Telephone: [GRO]
Fax: [GRO]
Website: www.ordnancesurvey.co.uk
Email: [Vanessa.lawrence@\[GRO\]](mailto:Vanessa.lawrence@[GRO])
Email: [customerservices@\[GRO\]](mailto:customerservices@[GRO])

Parent Department: Department for Communities and Local Government

Responsible Minister: Parliamentary Under-Secretary of State (Baroness Hanham)

Chief Executive: Vanessa Lawrence

PENSION, DISABILITY AND CARERS SERVICE

The Pension Service is part of the Pension, Disability and Carers Service provides its customers with pensions, benefits and retirement information. The Disability and Carers Service provides financial support for customers claiming disability benefits and their carers.

Caxton House
4TH Floor
Tothill Street
London
SW1H 9NA

Telephone:
Website: www.dwp.gov.uk/about-dwp/customer-delivery/the-pension-service/
Website: www.dwp.gov.uk/about-dwp/customer-delivery/jobcentre-plus/
Email: terry.moran1@GRO

Parent Department: Department for Work & Pensions

Responsible Minister: Minister of State (Pensions) (Steve Webb MP)

Chief Executive: Terry Moran

PEOPLE, PAY AND PENSIONS AGENCY

The People, Pay and Pensions Agency provides a full range of HR services to the Ministry of Defence, its civilian staff and their managers, which is also available in whole or part to other customers on repayment. The agency enables managers in MOD to manage their staff and staff to get their entitlements and manage their terms of employment through a range of services

J Block Foxhill
Combe Down
Bath
BA1 5AB

Telephone:
Website: www.mod.uk/DefenceInternet/microsite/pppa/
Email: payments@GRO
Email: pensions@GRO
Email: peopleservices@GRO

Parent Department: Ministry of Defence

Responsible Minister: Parliamentary Under Secretary of State (Defence Personnel, Welfare and Veterans) (Andrew Robathan MP)

Chief Executive: Mark Hutchinson

PLANNING INSPECTORATE

The Planning Inspectorate is an Executive Agency which serves the Department for Communities and Local Government and the National Assembly for Wales on appeals and other casework under planning, housing, environment, highways and allied legislation relating to England and Wales.

Temple Quay House
2 The Square
Temple Quay
Bristol
BS1 6PN

Telephone:
Fax:
Website: www.planning-inspectorate.gov.uk
Email: enquiries@GRO

Parent Department: Department for Communities and Local Government

Responsible Minister: Parliamentary Under-Secretary of State (The Rt Hon Greg Clark MP)

Chief Executive: Katrine Sporle

QUEEN ELIZABETH II CONFERENCE CENTRE

The QEII Conference Centre provides secure conference facilities for national and international Government and private sector use.

Broad Sanctuary
London
SW1P 3EE

Telephone: GRO
Fax: GRO
Website: www.qeii.cc.co.uk
Email: info@ GRO

Parent Department: Department for Communities and Local Government

Responsible Minister: Parliamentary Under-Secretary of State (Baroness Hanham)

Chief Executive: Ernest Vincent

THE ROYAL PARKS

The Royal Parks manages the Royal Parks in London. In addition to maintaining the historic landscapes and the biodiversity of the estate, it provides a variety of services, including sport, cultural, environmental and educational programmes, in addition to environmental projects. The parks include St James's Park, Green Park, Hyde Park, Kensington Gardens, Regent's Park, Primrose Hill, Greenwich Park, Richmond Park and Bushy Park. The Royal Parks also manages a number of other areas.

The Old Police House
Hyde Park
London
W2 2UH

Telephone: GRO
Fax: GRO
Website: www.royalparks.org.uk
Email: hq@ GRO

Parent Department: Department for Culture, Olympics, Media and Sport

Responsible Minister: Parliamentary Under-Secretary of State (Tourism and Heritage) (John Penrose MP)

Chief Executive: Mark Camley

RURAL PAYMENTS AGENCY

RPA is the UK Funding Body responsible for funding the CAP schemes administered by all the UK paying agencies and has responsibility for the receipt and administration of monies from the Guarantee Section of the European Agriculture Guidance and Guarantee Fund (EAGGF), provision of operational advice in support of policy formation. The Rural Payments Agency includes the former Intervention Board and MAFF Regional Service Centres. The Agency will make certain payments in Scotland, Wales and Northern Ireland on behalf of the devolved administrations.

PO Box 1058
Newcastle Upon Tyne
NE99 4YQ

Telephone: GRO
Website: www.rpa.gov.uk
Email: enquiries@ GRO

Parent Department: Department for Environment, Food and Rural Affairs

Responsible Minister: Minister of State (Agriculture and Food) (James Paice MP)

Chief Executive: Tony Cooper

SERVICE CHILDREN'S EDUCATION

Service Children's Education provides schooling to dependent children of MOD Armed Forces personnel including children of UK based civilians serving overseas. The Agency also provides educational advice and support to Armed Forces parents and children in the UK.

