

## Message

**From:** Dave Posnett [GRO]  
**Sent:** 16/08/2013 11:02:02  
**To:** Parsons, Andrew [GRO]  
**CC:** Rob King [GRO]  
**Subject:** Regular Call re Horizon Issues  
**Attachments:** Regular Call re Horizon Issues MEETING NOTES 19-07-13.doc; Regular Call re Horizon Issues MEETING NOTES 24-07-13 (2).doc; Regular Call re Horizon Issues MEETING NOTES 31-07-13.doc; Regular Call re Horizon Issues MEETING NOTES 07-08-13.doc; Regular Call re Horizon Issues MEETING NOTES 14-08-13.doc

Andy,

We discussed the imbedding of notes from the weekly Horizon issues meeting into the matrix held by Rosie. It was agreed that this wouldn't be the right format and that you would create an independent spreadsheet, whereby the notes could be added each week and circulated to attendees each week before the conference calls (so the spreadsheet would include all meeting notes, not just the most recent meeting). As such, please find associated all notes that I or Security colleagues have collated (they are all password protected ... let me know if you don't have the password). I would be grateful if you could instigate the spreadsheet and circulation to attendees.

For reference I list below all those who should attend the weekly meeting and/or substitutes should anyone be unavailable ... please add if you know of other names.

Could I ask that at the top of the spreadsheet the following is copied/pasted or similar:

The following details the participants of the weekly 'Regular Call re Horizon Issues' (Wednesdays @ 10.00am). Regular attendees from each team/function are responsible for ensuring a representative is present.

Team/Function	Attendees
Legal	Rodric Williams, Jarnail Singh, Andrew Parsons, Martin Smith, Renata Prywerek
Financial Services Centre (FSC)	Rod Ismay, Andrew Winn
Security	Dave Posnett, Rob King, John M Scott
Communications	Sophie Bialaszewski, Ruth X Barker
Network	Nick Beal, Gayle A Peacock
Information Technology & Change (IT&C)	Steve Beddoe, Jeff Burke
Network Business Support Centre (NBSC)	Kendra Dickinson

NB: Other than yourself and Martin, all should have @postoffice.co.uk email addresses. Not sure if you have everyone's email address so I've also put initials above in people's names where applicable ... let me know if there's any problems. Many thanks.

Regards,

**Dave Posnett** I Accredited Financial Investigator

Security Team, 2<sup>nd</sup> Floor Banner Wing, 148 Old St, London, EC1V 9HQ

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