

STRICTLY CONFIDENTIAL – SUBJECT TO LEGAL PROFESSIONAL PRIVILEGE

**Postmaster Litigation - Bates & 90 Others v. Post Office Limited**

**Agenda for Steering Group meeting on 7 June 2016 at 1500**

1. Introductions
  - a. Group Members
  - b. Terms of Reference
2. Status Update
  - a. Claim Form / Letter of Claim / Group Litigation Order
  - b. Letter of Response – due 28 July 2016
  - c. Action Plan
3. Communications Protocol
  - a. Marking documents “Subject to Legal Privilege”
  - b. Restricting Circulation / Forwarding of Documents
  - c. Document Ownership and Retention
4. Current BAU impacts
  - a. Contract Advisors
    - i. Continue to follow existing BAU processes
  - b. Agent Debt
    - i. Claimant – deal with through Freeths Litigation
    - ii. Non Claimant – follow existing BAU processes
  - c. Communications
    - i. Press
    - ii. Current Network
    - iii. MPs
  - d. Fujitsu relationship
    - i. Information retrieval
    - ii. Possible claims / standstill agreement
  - e. Worst Case Scenario Horizon Scan
5. Decisions Required:
  - a. Agree Terms of Reference
  - b. Agree “rolling” Agenda
  - c. Agree Action Plan
  - d. Agree Contract Advisor Approach
  - e. Agree Agent Debt Approach
6. Actions
7. Confirm Next Meeting – 22 June 2016 @1400
8. A.O.B.