<div align="center">CSR+ Working Group Meeting</div>

Meeting number:	17
Date/Time:	29/03/00, 14.00 – 16.00
Location:	FEL01, Conf Room 5

Present:	Dave Royle (DR), Corrin Greenwood (CG), Neil Morgan (NM), Peter Goodwin (PG), Colum Quinn (CQ), Richard How (RH), Andrew Tulloch (AT), Elaine Cochrane (EC), Dick Trimmer (DT), Vin Patel (VP), Andy Barkham (AB), Pat Lywood (PL), Pete Mead (PM), Nigel Kermode (NK), Peter Wiles (PW)
Apologies:	Aileen Davies (AD), Pete Jobson (PJO),Madhu Karia (MK), Pete Jeram (PJ), Mark O'Sullivan (MO), Harjinder Hothi (HH), Peter J Robinson (PR), Lorraine Holt (LH), Dai Jones (DJ), Steph Robson (SR), Duncan McDonald (DM), Glenn Stephens (GS), Nial Finnegan (NF)
Distribution:	Above & Deirdre Conniss (DC), Kevin McKeown (KM), Dave Wilcox (DW), Patrick Weightman (PW), John O'Grady (JO), Steve Doyle (SD), Martin Riddell (MR), Ian Morrison (IM), Steve Newman (SN), Peter Morgan (PM), Kevin Barrett (KB), Harvey Potts (HP), Chris Humphries (CH), Graham Chatten (GC),

Agenda Items:

1. Apologies & Minutes of last meeting

- Apologies received as above
- Minutes of last meeting agreed.

2. Actions from previous meeting

Closed Actions

15.4	PG to confirm HAPS moving to Andover in May. How is this being managed? DR/EC/CG to identify if this impacts PET/UCT • No update yet – PG to provide update at next meeting • CP2513 issued.	Closed
16.1	DR requested DM to forward electronic copy of POCL Infrastructure presentation • Received	Closed
16.2	All to review CI_4 Migration HLD and feedback comments to PW • Comments Received	Closed
16.7	DR to arrange session to walkthrough the datawarehouse migration strategy (PW/PJO/SR) • Session attended 29/03	Closed
16.9	All to review the new format Risk Register and check the 'Risk Owner', 'Mitigation Owner' and 'Probability'/'Impact' ratings input by DR. • Reviewed in Mtg	Closed
16.10	NF to provide an update to the planned dates (actual dates?) for SIDU test cycles • MK sent to DR	Closed
16.11	DR to provide update on AP Clients in place from day 1 of CSR+ • 2 direct AP smart (British Gas SPM and Quantum) • 2 smart watercards via HAPS • Non Giro and Giro Via HAPS	Closed

Ongoing Actions

1.5	All Migration strategies to be produced (or dates of production to be supplied) **OUTSTANDING** APS Migration Strategy - AP/PLA/003 V0.2 reviewed. **DJ to provide forecast update.** LFS Migration Strategy - LF/PLA/001 issued for comment PI Migration Strategy - Under review - forecast 20/03/00. **AT to provide update**	Ongoing Tgt 12/04/00

	TIVOLI - GZ to check outstanding issues
	D/W Migration Strategy - Version 1.4 reviewed. **Update expected**
	RODB 2.6 - HH to provide update re 2.6 non SME, 2.6 SME changes
	OCMS - CP 2458 now approved. Broad implications must be
	          understood. Action 16.8 refers
	NT Domains - This topic is addressed in RS/DES/053 and 051 (and
	         RS/STR/003) RS/DES/053 and 051 are being updated to
	         cater for CP2377 and CP2458 V2.1 will be available 29/3
	Riposte - Draft issued 29/11/99. MK to provide update based on
	     CP_2463 and CP_2494 (not yet issued)
	
	COMPLETED
	OBCS - minor schema changes for CP_2421. No strategy required
	Updated KMS Mig Strategy - 1.3 Issued 17/09/99
	VPN Migration Strategy - Draft issued 16/08/99 (Approval 27/10/99)
	System Infra. Strategy - ACDB issued 29/12 - Regression received via mail 16/2/2000
	Network Migration Strategy - Received 10/2/200	

