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Dear Ron and Ian,

To: Ron Warmington; 'Ian Henderson' **Cc:** 'Alwen Lyons'; 'Simon Baker' **Subject:** Meeting - 25 March, 5-6pm

James passes on his thanks for all your work thus far. He would be very pleased if you could come in for a meeting on 25 March, at 5pm, which will be held in Portcullis House, Meeting Room N. We will send out invitations to all interested MPs, and I will let you know who is attending prior to that meeting.

There is one thing he particularly wanted you to know, and that is that no MP is permitted information about another MP's constituent, therefore it is extremely important that at that meeting, no individual cases are referred to by name. Can you bear this in mind please?

He also was of the mind that the prioritisation of cases ought probably be up to you, but a first-come-first-served approach works as well as any.

He doesn't think the meeting needs a formal agenda, and might best be approached simply as an update from you as to how things are going, where you are with the caseload in general, and your thoughts. I would be prepared just in case you get collared by any individual MP about his or her constituent, and it might be handy to tell everyone in general detail if there are delays in getting started on cases, and the reasons for this. This seems to be the general tenor of queries we are getting.

Finally, James thinks it would be a good idea to invite Alan Bates and Kay Linnell to join the meeting. Are you both OK with this?

Kind regards and best wishes, Janet

Janet Walker
Office of the Rt Hon James Arbuthnot
MP for North East Hampshire
House of Commons
London SW1A 0AA

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From: Ron Warmington GRO

Sent: 23 January 2013 14:27
To: WALKER, Janet; 'Ian Henderson'
Cc: 'Alwen Lyons'; 'Simon Baker'

Subject: RE: Mrs Pauline Thomson, constituent of Rt Hon Greg Knight MP

Thanks Janet. We do now have, with the cases put forward through MPs, and those now coming in through the JFSA, more investigative work than any of us anticipated. That's a very good thing as we are beginning to see some high quality cases... but it does raise the matter of how that number can be handled within an acceptable timescale. It follows that we will therefore need to discuss prioritisation of the caseload. Perhaps we can include that in the Agenda for our next meeting.

Thanks again

Ron

From: WALKER, Janet GRO

Sent: 23 January 2013 13:43 **To:** 'Ron Warmington'; Ian Henderson

Cc: Alwen Lyons

Subject: Mrs Pauline Thomson, constituent of Rt Hon Greg Knight MP

Dear Ron and Ian,

Please find attached a scan of a letter James has just received from the Rt Hon Greg Knight, regarding one of his constituents. Mrs Pauline Thomson has now requested that her case be investigated, and I am passing this to you now.

Many thanks Janet

Janet Walker
Office of the Rt Hon James Arbuthnot
MP for North East Hampshire
House of Commons
London SW1A 0AA

T:[GRO	
E: [GRO	
www.	jamesarbuthnot.com	

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