HQ SCE
Building 5
Military Complex
Wegberg
BFPO 40

Telephone: [GRO]
Website:
www.mod.uk/DefenceInternet/DefenceFor/ServiceCommunity/Education/sce/
Email: [info@\[GRO\]](mailto:info@[GRO])

Parent Department: Ministry of Defence

Responsible Minister: Parliamentary Under Secretary of State (Defence Personnel, Welfare and Veterans) (Andrew Robathan MP)

Chief Executive: Lynda Fisher

SERVICE PERSONNEL AND VETERANS AGENCY

Service Personnel and Veterans Agency (SPVA) delivers a range of 'through life' support functions direct to around 900,000 serving and ex-Service personnel. These include pay and HR for the Armed Forces through the Joint Personnel Administration (JPA) system, administration for the Services' occupational pension schemes, MOD Medals Office, Joint Casualty and Compassionate Centre, Armed Forces Compensation Scheme and the War Pension Scheme. Support for veterans is provided through a dedicated helpline, the Veterans Welfare Service and the Ilford Park Polish Home.

Service Personnel Issues:

JPAC Enquiry Centre
Mail Point 465
Kentigern House
65 Brown Street
Glasgow G2 8EX

Telephone: [GRO]
Website:
www.mod.uk/defenceinternet/aboutdefence/whatwedo/personnel/spva
Email: [JPAC@\[GRO\]](mailto:JPAC@[GRO])

Ex-Service and Veterans Issues:

Directorate of Veterans Services
Service Personnel and Veterans Agency
Norcross
Thornton Cleveleys
Lancashire
FY5 3WP

Telephone: 0800 169 2277
Website: www.veterans-uk.info
Email: [veterans.help@\[GRO\]](mailto:veterans.help@[GRO])

Parent Department: Ministry of Defence

Responsible Minister: Parliamentary Under Secretary of State and Minister for Defence Personnel, Welfare and Veterans (Andrew Robathan MP)

Chief Executive: Kathy Barnes

SKILLS FUNDING AGENCY

The Skills Funding Agency funds and regulates adult further education and skills in England (excluding higher education). It took over this responsibility from the former Learning and Skills Council.

Cheylesmore House
Quinton Road
Coventry CV1 2WT

Telephone:
Fax:
Website:
www.bis.gov.uk/skillsfundingagency
Email: info@

Parent Department: Department for Business, Innovation and Skills

Responsible Minister: Minister of State (Further Education, Skills and Lifelong Learning) (John Hayes MP)

Chief Executive: Geoff Russell

TREASURY SOLICITOR'S DEPARTMENT*

The Treasury Solicitor's Department provides litigation and advisory services to Government departments and other publicly funded bodies in England and Wales. It also administers the estates of people who die in estate with no known kin.

One Kemble Street
London
WC2B 4TS

Telephone:
Website: www.tsol.gov.uk
Email: thetreasurysolicitor@

Parent Department: Attorney General's Office

Responsible Minister: Attorney General (The Rt Hon Dominic Grieve QC MP)

Chief Executive and The Treasury Solicitor: Paul Jenkins

TRIBUNALS SERVICE

The Tribunals Service was launched on 1 April 2006 to provide common administrative support to the main central government tribunals.

8th Floor
102 Petty France
London
SW1H 9AJ

Telephone:
Website: www.tribunals.gov.uk
Email: tscommsunit@

Parent Department: Ministry of Justice

Responsible Minister: Parliamentary Under-Secretary of State (Jonathan Djanogly MP)

Chief Executive: Kevin Sadler

UK BORDER AGENCY

The UK Border Agency is responsible for securing the United Kingdom borders and controlling migration in the United Kingdom. We manage border control for the United Kingdom, enforcing immigration and customs regulations. We also consider applications for permission to enter or stay in the United Kingdom, citizenship and asylum.

Seacole Building
2 Marsham Street
London
SW1P 4DF

Telephone:
Website: www.ukba.homeoffice.gov.uk/
Email: UKBAPublicenquiries@GRO

Parent Department: Home Office

Responsible Minister: Minister of State (Immigration) (Damian Green MP)

Chief Executive: Lin Homer

UK DEBT MANAGEMENT OFFICE

The DMO's aim is to carry out the Government's debt management policy of minimising its financing costs over the long term, taking account of risk, and to manage the aggregate cash needs of the Exchequer in the most cost-effective way. The DMO took over full responsibility for management of the Exchequer's daily cash flow on 3 April 2000; this involves issuing Treasury bills, buying and selling securities in the money markets to ensure that the National Loans Fund is balanced on a daily basis and to secure cost-effective short-term asset or liability management.

Eastcheap Court
11 Philpot Lane
London
EC3M 8UD

Telephone:
Fax:
Website: www.dmo.gov.uk

Parent Department: HM Treasury

Responsible Minister: Commercial Secretary (Lord Sassoon)

Chief Executive: Robert Stheeman

UK HYDROGRAPHIC OFFICE

The UK Hydrographic Office produces charts and navigational publications for the Royal Navy and other customers at home and abroad.

Admiralty Way
Taunton
Somerset
TA1 2DN

Telephone:
Fax:
Website: www.ukho.gov.uk
Email: helpdesk@GRO

Parent Department: Ministry of Defence

Responsible Minister: Parliamentary Under Secretary of State (Defence Personnel, Welfare and Veterans) (Andrew Robathan MP)

Chief Executive: Mike Robinson

UK INTELLECTUAL PROPERTY OFFICE

The UK Intellectual Property Office (IPO) became an operating name of The Patent Office on 2 April 2007. The UK IPO administers Patents, Trade Marks, Designs and Copyright. It is also responsible for developing UK policy and representing the UK in international negotiations on intellectual property. The aim of the Office is to facilitate growth in industry and commerce through the establishment of intellectual property rights relating to patents, trade marks, registered designs and copyright.

