

## Message

**From:** Angela Van-Den-Bogerd [GRO]  
**Sent:** 16/08/2018 09:55:43  
**To:** Andrew Parsons [/o=Exchange-Org/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=ad9ed344815e47e4aaa3c0e7e1740919-Andrew Pars]; Rodric Williams [GRO]  
**CC:** Mandy Robertson [/o=Exchange-Org/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=7114c9d1505745dfb47b8924571f58e4-Mandy Rober]; Victoria Brooks [/o=Exchange-Org/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=7a2f6b0bed844154a96f5e671bcc4253-Victoria Br]  
**Subject:** RE: Your statement [WBDUK-AC.FID26896945]  
**Attachments:** \_DOC\_151386762(1)\_Witness statement of Paul Williams v3 16 August 2018 AVDB comments.docx

Andy

I can confirm that Paul's statement accurately reflects my understanding of how things operated. I have tracked one comment into the document as attached.

Thanks,  
Angela



**Angela Van Den Bogerd**  
People Services Director

1<sup>st</sup> Floor, Ty Brwydran,  
Atlantic Close, Llansamlet  
Swansea SA7 9FJ

**GRO**

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**From:** Andrew Parsons [GRO]  
**Sent:** 16 August 2018 09:20  
**To:** Angela Van-Den-Bogerd [GRO]; Rodric Williams [GRO]  
**Cc:** Mandy Robertson [GRO]; Victoria Brooks [GRO]  
**Subject:** FW: Your statement [WBDUK-AC.FID26896945]

Angela, Rod

Attached is a short (9 page) draft statement of Paul Williams regarding the appointment of SPMRs in the 1990s. I'd be grateful for your comments on this.

**Angela** – as you were an RMN in the late 90s, could you confirm that Paul's statement accurately reflects your understanding?

**Rod** – Paul is on holiday next week so we would like this signed on Friday if possible.

Thanks  
Andy

**Andrew Parsons**  
Partner  
Womble Bond Dickinson (UK) LLP

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**From:** Andrew Parsons  
**Sent:** 16 August 2018 09:16  
**To:** 'Paul F Williams'  
**Cc:** Mandy Robertson; Victoria Brooks  
**Subject:** RE: Your statement [WBDUK-AC.FID26896945]


Paul

A revised version attached, which accepts all your changes and adds a few more changes from us. Would you mind reviewing this again? I think we're nearly there.

Also... do you have a copy of any Subrem or ACC from the 1990s about the appointment process for Subpostmasters. We've got a number of these from 2000 onwards but nothing from the 1990s.

Thanks  
Andy

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**From:** Paul F Williams   
**Sent:** 15 August 2018 13:55  
**To:** Andrew Parsons  
**Cc:** Mandy Robertson; Victoria Brooks  
**Subject:** RE: Your statement [WBDUK-AC.FID26896945]

Andy/Mandy

Revised witness stamen as promised – with alterations tracked for ease of reference I'm going to be travelling this afternoon, so if we need a chat before finalising, I'll be in the office tomorrow morning.

Regards

Paul

**Paul Williams**  
**Restrictions Advisor**



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**From:** Paul F Williams

**Sent:** 15 August 2018 12:39

**To:** 'Andrew Parsons'

**Cc:** Mandy Robertson; Victoria Brooks

**Subject:** RE: Your statement [WBDUK-AC.FID26896945]

Andy /Mandy

I'll get back to you with my comments on the witness statement later on today.

Answers to your questions are below:

Regards

Paul



**Paul Williams**

**Restrictions Advisor**

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**From:** Andrew Parsons: GRO

**Sent:** 14 August 2018 20:14

**To:** Paul F Williams

**Cc:** Mandy Robertson; Victoria Brooks

**Subject:** Your statement [WBDUK-AC.FID26896945]

Paul

Thanks for your time earlier. Please find attached your draft statement for your comments. I've also attached a few documents referred to in the statement for you to consider.

I'd also be grateful for your thoughts on the Subrem attached. In particular...

Para 11 that reads... When the letter accepting appointment is returned, Sub Office Services should notify the outgoing SubPostmaster in writing of the date of transfer, with a reminder to have the SubPostmaster contract document (Red book) ready for passing on to the incoming Subpostmaster. You should also notify all other interested parties (e.g. Payroll, National Savings Bank, Girobank etc.) confirming date of transfer.

What is the Red Book? – The first version of the Subpostmaster Contract document was a loose leaf document issued to branches in a red ring binder – hence the reference to the "Red Book" – which is the Subpostmaster Contract. As I explained when we spoke, the contract was, at first passed from postmaster to postmaster, so this line in the subrem is a sensible requirement that the outgoing subpostmaster is reminded of the need to have this ready to pass on to his/her successor.

Para 14 that reads.... At the transfer it is most important that signed copies are obtained of the form P.13 (Official Secrets Act), and acknowledgement of appointment. P250 and P272 should be completed for any new assistant which may be employed also for completeness of identification of Sub office assistants we would suggest a new P356 be raised. The officer responsible for the transfer should be careful to clearly show which operational equipment and Rules Book are on hand. Completed forms P301 are required from outgoing Subpostmasters and assistants.

What is the Rules Book? In the days before on-line systems like Horizon the Rules Book (actually a set of ring binders) contained all the detailed operational instructions that might be needed in a branch. So although the on-site and off-site training would teach an incoming postmaster how to conduct transactions, deal with collecting postmen etc, the rules would be left on site so that there was set of reference material that could be consulted should the need arise (e.g. a rare or uncommon transaction).

Thanks  
Andy

**Andrew Parsons**  
Partner  
Womble Bond Dickinson (UK) LLP

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