
From: Thompson, Laura - UKGI [GRO]
Sent: Fri 16/02/2018 9:14:16 AM (UTC)
To: Clark MPST [GRO]; Permanent Secretary [GRO]
Cc: Permanent Secretary [GRO]; Griffiths MPST [GRO]; SpAd Clark MPST [GRO]; Cooper, Tom - UKGI [GRO]; Russell, Mark - UKGI [GRO]; Parker, Nick - UKG [GRO]; Callard, Richard - UKGI [GRO]; McDermott Bill (Comms, Partnerships & Governance) [GRO]
Subject: RE: NED appointments for POL
Attachment: 2018 01 25 Annex A2 CST pro forma for NED replacement.docx
Attachment: 2018 01 25 Annex A1 SoS Letter to CST on NED Replacement.docx

Hi Rob

The guidance for approval of senior pay requires the CST to approval all remuneration packages at £150k or above, and this is pro rated for part time staff. There is a de minimis threshold of £30k. As the role in question is £35k for less than one day a week, this above the de minimis threshold and pro rates to >£175k.

The same guidance provides a pro forma for applications for CST approval. BEIS have their own version of the pro forma as their SCS recruitment panel consider all pay above £100k (or pro rated equivalent). All applications to the CST must include the pro forma. We can certainly amend the pro forma to be a separate document to the letter – see attached.

The guidance is [here](#) - very happy to chat through, and I have also copied in Bill in the BEIS pay team for info.

Laura

Laura Thompson | Assistant Director
UK Government Investments
1 Victoria Street | London | SW1H 0ET

T: [GRO]
M: [GRO]
E: [GRO]
W: <https://www.ukgi.org.uk/>

Please note that with immediate effect, my email address has changed to

[GRO]

I will still receive emails sent to my old address until 30 April 2018. Thereafter you will only be able to contact me on my new address and emails sent to my ukgi.gov.uk address will not be forwarded.

I would be grateful if you could note this and change my contact details accordingly.

From: Clark MPST [mailto:GRO]
Sent: 16 February 2018 09:02
To: Permanent Secretary <GRO>
Cc: Permanent Secretary <GRO>; Griffiths MPST <GRO>; SpAd Clark MPST <GRO>; Cooper, Tom - UKGI <GRO>; Russell, Mark - UKGI <GRO>; Parker, Nick - UKGI <GRO>; Thompson, Laura - UKGI <GRO>; Callard, Richard - UKGI <GRO>
Subject: RE: NED appointments for POL

Hi all,

A couple of questions on this one. Why exactly do we have to ask CST about the remuneration for this role – my understanding is that this is only required above certain threshold's?

Secondly, I haven't seen this proforma attached to any letter we've sent to CST on appointments before. Could we please organise for this to be provided separately to a letter? The remuneration profoma also states that it is fore salaries at or above £100,00 per annum whereas this post attracts £35k, is this because full-time it would attract more than 100k?

Thanks,

Rob

Robert Fleck | Private Secretary to the Secretary of State | BEIS | 1 Victoria Street, London, SW1H 0ET | GRO

From: Permanent Secretary [mailto:GRO]
Sent: 12 February 2018 10:47
To: Clark MPST
Cc: Permanent Secretary; Griffiths MPST; SpAd Clark MPST; Cooper, Tom - UKGI; Russell, Mark - UKGI; Parker, Nick - UKGI; Thompson, Laura - UKGI; Callard, Richard - UKGI
Subject: NED appointments for POL

Dear Rob,

Please find attached a submission for the attention of Secretary of State, kindly provided by UKGI, concerning new NED appointments at Post Office Ltd.

Alex asked me to forward this on his behalf; as following consideration and clearance, he expressed that he was keen for proposals to be supported with the attached memo, for the attention of Secretary of State. Could you please provide this as cover for the submission when it goes to SoS?

Minister Griffiths, Glenn Hall and AC have reviewed, and are content with the submission.

Happy to discuss.

Best wishes,
Henry

Henry Carruthers
Private Secretary
Alex Chisholm, Permanent Secretary, BEIS

GRO

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