Concept House
Cardiff Road
Newport
Gwent
NP10 8QQ

Telephone: GRO
Fax: GRO
Website: www.ipo.gov.uk
Email: enquiries@ GRO

Parent Department: Department for Business, Innovation and Skills

Responsible Minister: Parliamentary Under-Secretary for Business, Innovation and Skills (Baroness Wilcox)

Chief Executive: John Alty

VALUATION OFFICE

The VOA provides a range of statutory and non-statutory property valuation services to the public sector in England, Wales and Scotland, including the compilation and maintenance of the business rating and council tax valuation lists for England and Wales.

Wingate House
93/107 Shaftesbury Avenue
London
W1D 5BU

Telephone: GRO
Fax: GRO
Website: www.voa.gsi.gov.uk
Email: customerservices@ GRO

Parent Department: HM Revenue and Customs

Responsible Minister: Exchequer Secretary (David Gauke MP)

Chief Executive: Penny Ciniewicz

VEHICLE AND OPERATOR SERVICES AGENCY

To Ensure compliance with road safety legislation for lorries, buses, and coaches, such as vehicle condition, drivers' rest periods and operator licensing conditions. Statutory annual testing of lorries, buses and coaches plus some specialist inspection of vehicles. Supervision of the MOT testing scheme ensuring standards are maintained at circa 20,000 MOT garages nationwide. Collision inspections and monitoring of vehicle recalls. Administrative and investigative support for the Traffic Commissioners who decide on operator licensing, vocational drivers and bus registration requirements.

Berkeley House
Croydon Street
Bristol
BS5 0DA

Telephone: GRO
Fax: GRO
Website: www.vosa.gov.uk
Email: enquiries@ GRO

Parent Department: Department for Transport

Responsible Minister: Parliamentary Under Secretary of State (Mike Penning MP)

Chief Executive: Alastair Peoples

VEHICLE CERTIFICATION AGENCY

VCA is the UK approval authority for the type approval of motor vehicles and components as well as a leading certification body offering management system certification to ISO 9000:2000, ISO 14001, ISO/TS 16949, QS-9000, EMAS as well as OHSAS 18001.

1 Eastgate Office Centre
Eastgate Road
Bristol
BS5 6XX

Telephone: GRO
Fax: GRO
Email: enquiries@GRO
Website: www.vca.gov.uk

Parent Department: Department for Transport

Responsible Minister: Parliamentary Under-Secretary of State (Mike Penning MP)

Chief Executive: Paul Markwick

VETERINARY LABORATORIES AGENCY

The Veterinary Laboratories Agency (VLA) safeguards public and animal health through world class veterinary research and surveillance of farmed livestock and wildlife.

New Haw
Addlestone
Surrey
KT15 3NB

Telephone: GRO
Fax: GRO
Website: www.defra.gov.uk/corporate/vla
Email: enquiries@GRO

Parent Department: Department for Environment, Food and Rural Affairs

Responsible Minister: Minister of State (Agriculture and Food) (James Paice MP)

Chief Executive: Prof Peter Borriello

VETERINARY MEDICINES DIRECTORATE

The Veterinary Medicines Directorate (VMD) is responsible for protecting public health, animal health, the environment and promoting animal welfare by assuring the safety, quality and efficacy of veterinary medicines in the United Kingdom. Certain enforcement and food safety matters devolved to Scotland, Wales and Northern Ireland.

Woodham Lane
New Haw
Addlestone
Surrey
KT15 3LS

Telephone: GRO
Fax: GRO
Website: www.vmd.gov.uk
Email: postmaster@GRO

Parent Department: Department for Environment, Food and Rural Affairs

Responsible Minister: Minister of State (Agriculture and Food) (James Paice MP)

Chief Executive: Prof Steve Dean

WILTON PARK

Wilton Park arranges and runs conferences on international affairs for politicians, officials, academics and others from around the world. It also runs a limited number of conferences for private sector customers.

Wilton Park
Wiston House
Steyning
Sussex
BN44 3DZ

Telephone:
Website: www.wiltonpark.org.uk
Email: admin@

Parent Department: Foreign and Commonwealth Office

Responsible Minister: Parliamentary Under-Secretary of State (Henry Bellingham MP)

Chief Executive: Donald Lamont

V - GOVERNMENT OFFICES FOR THE REGIONS

GOVERNMENT OFFICE NETWORK CENTRE AND SERVICES (NCS)

The Government Office Network Centre and Services (NCS) is the corporate centre for the Government Office Network, combining core services. The NCS also provides the link between the Network and Whitehall.

Government Office Network Centre and Services
4th Floor
Eland House
Bressenden Place
London
SW1E 5DU

Telephone:
Website: www.gonetwork.gos.gov.uk
Email: GONCSENQUIRIES@GRO

Director: Brian Hackland

GOVERNMENT OFFICE FOR THE EAST OF ENGLAND

The Government Office for the East of England serves the counties of Bedfordshire, Cambridgeshire, Essex, Hertfordshire, Norfolk and Suffolk and the Unitary Authorities of Peterborough, Thurrock, Luton and Southend.

