CSR+ Working Group Meeting

Meeting number: 16
Date/Time: 15/03/00, 14.00 – 16.00
Location: FEL01, Conf Room 3

Present: Dave Royle (DR), Corrin Greenwood (CG), Peter J Robinson (PR), Neil Morgan (NM), Lorraine Holt (LH), Peter Goodwin (PG), Dai Jones (DJ), Pete Jobson (PJO), Colum Quinn (CQ), Richard How (RH), Kevin McKeown (KM), Steph Robson (SR), Duncan McDonald (DM), Glenn Stephens (GS), Nial Finnegan (NF), Andrew Tulloch (AT)

Apologies: Aileen Davies (AD), Madhu Karia (MK), Pete Jeram (PJ), Elaine Cochrane (EC), Dick Trimmer (DT), Peter Wiles (PW), Mark O'Sullivan (MO), Vin Patel (VP), Harjinder Hothi (HH), Andy Barkham (AB), Pat Lywood (PL), Pete Mead (PM), Nigel Kermode (NK), Pete Mead (PM)

Distribution: Above & Deirdre Conniss (DC), Kevin McKeown (KM), Dave Wilcox (DW), Patrick Weightman (PW), John O'Grady (JO), Steve Doyle (SD), Martin Riddell (MR), Ian Morrison (IM), Steve Newman (SN), Peter Morgan (PM), Kevin Barrett (KB), Harvey Potts (HP), Chris Humphries (CH), Graham Chatten (GC),

Agenda Items:

1. **Apologies & Minutes of last meeting**

   - Apologies received as above
   - Minutes of last meeting agreed.

2. **Actions from previous meeting**

   Closed Actions

14.2	**During the review of the CI3.2 Implementation schedule a question was raised with regard to the Datacentre upgrade. Will it take place over 1 weekend or 2 weekends** • **NM to confirm with PL** • **NM confirmed it will take place over 1 weekend**	Closed
14.3	**During the review of the CI3.2 Implementation schedule a question was raised with regard to the impact on Dataware House** • PJO to verify if there is any DWH impact at 3.2 • **PJO confirmed that that there has been software delivered to upgrade the D/W at CI_3.2.**	Closed
15.1	**DR to arrange a KMS timing/lead-in/commissioning session with DJ, PR and CS** • **Session arranged for 16/03/00 at 14:00**	Closed
15.3	**DR to arrange session with CS to discuss upgrading CM Signing Server early within CI_4 upgrade (or during life of CI_3)** • **This will be covered in the meeting for action 15.1**	Closed

   Ongoing Actions

1.5	**All Migration strategies to be produced (or dates of production to be supplied)** **OUTSTANDING** **APS Migration Strategy** - AP/PLA/003 V0.2 reviewed. DJ to provide forecast update. **LFS Migration Strategy** - LF/PLA/001 issued for comment **PI Migration Strategy** - Under review - forecast 20/03/00 **TIVOLI** - GS to check outstanding issues **D/W Migration Strategy** - Version 1.4 delivered 13/03/00 for review. Action 16.7 refers	Ongoing Tgt 29/03/00

	RODB 2.6 - HH to provide update re 2.6 non SME, 2.6 SME changes
	OCMS - CP 2458 now approved. Broad implications must be
	      understood. Action 16.8 refers
	NT Domains - This topic is addressed in RS/DES/053 and 051 (and
	               RS/STR/003) RS/DES/053 and 051 are being updated to
	               cater for CP2377 and CP2458 V2.1 will be available 29/3
	Riposte - Draft issued 29/11/99, Update now required based on
	      CP_2463 (not yet approved) and CP_2494 (not yet issued)
	COMPLETED
	
	OBCS - minor schema changes for CP_2421. No strategy required
	Updated KMS Mig Strategy - 1.3 Issued 17/09/99
	VPN Migration Strategy - Draft issued 16/08/99 (Approval 27/10/99)
	System Infra. Strategy - ACDB issued 29/12 - Regression received via mail 16/2/2000
	Network Migration Strategy - Received 10/2/200	

15.2	PR to supply the KM Operation Support Guide plans for CI4 • No forecast yet – PR to provide at next meeting	Ongoing Tgt 29/03/00
15.4	PG to confirm HAPS moving to Andover in May. How is this being managed? DR/EC/CG to identify if this impacts PET/UCT • No update yet – PG to provide update at next meeting	Ongoing Tgt 29/03/00
15.5	MO to clarify if CI4 Data centre NT platforms will be updated via Tivoli or a manual process • NF reported that intended platforms are C/S, Agents, FTMS remotes. BTC (& other areas) need to define if any others are required. • DR suggestion is for VPN servers too.	Ongoing Tgt 29/03/00

New Actions

16.1	DR requested DM to forward electronic copy of POCL Infrastructure presentation	Open Tgt 29/03/00
16.2	All to review CI_4 Migration HLD and feedback comments to PW	Open Tgt 29/03/00
16.3	PG to confirm with Don Thomson the situation with regard to disk space on live for new APS DB and new D/W DB	Open Tgt 29/03/00
16.4	DG to discuss with PL Migration of test office to CI4	Open Tgt 29/03/00
16.5	DJ to confirm the timescales for deletion of the old APS database instance and update migration document	Open Tgt 29/03/00
16.6	DJ to confirm what the change agent setting for APS from within migration are	Open Tgt 29/03/00
16.7	DR to arrange session to walkthrough the datawarehouse migration strategy (PW/PJO/SR)	Open Tgt 29/03/00
16.8	DR to arrange a session with CH/HH/GS/SR for OCMS implementation/timeframes/planning. Impact on Tivoli and Host processing now that CP_2458 is approved.	Open Tgt 29/03/00
16.9	All to review the new format Risk Register and check the 'Risk Owner', 'Mitigation Owner' and 'Probability'/'Impact' ratings input by DR.	Open Tgt 29/03/00
16.10	NF to provide an update to the planned dates (actual dates?) for SIDU test cycles	Open Tgt 29/03/00
16.11	DR to provide update on AP Clients in place from day 1 of CSR+	Open Tgt 29/03/00

