

Fujitsu Services

Fujitsu Services Key Personnel Ref HR/CON/001.

Version 0.1

Date: 19/12/2002

Secret and Restricted Commercial

**Document Title:** Fujitsu Services Key Personnel

**Document Type:** **Secret and Restricted Commercial**

**Release:**

**Abstract:** **This is a restricted document and can only be read by those people Authorised under Schedule 6 of the Agreement.**

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**Approval Authorities:** Commercial Forum

Name	Position	Signature	Date
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## 0.0 Document Control

## 0.1 Document History

Version	Date	Comments
0.1a	20/12/02	New document
0.1b	23/12/02	Issued for comments
0.1c	30/12/02	Further revisions  Changing all references to Fujitsu Services deleting references to 'Limited' and 'Pathway'  Tidy-up.  Comments from FS
1.0	31/12/02	Agreed Version

## 0.2 Review Details

Review Comments by:	
Review Comments to:	

Mandatory Review Authority	Name

## 0.3 Associated Documents

Reference	Version	Date	Title	Source
	1.0	31/12/02	Schedule 6	

Unless a specific version is referred to above, reference should be made to the current approved versions of the documents.

## 0.4 Abbreviations/Definitions

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Abbreviation	Definition
"Key Personnel"	those people set out in the Column at Para 4 of this document and their related Role and Task
"Person"	a person identified in the column headed Person at para 4 below.
"Rational"	those elements described within the column heading 'Rational' and relating to a Person at para 4 below.
"Role"	those elements described within the column heading 'Role' and relating to a Person at para 4 below.
"Task"	those elements described within the column heading 'Task' and relating to a Person at para 4 below.

#### 0.5 Changes in this Version

Version	Changes
0.1	

#### 0.6 Changes Expected

Changes

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## 1 INTRODUCTION

1.2 This is a restricted document and can only be read by those people authorised under Schedule 6 of the Agreement between Post Office and Fujitsu Services. If you are unsure about your authority to have sight of the contents of this document please refer to Schedule 6 of the Agreement or;

- Director Commercial and Finance – Fujitsu Services
- Contracts Manager (FS) – Post Office

1.3 Except where explicitly defined herein, defined terms have the meaning given to them in Schedule 1 of the Agreement.

1.4 The list of Key Personnel set-out in section 2 to this document has been agreed to provide continuity of business, and delivery of the changes listed in Schedule 12 of the Agreement and other changes introduced on Amendment Date.

1.5 It is the intention of both parties that the list of Key Personnel will change over the term of the contract to reflect the priorities at that time and that this document will be updated under the Soft Change Control Procedure to reflect such changes. This document is a CCD and is allocated to the Commercial Forum for that purpose but may not be disclosed to members of that Forum except in accordance with Schedule 6.

1.6 If, despite Fujitsu Services' reasonable endeavours, a Person, becomes unable to perform the Role as set out in the list then Fujitsu Services shall fill that role with a person with appropriate capabilities and knowledge and shall use all reasonable endeavours to ensure a seamless handover from the Person to their replacement.

## 2 KEY PERSONNEL LIST

Person	Role	Rationale	Task
Reg Barton	OBC Service Manager	Single point of contact for the management of planned changes to PO Ltd Network.  Working level interface for NBSC/HSN helpdesk forums.	Implementation of new OBC working processes and start of Network Re-invention programme.
Richard Brunskill	Infrastructure Services Manager, Pathway	Main interface for Operational services.  Substitute in absence of Director Customer Service - main player for issues of substantial detail.	Applying experience and detailed understanding of operational procedures and obligations  Introduction of new Schedule 15 and Schedule 19 processes.
Dave Cooke	Business Consultant	Specification of new products	Applying knowledge of Horizon System Infrastructure
Tony Drahota	Architecture & Systems Design Manager	Specialist in E2E re-architecting	Championing new ways of working and agreement on and implementation of E2E re-architecting
Liam Foley	Business Development Director	Account Director	Acting as a champion within Fujitsu Services for Post Office. Championing new ways of working and Introduction of new governance arrangements, agreement on E2E re-architecting and on associated new products.

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Person	Role	Rationale	Task
Gill Jackson	Development Director	Knowledge of Horizon system and primary point of contact for SI deliverables	Completion of current Development work for Banking and Debit Cards.
Peter Jeram	Programmes Director	Knowledge of Horizon system and primary point of contact for the management of Releases and SI resources	Introduction of new Schedules 20 and 23 arrangements, and agreement on E2E re-architecting and on associated new products.  Completion of current of current Development work for Banking and Debit Cards.
Pat Lywood	Service Introduction manager	Knowledge of Horizon system and primary point of contact for Release introduction	Introduction of ADSL and re-architected solution  Completion of current of current Development work for Banking and Debit Cards.  Completion and introduction of new release processes

Person	Role	Rationale	Task
Tony Oppenheim	Commercial Director, Large Projects	Knowledge of the Agreement the new Charging principles and mechanisms and the intentions of Fujitsu Services in agreeing the changes made by CCN 1100	Championing new ways of working and act as a champion within Fujitsu Services for Post Office.  Knowledge of the Agreement  Knowledge of the new Charging mechanism Schedule 10  Introduction of new Schedules 9, 5 and 20 arrangements,
John Pope	Business Consultant	Knowledge of Horizon System Infrastructure	Specification of re-architected solution
Harvey Potts	Programme Manager	Knowledge of internal FS systems	Banking Implementation Activities
Bill Reynolds	Programme Manager Network Banking	Knowledge of NWB	Completion of current development and work for Banking and Banking Implementation Activities
Martin Riddell	Customer Service Director	Direction and decisions on customer service activity.	Championing new ways of working.  Knowledge of Operational Services.  Operational relationship of Post Office
James Stinchcombe	Migration, Capacity & Performance	TDA sizing expert with specialist knowledge of the network solution in particular.	Implementation of ADSL  Introduction of Capacity Management Service

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