Government Office for the East of England
Eastbrook
Shaftesbury Road
Cambridge
CB2 8DF

Telephone:
Fax:
Website: www.gonetwork.gos.gov.uk
Email: Enquiries.GOEast@GRO

Regional Director: Paul Pugh

GOVERNMENT OFFICE FOR THE EAST MIDLANDS

The Government Office for the East Midlands covers the unitary authorities of Derby, Leicester, Lincoln, Nottingham and Rutland and the counties of Derbyshire, Leicestershire, Lincolnshire, Northamptonshire and Nottinghamshire. .

Government Office for the East Midlands
The Belgrave Centre
Stanley Place
Talbot Street
Nottingham
NG1 5GG

Telephone:
Fax:
Website: www.gonetwork.gos.gov.uk
Email: enquiries@goem.qsi.gov.uk

Regional Director: Stephen Hillier

GOVERNMENT OFFICE FOR LONDON

The Government Office for London serves Greater London (32 boroughs and the City of London).

Government Office for London
Riverwalk House
157-161 Millbank
London
SW1P 4RR

Telephone:
Fax:
Website: www.gonetwork.gos.gov.uk
Email: enquiries@GRO

Regional Director: Chris Hayes

GOVERNMENT OFFICE FOR THE NORTH EAST

The Government Office for the North East serves Tees Valley (comprising the Unitary Authorities of Middlesbrough, Stockton-on-Tees, Hartlepool, Redcar and Cleveland and Darlington); the current county council areas of Durham, and Northumberland and the county of Tyne and Wear comprising the Unitary Authorities of Newcastle, Gateshead, Sunderland and the Metropolitan districts of North Tyneside and South Tyneside.

Government Office for the North East
Citygate
Gallowgate
Newcastle upon Tyne
NE1 4WH

Telephone:
Fax:
Website: www.gonetwork.gos.gov.uk
Email: general.enquiries@

Regional Director: Jonathan Blackie

GOVERNMENT OFFICE FOR THE NORTH WEST

The Government Office for the North West covers the metropolitan districts within Greater Manchester and Merseyside, the Unitary Authorities of Blackpool, Blackburn with Darwen, Halton and Warrington, and the counties of Cumbria, Lancashire and Cheshire (which will become the two Unitary Authorities: East Cheshire and West Cheshire).

Government Office for the North West
City Tower
Piccadilly Plaza
Manchester
M1 4BE

Telephone:
Fax:
Website: www.gonetwork.gos.gov.uk
Email: gonwmailbox@

Regional Director: Liz Meek

GOVERNMENT OFFICE FOR THE SOUTH EAST

The Government Office for the South East serves the Counties of Surrey, East and West Sussex including the Unitary Authority of Brighton & Hove, the Thames Valley areas of Buckinghamshire, and Oxfordshire together with the Unitary Authorities of West Berkshire, Milton Keynes, Reading, Windsor & Maidenhead, Slough, Bracknell Forest and Wokingham, Kent County and Medway Unitary Authority, and Hampshire together with the Unitary Authorities of Portsmouth, Southampton and the Isle of Wight.

Government Office for the South East
Bridge House
1 Walnut Tree Close
Guildford
Surrey
GU1 4GA

Telephone:
Fax:
Website: www.gonetwork.gos.gov.uk
Email: info@

Regional Director: Colin Byrne

GOVERNMENT OFFICE FOR THE SOUTH WEST

The Government Office for the South West serves the Unitary Authorities of Bristol, Bath and North East Somerset, North Somerset and South Gloucestershire and the counties of: Cornwall and Isles of Scilly, Devon (including the Unitary Authorities of Plymouth and Torbay), Dorset (including the new Unitary Authorities of Bournemouth and Poole), Gloucestershire, Somerset and Wiltshire (including the new unitary authority of Swindon).

Government Office for the South West
Bristol:
5th Floor
2 Rivergate
Temple Quay
Bristol
BS1 6EH

Telephone: GRO
Fax: GRO
Website: www.gonetwork.gos.gov.uk
Email: swcontactus@ GRO

Plymouth:
Mast House
Shepherds Wharf
24 Sutton Road
Plymouth
PL4 0HJ

Telephone: GRO
Fax: GRO

Regional Director: Jon Bright

GOVERNMENT OFFICE FOR THE WEST MIDLANDS

The Government Office for the West Midlands serves the counties of Warwickshire, Staffordshire, Shropshire, West Midlands, Herefordshire and Worcestershire, the Metropolitan Districts of Birmingham, Coventry, Dudley, Sandwell, Solihull, Walsall and Wolverhampton, and the Unitary Authorities of Telford and Wrekin, Herefordshire and Stoke-on-Trent.

Government Office for the West Midlands
3 St Philip's Place
Colmore Row
Birmingham
B3 2PW

Telephone: GRO
Fax: GRO
Website: www.gonetwork.gos.gov.uk
Email: enquiries.team@ GRO

Regional Director: Trudi Elliott

GOVERNMENT OFFICE FOR YORKSHIRE AND THE HUMBER

The Government Office for Yorkshire and the Humber serves the counties of North, South and West Yorkshire and The Humber covering the authorities of Barnsley, Bradford, Calderdale, Doncaster, Kirklees, Leeds, Rotherham, Sheffield, Wakefield, East Riding of Yorkshire, Hull, North East Lincolnshire, North Lincolnshire, North Yorkshire (covering seven district authorities) and York.

