



Correspondence int ~~to~~ CAPS.
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Post Office Counters Ltd

Horizon Programme Director

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30 June 1998

Dear Peter

PIR - CAPS - HORIZON MANAGEMENT RELATIONSHIPS

1. Thank you for your minute faxed here yesterday.
2. I conclude from your note that one of the original purposes of this meeting which was - to examine PMO relationships is not now an issue.
3. I agree to the paras 2, 3 and 4 in your letter and below give brief version of my current views.
4.
 - 4.1 The Horizon Programme Board has met twice. It will not meet again until it can deal with the issues arising from the Treasury Working Party recommendations.
 - 4.2 Horizon Transition Board - we need to meet formally to review the present position.
 - 4.3 The Horizon Delivery Group has not met formally and I need to discuss its role with interested parties (yourself included) so that we can understand its relationship to Horizon Programme Checkpoint - which I chair - and Formal Management Reviews which are not on the list but seem to be providing a useful forum for bilateral/trilateral activity.

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- 4.4 Bruce has convened the Horizon Implementation Board for 29 July.
- 4.5 The Testing Board is not convened although there is a very significant level of 3 way activity in this area. I would prefer to convene at least 1 meeting to revise and confirm the Programme Testing Strategy in the light of recent unilateral changes.
- 4.6 The Horizon Product Assurance forum has not been convened and given that I am reviewing the role of product assurance in the light of Naresh's acceptance report we may need to refocus and redefine it.
- 4.7 There is an additional forum which now meets twice a month comprising myself, Mike Coombs, Keith Baines and Tony Oppenheim. The remit is to resolve issues with commercial ramifications which are holding up progress on the programme.
- 5. Finally, whilst I am happy to progress these matters they do relate to the "how" not the "what" of the programme. I am sure that we are both keen to agree and deploy a common plan with Pathway and this is the subject of another piece of communication sent to you today and will be dealt with in the afternoon.

Look forward to seeing you tomorrow.

Yours sincerely

GRO

DAVE MILLER