

Acceptance Update Meeting 4

Tuesday 31st August 1999

Attendees:

- Bruce McNiven
- Chris French
- Andrew Simpkins
- John Meagher
- Min Burdett
- Keith Baines
- Ruth Holleran
- Naresh Mohindra
- Dave McLaughlin

Agreed Output and Actions:

	Output and Actions	Action by
1.	Release management to ensure rectification plans are integrated with overall release plans <ul style="list-style-type: none"> • Andrew Simpkins to attend Acceptance Workshop on 6th Sept when the overall plan will be a topic 	AS
2.	Workshops with Pathway <ul style="list-style-type: none"> • distribute agreed workshop minutes to: participants of workshop, Update participants and Dave Miller, Dave Smith and Andy Radka • NB Peter Copping will be attending all workshops 	MB
3.	A Plan for all key meetings (including Acceptance, RAB, delivery meetings etc) has been prepared <ul style="list-style-type: none"> • feedback comments to Andrew Simpkins by close of play 31st August • distribute latest plan with these minutes 	<ul style="list-style-type: none"> • All • MB
4.	Identify additional monitoring and Live Trial activity <ul style="list-style-type: none"> • ensure signposts from Live Trial areas are being gathered 	NM
5.	TP and other POCL rectification plans (AS) <ul style="list-style-type: none"> • NB workshop 8th Sept on TP Pivot and Class processing implications • NB other areas as discussed at HPB 	
6.	Review Pathway readiness for roll-out <ul style="list-style-type: none"> • circulate paper to this group 	AS
7.	BSM outlet ring-around <ul style="list-style-type: none"> • define requirements and discuss way forward with DMcL • send Pathway's "Unauthorised Reboot" report to JM and Don Docherty • NB BSM continuing this activity impacts their preparations for roll-out 	<ul style="list-style-type: none"> • JM • DMcL
8.	Re-enforce need for conformance at outlets in phoning help desks	DMcL
9.	Dave Miller to meet Christou on 8 th September <ul style="list-style-type: none"> • Arrange Peter Copping to attend (but only available p.m.) 	KB
10.	Speak to Ruth Holleran about producing a clearance plan for 376 and ensuring fast-track monitoring/reporting process	JM
11.	408 HSH performance is on the High side of Medium <ul style="list-style-type: none"> • ensure that the dependency of the rectification plan of the training AI (218) on 408 is addressed in the Workshop • speak to Adele Henderson about caution in discussing any POCL involvement in the level 3 cash account support • talk to Tony Oppenheim about importance/severity of 408 and relationship with 218 	<ul style="list-style-type: none"> • RH • RH • KB
12.	369 OBCS Scanner - circulate Karen Rogers' Plan	JM
13.	Contingency plans are required in case decision on 10 th is not to start roll-out in September	CCF