

LEGALLY PRIVILEGED AND CONFIDENTIAL

Bond Dickinson

Terms of Reference for the Appointment of Brian Altman QC

Background

Since 1 April 2012 the Post Office Ltd (**POL**) has become responsible for the investigation and prosecution of potential criminal offences committed by sub postmasters. In the light of criticisms of past prosecutions, POL has commissioned Brian Altman QC to review the past practice and make recommendations as to the future approach to the conduct of prosecutions.

Instructions & Output

A Written Reports

- 1 To review, and, if appropriate, to recommend changes to, the existing investigations and conduct of future prosecutions by POL, including, if appropriate, the investigative/prosecutorial role being undertaken by another authority [and/or changes to Post Office's approach to its disclosure duties] (to be available for publication).

B Meeting/Reporting to the Board

- 1 On or by [INSERT] October 2013 to give your recommendations for any changes to the current investigation, process and conduct of future prosecutions by POL including, if appropriate, the investigative/prosecutorial role being undertaken by another authority set out in A(1) above [and/or changes to Post Office's approach to its disclosure duties].

Process

- 1 To fully understand the Horizon system – reviewing training and materials.
- 2 To meet and interview as a fact finding exercise anyone else you or POL consider relevant to the process of the investigation and commencement of prosecutions.
- 3 To review a statistically significant number of past prosecutions in which Horizon was an issue.