Government Office for Yorkshire and The Humber
Lateral
8 City Walk
Leeds
LS11 9AT

Telephone: GRO
Fax: GRO
Website: www.gonetwork.gos.gov.uk
Email: yhenquiries@ GRO

Regional Director: Felicity Everiss

VI - NON-MINISTERIAL DEPARTMENTS

CHARITY COMMISSION FOR ENGLAND AND WALES

The Charity Commission is the independent regulator for charitable activity in England and Wales. It aims to put charity at the heart of society, working to promote public trust and confidence in the integrity of charity. It does this through enabling charities to maximise their impact, encouraging innovation and effectiveness, ensuring compliance with legal requirements and championing the work of the sector. Under the Charities Act 1993 it is responsible for registering charities, advising trustees and developing policy on best practice, monitoring charitable activity through regular reporting and for investigating and tackling maladministration and abuse. In fulfilling these functions the Commission derives its authority from the Charities Act 1993, but its role is independent from ministerial direction. It acts on the same basis as the courts, working within and developing the legal rules that determine which organisations are charitable in law.

Charity Commission Direct
PO Box 1227
Liverpool
L69 3UG

Telephone:
Fax:
Website: www.charitycommission.gov.uk
Email: enquiries@

Chair: Dame Suzi Leather

COMMISSIONERS FOR THE REDUCTION OF THE NATIONAL DEBT

The Commissioners for the Reduction of the National Debt (CRND), established in 1786, primarily manage the investment portfolios of a number of government and public bodies including HM Revenue & Customs (National Insurance Fund), National Savings and Investments (National Savings Bank Fund), Her Majesty's Courts Service (Court Funds Investment Account) and the Department for Culture, Media and Sport (National Lottery Distribution Fund). It also manages some residual operations relating to the National Debt including Donations and Bequests and 3.5 per cent Conversion Loan Sinking Fund. The statutory functions of the Commissioners for the Reduction of the National Debt (CRND) are carried out within the United Kingdom Debt Management Office.

UK Debt Management Office
Eastcheap Court
11 Philpot Lane
London
EC3M 8UD

Telephone:
Fax:
Website: www.crnd.gov.uk
Email: crnd@

Comptroller General of CRND: Jo Whelan

CROWN ESTATE

The Crown Estate is a portfolio of buildings, shoreline, seabed, forestry, agriculture and common land that generates valuable revenue for the treasury every year. The Crown Estate Act 1961 requires that returns are maintained and enhanced, with due regard to good management and stewardship.

16 New Burlington Place
London
W1S 2HX

Telephone:
Website: www.thecrownestate.co.uk
Email: enquiries@

Second Commissioner, Chief Executive, Deputy Chairman and Accounting Officer:
Roger Bright
First Commissioner and Chairman: Sir Stuart Hampson

CROWN PROSECUTION SERVICE

The Crown Prosecution Service (CPS) is an independent body, responsible for prosecuting people in England and Wales. Created by the Prosecution of Offences Act 1985, the CPS works closely with the police to advise on lines of inquiry and to decide on appropriate charges or other disposals in all but minor cases. CPS prosecutors prepare cases for court and present cases in both the magistrates' courts and, increasingly, in the higher courts. The Director of Public Prosecutions (DPP) is the head of the CPS; he is superintended by the Attorney General and accounts, through the Law Officers, to Parliament. The CPS's Headquarters are in London and York. The CPS has offices based on a structure of 42 geographical areas, corresponding to the 43 police forces in England and Wales. The CPS London Area covers the operational boundaries of both City of London Police and Metropolitan Police Service. The CPS incorporates the Revenue and Customs Prosecutions Office who are responsible for prosecuting major drug trafficking and tax fraud cases in the UK.

Rose Court
2 Southwark Bridge
London SE1 9HS
DX 154263 SOUTHWARK 12

Telephone:
Fax:
Website: www.cps.gov.uk
Email: enquiries@

Director of Public Prosecutions: Keir Starmer QC
Chief Executive: Peter Lewis

FOOD STANDARDS AGENCY

The Food Standards Agency was set up in April 2000 under the Food Standards Act 1999. Its main aim is to protect people's health and the interest of the consumer in relation to food. The Agency is a UK wide non-ministerial government department operating at arm's length from Ministers. It also has statutory powers to publish its own independent advice.

Aviation House
125 Kingsway
London
WC2B 6NH

Telephone:
Fax:
Website: www.food.gov.uk
Email: helpline@

Chairman: The Rt Hon Jeff Rooker
Chief Executive: Tim Smith

FORESTRY COMMISSION

The Forestry Commission is the Government Department responsible for forestry policy in Great Britain. It reports directly to forestry Ministers to whom it is responsible for advice on forestry policy and for the implementation of that policy. It manages nearly 1 million hectares of public forests throughout Great Britain. Forestry is a devolved matter: the Secretary of State for the Environment, Food and Rural Affairs has responsibility for forestry in England, Scottish Ministers have responsibility for forestry in Scotland and the National Assembly for Wales has responsibility for forestry in Wales.

