

Private and Confidential
Mr Lee Castleton

GRO

18th August 2004

Dear Mr Castleton,

FORMER SUBPOSTMASTERS ACCOUNT

Marine Drive POST OFFICE

FAD CODE : 213 337

I am writing to you in respect of a number of errors that have come to light in the accounts at the above Post Office whilst you were sub- postmaster.

The sum of £27,115.83 is due to Post Office Limited to clear the account.

I have attached a copy of our statement of errors which details how the account is made up.

Since you are contractually obliged to make good any losses incurred during your term of office for up to six years after your last day of service (Limitations Act 1980), it would be appreciated if you could forward a cheque, made payable to Post Office Ltd, for the amount to the address below within 21 days of the date of this letter.

Should you have any queries regarding this account you can contact me at the address shown.

A prepaid envelope is enclosed for your convenience

Yours sincerely

Cheryl Woodward
Agents Debt 3/Former Sub Postmasters Accounts
1st Floor East Block
No1 Future Walk
CHESTERFIELD
S49 1PF

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