

Message

---

**From:** Clarke, Stephen - UKGI [GRO]  
**Sent:** 23/11/2018 13:36:43  
**To:** Watson, Richard - UKGI [GRO]  
**CC:** Aldred, Tom - UKGI [GRO]  
**Subject:** RE: Sparrow: Follow-on actions from yesterday's meeting (with Minister)

Thanks Richard, I hadn't thought of that risk but probably very wise based on past dealings!

---

**From:** Watson, Richard - UKGI  
**Sent:** 23 November 2018 13:33  
**To:** Clarke, Stephen - UKGI [GRO]  
**Cc:** Aldred, Tom - UKGI [GRO]  
**Subject:** RE: Sparrow: Follow-on actions from yesterday's meeting (with Minister)

Stephen

Thanks. I have had no reply from POL Legal. I will chase them about it. I have not said to them that the Minister wants the update, partly because I rather feared that would cause the update to be less useful or perhaps even be met with a refusal to provide one.

Kind regards

Richard

**Richard Watson | General Counsel**  
**UK Government Investments**

1 Victoria Street | London | SW1H 0ET

T: [GRO]  
E: [GRO]  
W: <https://www.ukgi.org.uk/>

---

**From:** Clarke, Stephen - UKGI  
**Sent:** 23 November 2018 13:20  
**To:** Watson, Richard - UKGI [GRO]  
**Cc:** Aldred, Tom - UKGI [GRO]  
**Subject:** Sparrow: Follow-on actions from yesterday's meeting (with Minister)

Richard,

To see further clarification below from the Minister's office on the Minister's request for trial updates.

I think this means that, ideally, we'll submit once a week a package to the Minister's office comprising:

- a roundup of the week's news coverage (collating the daily updates from POL's Comms Director)
- an update from POL's legal team on trial developments over the past week (though perhaps there's some wriggle room for this to happen once every two weeks if you judge that more appropriate/realistic).

On the second, have you had any feedback from POL Legal on this request and when the next update is likely to come?

Thanks,

Stephen

Stephen Clarke | Post Office Shareholder Team

**UK Government Investments**

*Corporate finance and governance in government.*

1 Victoria Street | London | SW1H 0ET

T: **GRO**  
E: **GRO**

---

**From:** Tolhurst, Mpst (BEIS) [<mailto:GRO>]  
**Sent:** 21 November 2018 17:22  
**To:** Aldred, Tom - UKGI | **GRO**  
**Cc:** Clarke, Stephen - UKGI | **GRO**  
**Subject:** RE: Follow-on actions from yesterday's meeting

Hi Tom,

Would you be able to provide me with a collated weekly update? My plan is to only put them to Kelly every two weeks but if I have them for info each week I can always put them to her more often if there is a major update.

Feel free to give me a call how best to work it if not.

Thanks,

Sam



**Samantha Rice**  
Private Secretary to Kelly Tolhurst MP  
Parliamentary Under Secretary of State  
Department for Business, Energy and Industrial Strategy  
1 Victoria Street, London, SW1H 0ET  
**GRO**  
[www.gov.uk/beis](http://www.gov.uk/beis) | [@beisgovuk](https://twitter.com/beisgovuk)

---

**From:** Aldred, Tom - UKGI <**GRO**>  
**Sent:** 21 November 2018 15:59  
**To:** Tolhurst, Mpst (BEIS) <**GRO**>  
**Cc:** Clarke, Stephen - UKGI | **GRO**  
**Subject:** RE: Follow-on actions from yesterday's meeting

Sam

POL are providing us with a daily media summary on the trial. Do you us to share them with you every day or collate into a weekly update? As per the below, we will send a written update on the trial via POL every fortnight. To let you know we've asked POL for an update weekly – we can either provide these each week or send two together per fortnight, as you prefer!

Tom A

---

**From:** Tolhurst, Mpst (BEIS) [mailto: [REDACTED] GRO]  
**Sent:** 21 November 2018 10:43  
**To:** Adegun, Oluwatosin - UKGI < [REDACTED] GRO >; White, Sam (Advanced Manufacturing and Services) [REDACTED] GRO  
**Cc:** UKGI POL Team [REDACTED] GRO >; Vandini, Cecilia (Advanced Manufacturing and Services) [REDACTED] GRO  
**Subject:** RE: Follow-on actions from yesterday's meeting

Thanks both.

I think that covers everything. One point to note is that Kelly asked for biweekly litigation updates, rather than weekly – I think weekly would probably be a bit too often and am not sure you'd have significant updates that regularly? Also to note that Kelly would like to see the written updates once every two weeks and will decide as and when whether she would like a verbal update in addition.

In terms of a face to face meeting, Kelly will let us know when she feels she requires further briefing on ongoing issues. Unless anything major comes up before Christmas, this is likely to be something for the new year now due to the huge volume of parliamentary business to get through before then.

Thanks again to Sam for providing the additional points before OPQs yesterday, Kelly found these very helpful.