Silvan House
231 Corstorphine Road
Edinburgh
EH12 7AT

Telephone:
Fax:
Website: www.forestry.gov.uk
Email: enquiries@

Chairman: Pamela Warhurst CBE
Director General: Tim Rollinson

GOVERNMENT ACTUARY'S DEPARTMENT

GAD provides pensions consultancy services to many of the UK public service schemes and to a number of funded pension schemes; actuarial advice to the UK Department for Work and Pensions on government policy affecting occupational pension schemes; advice to public sector organisations on transfers of employment; and advises the UK government, and a range of other countries and jurisdictions throughout the world, on their social security and insurance arrangements. GAD also provides advice in a variety of other actuarial and statistical areas, including statistical analysis, healthcare financing and actuarial training.

Finlaison House
15-17 Furnival Street
London
EC4A 1AB

Telephone: GRO
Fax: GRO
Website: <http://www.gad.gov.uk/>
Email: enquiries@ GRO

Government Actuary: Trevor Llanwarne

HM REVENUE & CUSTOMS

HMRC is responsible for making sure that the money is available to fund the UK's public services and for helping families and individuals with targeted financial support. They manage:

- Income, Corporation, Capital Gains, Inheritance, Insurance Premium, Stamp, Land and Petroleum Revenue Taxes;
- Environmental taxes: climate change and aggregates levy and landfill tax;
- VAT;
- Excise Duties;
- National Insurance;
- Tax Credits;
- Child Benefit and the Child Trust Fund;
- Enforcement of the National Minimum Wage; and
- Recovery of Student Loan repayments.

100 Parliament Street
London
SW1A 2BQ

Telephone: GRO
Website: www.hmrc.gov.uk

Chief Executive and Permanent Secretary: Lesley Strathie
Permanent Secretary for Tax: Dave Hartnett
Non-Executive Chairman: Mike Clasper

NATIONAL SAVINGS AND INVESTMENTS

National Savings and Investments (NS&I) is a Government Department and became an Executive Agency of the Chancellor of the Exchequer in 1996. As part of the Government's debt management arrangements, NS&I is responsible for providing cost-effective financing by issuing and selling savings and investment products to the public. NS&I is one of the largest savings organisations in the UK, with £78 billion of investors' money at the end of February 2007 (representing 15% of the National Debt and 8.7% of the cash based deposit market) and annual cash flows in excess of £20 billion. Its mission is to help reduce the cost to the taxpayer of Government borrowing now and in the future. To achieve this, its single strategic objective is to provide retail funding for Government that is cost-effective in relation to funds raised on the wholesale market.

375 Kensington High Street
London
W14 8SD

Telephone: GRO
Website: www.nsandi.com

Chief Executive: Jane Platt

NATIONAL SCHOOL OF GOVERNMENT

The role of the National School of Government, a separate Non-Ministerial Department since 1 January 2007, is to act as a centre of excellence for learning and development in support of the business priorities of government. The National School works nationally and internationally to help government departments and public sector organisations build capacity in good governance and offer more effective, better value services.

The National School aims to invigorate the thinking of public servants and to evolve their constituent organisations. It offers a combination of open programmes, tailored and bespoke solutions and consultancy work.

The National School of Government Steering Board, appointed by the Cabinet Secretary, comprises leaders from across Whitehall, the wider public and not-for-profit sectors. Chaired by Sir Brian Bender, the Steering Board oversees the work of the National School.

Sunningdale Park
Larch Avenue
Ascot
Berks
SL5 0QE

Telephone:
Fax:
Website: www.nationalschool.gov.uk
Email: customer.services@

Principal and Chief Executive: Rod Clark

OFFICE FOR STANDARDS IN EDUCATION, CHILDREN'S SERVICES AND SCHOOLS (OFSTED)

The new Ofsted (the Office for Standards in Education, Children's Services and Skills) came into being on 1 April 2007. It brings together the wide experience of four formerly separate inspectorates. Ofsted inspects and regulates care for children and young people, and inspects education and training for learners of all ages.

The Education and Inspections Act 2006 set out the general duties to be placed on Her Majesty's Chief Inspector and preserves the Chief Inspector's independent and sole responsibility for inspection judgements. It also put in place a new governance structure, creating a non executive chair and members who, along with the Chief Inspector, form the Ofsted Board which has responsibility for setting the strategic direction of Ofsted

Aviation House
125 Kingsway
London
WC2B 6SE

Telephone:
Fax:
Website: www.ofsted.gov.uk
Email: enquiries@

**HM Chief Inspector of Education, Children's Services and Skills in England:
Christine Gilbert OBE**

OFFICE OF FAIR TRADING

The OFT's job is to make markets work well for consumers. Markets work well when businesses are in open, fair and vigorous competition with each other for the consumer's custom. Our job is to make sure that consumers have as much choice as possible across all the different sectors of the marketplace. When consumers have choice they have genuine and enduring power.

As an independent professional organisation, the OFT plays a leading role in promoting and protecting consumer interests throughout the UK, while ensuring that businesses are fair and competitive. Our tools to carry out this work are the powers granted to the OFT under consumer and competition legislation.

The OFT works under a structure that is arranged by markets, rather than legislation. This enables us to look more easily at whole markets and to use all the tools available to us to improve them if they are not operating effectively. We will use consumer and competition enforcement, market studies and references, education and communication in whatever combination is appropriate.