15.2	PR to supply the KM Operation Support Guide plans for CI4 • **No forecast yet – PR to provide at next meeting**	Ongoing Tgt 12/04/00
15.5	MO to clarify if CI4 Data centre NT platforms will be updated via Tivoli or a manual process • NF reported that intended platforms are C/S, Agents, FTMS remotes. BTC (& other areas) need to define if any others are required. • DR suggestion is for VPN servers too. • **DR to pursue with SIDU (CW)**	Ongoing Tgt 12/04/00
16.3	PG to confirm with Don Thomson the situation with regard to disk space on live for new APS DB and new D/W DB • **Carried forward – PG to provide update at next meeting**	Open Tgt 12/04/00
16.4	PG to discuss with PL Migration of test office to CI4 • **Carried forward – PL/PG to provide update at next meeting**	Open Tgt 12/04/00
16.5	DJ to confirm the timescales for deletion of the old APS database instance and update migration document • **Carried forward – DJ to provide update at next meeting**	Open Tgt 12/04/00
16.6	DJ to confirm what the change agent setting for APS from within migration are • **Carried forward – DJ to provide update at next meeting**	Open Tgt 12/04/00
16.8	DR to arrange a session with CH/HH/GS/SR for OCMS implementation/timeframes/planning. Impact on Tivoli and Host processing now that CP_2458 is approved. • **Carried forward – DR to provide update at next meeting**	Open Tgt 12/04/00

New Actions

17.1	Support Guides are required by CS
	• **Delivery Areas to provide Support Guides**
	    LFS VP to provide
	    APS DJ to provide
	    KMS PR to provide
		Open Tgt 12/04/00

17.2	PL to bring Support Guide Template to next meeting	Open Tgt 12/04/00
17.3	PL requested information on CI_4 Events and event handling/filtering • **The above support guides should provide some detail** • **Additional input required from B&TC test phases based on above support guide content**	Open Tgt 12/04/00

3. **Items for specific Update/discussion**

3.1   LFS Migration Overview

3.2   CI_4 Implementation Schedule
          Schedule reviewed and updates will be issued with minutes.

3.3   The milestones below where reviewed and updated

Act ID	Description	Delivery Date to TI from Level 2 Baseline	Forecast Date from Last Meeting 01/03/00	Current Forecast 29/03/00
	RODB 2.6			
	RODB Regression Pass	25-Feb-00	06-Mar-00	29-Mar-00
	OCMS			
	OCMS Replan required		24-May-00	tbs
	SIP10 Deliverables			
412938	RDMC System Test Final Pass	8-Mar-00	15-Mar-00	20-Mar-00
	SIP 3,4,6,7 Deliverables			
501050	Riposte – Delivery Unit release (Main Pass)	19-Nov-99		19-Apr-00
??	Tivoli Intercept CI_4			tbs
	SIP12 CSR+ APPLICATIONS @ HOST			
504260	Message Broadcast – Delivery Unit Release (MP)	19-Nov-99	27-Jan-00	27-Jan-00
504290	Message Broadcast – Delivery Unit Release (FP)	17-Dec-99	18-Feb-00	18-Feb-00
903020	Data Warehouse - DU Release (Final Pass)		03-Mar-00	03-Mar-00
503450	FTMS – Delivery Unit release (Main Pass)	03-Dec-99	27-Jan-00	31-Mar-00
501330	Maestro - Delivery Unit release (Main Pass CI_4)	04-Jan-00	27-Jan-00	31-Mar-00
	TPS – Delivery Unit release (Final Pass)	18- Feb-00	09-Mar-00	24-Mar-00
	APS - Delivery Unit release (Final Pass)	24-Feb-00	01-Mar-00	01-Mar-00
500930	Audit - Delivery Unit release (Main Pass)	14-Jan-00	27-Jan-00	31-Mar 00
	SIP13 CSR+ APPLICATIONS @ COUNTERS			
504260	Message Broadcast – Delivery Unit Release (MP)	19-Nov-99	27-Jan-00	31-Mar-00
504290	Message Broadcast – Delivery Unit Release (FP)	17-Dec-99	18-Feb-00	31-Mar-00
503860	Training Mode – Delivery Unit Release (MP)	10-Dec-99	3-Feb-00	30-Mar-00
503880	Training Mode – Delivery Unit Release (FP)	14-Jan-00	3-Mar-00	07-Apr-00
412530	EPOSS – Delivery Unit Release (FP)		28-Feb-00	31-Mar-00
	MiEcco – Delivery Unit Release (MP)	14-Jan-00	15-Mar-00	05-May-00
412572	MiMan – Delivery Unit Release (MP)	14-Jan-00	15-Mar-00	19-Apr-00

▓▓▓▓▓   **Dates signify potential issue/impact**

░░░░░   Completed activities

4. Risks/Issues/Changes

Risks were reviewed at the meeting and an updated register issued with the minutes.

5. AOB & DONM

DONM is 12/04/2000, 14.00-16.00 in FEL01, Conference Room 5
Agenda & Calling Notice will be issued by 09/04/00

Future meeting schedule:

26th Apr 2000   14.00 – 16.00   FEL01, Conference Room 5
10th May 2000   14.00 – 16.00   FEL01, Conference Room 5
24th May 2000   14.00 – 16.00   FEL01, Conference Room 5
7th Jun 2000   14.00 – 16.00   FEL01, Conference Room 5
21st Jun 2000   14.00 – 16.00   FEL01, Conference Room 5