3. Items for specific Update/discussion

3.1   POCL Infrastructure RDMC/RDDS (CI_3.2) Migration Overview

3.2   CI4 Migration HLD
       All to review and feedback comments to PW

3.3   CI_4 Implementation Schedule
       Schedule reviewed and updates will be issued with minutes.

3.4   The milestones below will be reviewed offline and any issues followed up before the next meeting.

Act ID	Description	Delivery Date to TI from Level 2 Baseline	Forecast Date from Last Meeting 01/03/00	Current Forecast 15/02/00
	RODB 2.6			
A00290	RODB 2.6 System Pass Final Pass	02-Dec-99	21-Jan-00	02-Feb-00
	RODB Regression Pass	25-Feb-00	06-Mar-00	29-Mar-00
	OCMS			
A00290	OCMS System Pass Final Pass	14-Feb-00		14-Feb-00
	OCMS Regression Pass	22-Feb-00	24-Feb-00	24-Feb-00
	OCMS Replan required			tbs
	SIP10 Deliverables			
412914	RDMC Delivery Unit Release (System Test MP)	4-Feb-00	18-Feb-00	18-Feb-00
412938	RDMC System Test Final Pass	8-Mar-00	15-Mar-00	20-Mar-00
	SIP 3,4,6,7 Deliverables			
501290	Maestro – delivery Unit Release (Main Pass CI3)	12-Nov-99	26-Nov-99	04-Feb-00
501050	Riposte – Delivery Unit release (Main Pass) Version 6.0.03 available now	19-Nov-99		Replan required
??	Tivoli Intercept CI_4			tbs
	SIP12 CSR+ APPLICATIONS @ HOST			
504260	Message Broadcast – Delivery Unit Release (MP)	19-Nov-99	27-Jan-00	tbs
504290	Message Broadcast – Delivery Unit Release (FP)	17-Dec-99	18-Feb-00	tbs
903020	Data Warehouse - DU Release (Main Pass)	15-Dec-99	27-Jan-00	27-Jan-00
903020	Data Warehouse - DU Release (Final Pass)		03-Mar-00	03-Mar-00
503450	FTMS – Delivery Unit release (Main Pass)	03-Dec-99	27-Jan-00	tbs
501330	Maestro - Delivery Unit release (Main Pass CI_4)	04-Jan-00	27-Jan-00	tbs
	TPS – Delivery Unit release (Final Pass)	18- Feb-00	09-Mar-00	29-Mar-00
	APS - Delivery Unit release (Final Pass)	24-Feb-00	01-Mar-00	01-Mar-00
323020	LFS - Delivery Unit release (Main Pass)	07-Jan-00	28-Jan-00	28-Jan-00
323020	LFS - Delivery Unit release (Final Pass)		9-Mar-00	9-Mar-00
500930	Audit - Delivery Unit release (Main Pass)	14-Jan-00	27-Jan-00	tbs
	SIP13 CSR+ APPLICATIONS @ COUNTERS			
504260	Message Broadcast – Delivery Unit Release (MP)	19-Nov-99	27-Jan-00	tbs
504290	Message Broadcast – Delivery Unit Release (FP)	17-Dec-99	18-Feb-00	tbs
503860	Training Mode – Delivery Unit Release (MP)	10-Dec-99	3-Feb-00	tbs
503880	Training Mode – Delivery Unit Release (FP)	14-Jan-00	3-Mar-00	tbs
412530	EPOSS – Delivery Unit Release (MP)	14-Jan-00	28-Jan-00	Complete
412530	EPOSS – Delivery Unit Release (FP)		28-Feb-00	Review
412572	MiMan / MiEcco – Delivery Unit Release (MP)	14-Jan-00	27-Jan-00	15-Mar-00
640860	Delivery Unit Release KMS (MP2)	24-Dec-99	24-Dec-99	24-Dec-99
640860	Delivery Unit Release KMS (FP)		17-Feb-00	17-Feb-00

▬▬▬▬   **Dates signify potential issue/impact**

▭▭▭▭   Completed activities

4. Risks/Issues/Changes

Risks were not reviewed at this meeting but will be issued in the new format with the minutes. All to review them and check the 'Risk Owner', 'Mitigation Owner' and 'Probability'/'Impact' ratings input by DR.

5. AOB & DONM

DJ to provide APS migration overview at next meeting.
VP to provide LFS implementation overview at next meeting.

DONM is 29/03/2000, 14.00-16.00 in FEL01, Conference Room 3
Agenda & Calling Notice will be issued by 24/03/00

Future meeting schedule:

12th Apr 2000	14.00 – 16.00	FEL01, Conference Room 3
26th Apr 2000	14.00 – 16.00	FEL01, Conference Room 3
10th May 2000	14.00 – 16.00	FEL01, Conference Room 3
24th May 2000	14.00 – 16.00	FEL01, Conference Room 3
7th Jun 2000	14.00 – 16.00	FEL01, Conference Room 3
21st Jun 2000	14.00 – 16.00	FEL01, Conference Room 3