

Private and Confidential
Mrs. Allison Henderson

GRO

Date: 15th July 2010

FORMER SUBPOSTMASTERS ACCOUNT
WORSTEAD POST OFFICE
FAD CODE: 226 136

Dear Mrs. Henderson,

I am writing to you in respect of the recovery of deficiencies found in the accounts at the above Post Office whilst you were sub-postmaster.

The sum of £11,957.78 is due to Post Office Limited to clear the account. I have attached a copy of the statement of errors which details how the account is made up.

Since you are contractually obliged to make good any losses incurred during your term of office for up to six years after your last day of service (Limitations Act 1980), it would be appreciated if you could forward a cheque, made payable to Post Office Ltd, for the full amount to the address below within 21 days of the date of this letter.

A prepaid envelope is enclosed for your convenience.

Should you have any queries regarding this account, please do not hesitate to contact me at the address below or telephone me on the number listed below.

Yours sincerely,

GRO

Mrs. Ann Bailey
Former Agents Debt
Post Office Limited
Second Floor West
No 1 Future Walk
Chesterfield
S49 1PF
Tel No **GRO**