Sam



**Samantha Rice**  
Private Secretary to Kelly Tolhurst MP  
Parliamentary Under Secretary of State  
Department for Business, Energy and Industrial Strategy  
1 Victoria Street, London, SW1H 0ET  
[REDACTED] GRO  
[www.gov.uk/beis](http://www.gov.uk/beis) | [@beisgovuk](https://twitter.com/beisgovuk)

---

**From:** Adegun, Oluwatosin - UKGI [REDACTED] GRO  
**Sent:** 20 November 2018 17:35  
**To:** White, Sam (Advanced Manufacturing and Services) [REDACTED] GRO Tolhurst, Mpst (BEIS) [REDACTED] GRO  
**Cc:** UKGI POL Team < [REDACTED] GRO >; Vandini, Cecilia (Advanced Manufacturing and Services) [REDACTED] GRO  
**Subject:** RE: Follow-on actions from yesterday's meeting

Thanks Sam for addressing the action points promptly and yes, it would be helpful to see the information on investment costs and old branches.

Many thanks,  
Tosin

Oluwatosin Adegun | Manager  
Post Office and The Royal Mint Shareholder Teams  
**UK Government Investments**  
1 Victoria Street | London | SW1H 0ET  
T: [REDACTED] GRO

E: [redacted] GRO

---

**From:** White, Sam (Advanced Manufacturing and Services) [[mailto:\[redacted\]](#)] GRO

**Sent:** 20 November 2018 17:26

**To:** Adegun, Oluwatosin - UKGI [redacted] GRO; Tolhurst, Mpst (BEIS) [redacted] GRO

**Cc:** UKGI POL Team [redacted] GRO; Vandini, Cecilia (Advanced Manufacturing and Services)

[redacted] GRO

**Subject:** Re: Follow-on actions from yesterday's meeting

Tosin

Thanks for this. In addition to information on the branch investment costs (i.e. how much POL were putting in in addition to WHSmith) the Minister was also interested in what happens to the old branches. I supplied both bits of information yesterday ahead of BEIS Orals. If UKGI colleagues want to see this let me know.

I have also agreed with Sam that when the Minister receives Post Office branch franchising correspondence that she is particularly interested in, and would like more detailed briefing on the local issue, Sam will flag the to us and we will work with POL to provide it.

On the remuneration, I don't think there was an explicit action, but it is something I know the Minister is interested in. So I'm going to work with POL on how we can explain the current network transformation model simply i.e. we're no longer paying postmasters a fixed fee but now variable, and that the post office element of the business is just one part – a strong retail business is vital too.

Sam



Department for  
Business, Energy  
& Industrial Strategy

**Dr Sam White**

Head of Post Office Policy and Sectors Briefing Hub  
Advanced Manufacturing and Services Directorate

[redacted] GRO  
1 Victoria Street, London, SW1H 0ET

---

**From:** "Adegun, Oluwatosin - UKGI" [redacted] GRO

**Date:** Tuesday, 20 November 2018 at 16:58

**To:** "Tolhurst, Mpst (BEIS)" [redacted] GRO

**Cc:** UKGI POL Team [redacted] GRO, "White, Sam (Advanced Manufacturing and Services)"

[redacted] GRO, "Vandini, Cecilia (Advanced Manufacturing and Services)"

[redacted] GRO

**Subject:** Follow-on actions from yesterday's meeting

Hi Sam,

Thanks to the Minister for her time yesterday, detailed below are the follow-on actions (Both Sams' please let me know if I have missed anything).

- Weekly briefings as the litigation case progresses (verbal and written updates) (**UKGI to action**)



- A face-to-face meeting with Tom Cooper (**UKGI to action, Tom Aldred and Gavin Lambeth can also possibly attend**)
- Further information around the franchising process and local issues particularly regarding accessibility, service provision, etc. As such, going forward the Minister wants direct briefing from POL on franchising cases (**Sam White and team to action**)
- An understanding of who invests when POL franchises with a retailer – (I have checked with POL on this point, and they say it is a joint investment but the exact split is dependent on the contract and commercial agreement – they will provide more information when the request is commissioned) (**Sam White and team to action**)
- An understanding of the breakdown of the £17million fall in sub postmaster remuneration (**Sam White and team to action**)

Thanks,  
Tosin

Oluwatosin Adegun | Manager  
Post Office and The Royal Mint Shareholder Teams  
**UK Government Investments**  
1 Victoria Street | London | SW1H 0ET

T: GRO  
E:

This email and any files transmitted with it are intended solely for the use of the individual(s) to whom they are addressed. If you are not the intended recipient and have received this email in error, please notify the sender and delete the email. This footnote also confirms that our email communications may be monitored to ensure the secure and effective operation of our systems and for other lawful purposes, and that this email has been swept for malware and viruses.

---

This email has been scanned by the Symantec Email Security.cloud service.  
For more information please visit <http://www.symanteccloud.com>

---

---

This email has been scanned by the Symantec Email Security.cloud service.  
For more information please visit <http://www.symanteccloud.com>

---

---

This email has been scanned by the Symantec Email Security.cloud service.  
For more information please visit <http://www.symanteccloud.com>

---