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Subject: Your Witness statement [WBDUK-AC.FID26896945]

Date: Fri, 6 Jul 2018 15:20:13 +0000

Importance: Normal

Inline-Images: image877c9d.PNG; image5ec712.PNG; imagea27aca.PNG; imagefb675a.PNG

Dear Angela

This is just a brief email to introduce myself. I have been asked by Victoria Brooks to assist in the drafting of your witness statement and I am based in this firm's Southampton office.

I appreciate that we have quite a detailed proof of evidence for you already and – given you are on holiday from 11 to 23 July inclusive - I propose to turn that proof into a draft witness statement while you are on holiday so that you have it to consider upon your return.

In the statement I will try to anticipate what your answers are likely to be to the questions we have but I anticipate there will be some points I cannot address without either meeting you or speaking with you on the phone.

I trust this all makes sense but please contact me if you have any queries.

Kind regards

Ivan

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d: [GRO]
t:
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