Fleetbank House
2-6 Salisbury Square
London
EC4Y 8JX

Telephone:
Website: www.oft.gov.uk
Email: enquiries@

Chairman of the Board of the Office of Fair Trading: Philip Collins
Chief Executive: John Fingleton

OFFICE OF GAS AND ELECTRICITY MARKETS

The Office of Gas and Electricity Markets (Ofgem), regulates the gas and electricity industries in Great Britain. Ofgem's aim is to bring choice and value to all gas and electricity customers by promoting competition and regulating monopolies.

9 Millbank
London
SW1P 3GE

Telephone:
Fax:
Website: www.ofgem.gov.uk

Chairman of the Gas and Electricity Markets Authority: Lord Mogg
Chief Executive: Alistair Buchanan

OFFICE OF QUALIFICATIONS AND EXAMINATIONS REGULATION (OFQUAL)

Ofqual was set up in April 2010 under the Apprenticeships, Skills, Children and Learning Act 2009 and is the regulator of qualifications, examinations and assessments in England and of vocational qualifications in Northern Ireland. Ofqual ensures that learners get the results they deserve and that the qualifications they receive count, both now and in the future.

Spring Place
Coventry Business Park
Herald Avenue
Coventry
CV5 6UB

Telephone:
Fax:
Website: www.ofqual.gov.uk
Email: info@

Chairman: Kathleen Tattersall
Chief Executive: Isabel Nisbet

OFFICE OF RAIL REGULATION

The Office of Rail Regulation (ORR) was established on 5 July 2004 under the Railways and Transport Safety Act 2003. It replaced the Office of the Rail Regulator. On 1 April 2006, ORR assumed new responsibilities as a combined safety and economic regulator under The Railways Act 2005. It also has concurrent jurisdiction with the Office of Fair Trading under the Competition Act 1998 as the competition authority for the Railways.

As the railway industry's independent health and safety and economic regulator, the Office's principal functions are to: ensure that Network Rail manages the national network efficiently and in a way that meets the needs of its users; encourages continuous health and safety performance; secures compliance with relevant health and safety law, including taking enforcement action as necessary; develops policy and enhances relevant railway health and safety legislation; and licences operators of railway assets, setting the terms for access by operators to the network and other railway facilities, and enforces competition law in the rail sector. ORR is led by a Board appointed by the Secretary of State for Transport, under the chairmanship of Chris Bolt.

One Kemble Street
London
WC2B 4AN

Telephone: GRO
Fax: GRO
Website: www.rail-reg.gov.uk
Email: contact.cct@ GRO

Chairman: Anna Walker
Chief Executive: Bill Emery

OFFICE OF WATER SERVICES

The Office of Water Services (Ofwat) is a Non-Ministerial Government Department that ensures that the water and sewerage companies in England and Wales carry out their functions and can finance them. Ofwat limits the prices that these companies can charge and monitors the levels of service that they provide to their customers.

Centre City Tower
7 Hill Street
Birmingham
B5 4UA

Telephone: GRO
Fax: GRO
Website: www.ofwat.gov.uk
Email: enquiries@ GRO

Chairman of the Water Services Regulation Authority: Philip Fletcher CBE
Chief Executive: Regina Finn

POSTAL SERVICES COMMISSION

The Postal Services Commission is an independent regulator. It has been set up to further the interests of users of postal services. Postcomm's other main tasks are to:

- Seek to ensure a universal postal service at a uniform tariff;
- Encourage competition in postal services;
- Licence postal operators;
- Control postal prices and quality of service;
- Give advice on the future of the sub post office network.

Postcomm's policies are steered by a board of eight commissioners, headed by the chairman, Nigel Stapleton.

Hercules House
6 Hercules Road
London
SE1 7DB

Telephone: GRO
Fax: GRO
Website: www.psc.gov.uk
Email: info@ GRO

Chief Executive: Tim Brown

PUBLIC WORKS LOAN BOARD

The Public Works Loan Board, which dates in its present form from 1875, lends from the National Loans Fund to local authorities in England, Scotland and Wales.

UK Debt Management Office
Eastcheap Court
11 Philpot Lane
London
EC3M 8UD

Telephone: GRO
Fax: GRO
Website: www.pwlb.gov.uk
Email: pwlb@GRO

Secretary to the Public Works Loan Commissioners: Mark Frankel

ROYAL MINT

The Royal Mint is responsible for the production of coins for the United Kingdom and for overseas customers; also military and civil decorations and medals; commemorative medals and royal and official seals.

Llantrisant
Pontyclun
Mid-Glamorgan
CF72 8YT

Telephone: GRO
Website: www.royalmint.com

Deputy Master (Chief Executive): Andrew Stafford

SERIOUS FRAUD OFFICE

The Serious Fraud Office is responsible in England, Wales and Northern Ireland for the investigation and prosecution of cases involving serious and complex fraud.

Elm House
10-16 Elm Street
London
WC1X 0BJ

Telephone: GRO
Fax: 0 GRO
Website: www.sfo.gov.uk
Email: public.enquiries@GRO

Director: Richard Alderman

UK STATISTICS AUTHORITY

The UK Statistics Authority is an independent body operating at arm's length from government as a non-ministerial department, directly accountable to Parliament. It was established on 1 April 2008 by the Statistics and Registration Service Act 2007.

