

AUDIT RECORD QUERY

Originator:	Graham Ward Post Office Ltd Security Casework Manager PO Box 1 CROYDON CR9 1WN	Date:	26/10/05
Telephone:	GRO		

Witness Statement (delete as applicable)	NO	REF NO.	ARQ 0506/405
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Information Requested			
Date range:	1 Jan 2004 – 31 March 2004 inclusive	Post Office	Marine Drive 213337
GENERAL DESCRIPTION FORMAT REQUIREMENTS:	<p>Please also conduct an analysis of all Helpdesk calls for the above period, commenting on any calls that may indicate faults / problems with the system</p> <p>Please also supply a report of all transactions and events for the office for the relevant days, including remittances received, transfers between stock units and error notices.</p> <p>We would like the following format for logs (in Excel format with each category in a separate column):</p> <p>Balancing Period; Cash Accounting Period; Session Type - i.e. Serve Customer, Reversal. Rem In etc Transaction No; Session Indicator; Date; Time; Stock; User ID; Transaction Type; Amount £p</p> <p><i>2 columns specifying whether an OBCS (& state) of scan accompanied the transaction</i></p> <p><i>(Session Indicator is whatever way the system has of indicating that individual transactions are linked)</i></p>		
Specific Details:	(PAN or equivalent identifier)		
Signed	Graham Ward	Date	26/10/05