The UK Statistics Authority's overall objective is to promote and safeguard the quality and comprehensiveness of official statistics that serve the public good. The Authority is also required to promote good practice in relation to official statistics.

The Authority has three main functions: oversight of the Office for National Statistics (ONS) - its executive office; monitoring and reporting on all official statistics, wherever produced; and independent assessment of official statistics.

Statistics House
Tredegar Park
Newport
Gwent
NP10 8XG

Telephone: GRO
Fax: GRO
Website: www.statistics.gov.uk
Email: National.Statistician@GRO

Chairman: Sir Michael Scholar KCB

UK TRADE AND INVESTMENT

UK Trade & Investment is the government organisation that provides integrated support services for UK companies engaged in overseas trade and foreign businesses focused on the UK as an inward investment location. It brings together the work of teams in British Embassies and FCO posts overseas and government departments across Whitehall. In England, international trade support is coordinated by nine International Trade Directors working in partnerships with each Regional Development Agency. UK Trade & Investment services are delivered locally through a network of International Trade Teams typically located in Business Link operators or Chambers of Commerce. The devolved administrations in Scotland, Wales and Northern Ireland have their own arrangements for local delivery of services.

Kingsgate House
66-74 Victoria Street
London
SW1E 6SW

Telephone: **GRO**
Website: www.uktradeinvest.gov.uk
Email: enquiries@ **GRO**

Chief Executive: Andrew Cahn

VII - GOVERNMENT WHIPS

HOUSE OF COMMONS

Chief Whip and Parliamentary Secretary to the Treasury	The Rt Hon Patrick McLoughlin MP
Deputy Chief Whip (Treasurer of Her Majesty's Household)	The Rt Hon John Randall MP
Comptroller of Her Majesty's Household (Deputy Chief Whip)	Alistair Carmichael MP
Vice-Chamberlain of Her Majesty's Household (Government Whip)	The Rt Hon Mark Francois MP
Lord Commissioner of Her Majesty's Treasury (Government Whip)	Michael Fabricant MP Angela Watkinson MP Jeremy Wright MP Brooks Newmark MP James Duddridge MP
Assistant Government Whip	Philip Dunne MP Stephen Crabb MP Robert Goodwill MP Shailesh Vara MP Bill Wiggin MP Chloe Smith MP Norman Lamb MP (and Chief Parliamentary and Political Adviser to the Deputy Prime Minister) Mark Hunter MP

HOUSE OF LORDS

Chief Whip (Captain of the Honourable Corps of the Gentlemen-at-Arms)	The Rt Hon Baroness Anelay of St Johns DBE
Deputy Chief Whip (Captain of the Queen's Bodyguard of the Yeomen of the Guard)	The Rt Hon The Lord Shutt of Greetland OBE
Lord in Waiting (Government Whip)	Earl Attlee Lord Astor of Hever DL Lord De Mauley Lord Taylor of Holbeach CBE Lord Wallace of Saltaire
Baroness in Waiting (Government Whip)	Baroness Northover Baroness Rawlings Baroness Verma

VIII - GOVERNMENT SPOKESPERSONS IN THE HOUSE OF LORDS

Leader of The House Of Lords and Chancellor of the Duchy of Lancaster

The Rt Hon Lord Strathclyde
The Rt Hon Lord McNally

Advocate General for Scotland

Rt Hon The Lord Wallace of Tankerness QC
Baroness Northover

Attorney General Office

Rt Hon The Lord Wallace of Tankerness QC
Baroness Northover

Department for Business, Innovation and Skills

Baroness Wilcox
Lord De Mauley
Lord Wallace of Saltaire (Higher Education)

Cabinet Office

Lord Taylor of Holbeach CBE
Baroness Verma

Department for Education

Lord Hill of Oareford
Lord Wallace of Saltaire

Department for Communities and Local Government

Baroness Hanham
Earl Attlee

Department of Culture, the Olympics, Media And Sport

The Rt Hon The Lord Shutt of Greetland
Baroness Rawlings

Ministry of Defence

Lord Astor of Hever DL
Lord Wallace of Saltaire

Department of Energy and Climate Change

Lord Marland
Lord Taylor of Holbeach CBE

Department for Environment, Food And Rural Affairs

Lord Henley
Lord De Mauley TD

Equality & Women's Issues

Baroness Verma
Baroness Northover

Foreign and Commonwealth Office

The Rt Hon The Lord Howell of Guildford
Lord Wallace of Saltaire

Department of Health

Earl Howe
Baroness Northover

Home Office

The Rt Hon Baroness Neville-Jones
Lord Astor of Hever DL
Lord De Mauley TD

Department for International Development

Baroness Verma
Earl Attlee

Ministry of Justice

The Rt Hon Lord McNally
Baroness Northover

Northern Ireland Office

The Rt Hon The Lord Shutt of Greetland
Earl Attlee

Scotland Office

The Rt Hon The Lord Wallace of Tankerness QC
Baroness Rawlings

Department For Transport

Earl Attlee
The Rt Hon The Lord Shutt of Greetland

HM Treasury

Lord Sassoon of Ashley Park
Lord De Mauley TD

Wales Office

The Rt Hon The Lord Wallace of Tankerness QC
Baroness Northover

Department for Work and Pensions

Lord Freud
Lord Taylor of Holbeach CBE

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