

HORIZON PROGRAMME ISSUES REGISTER

Compiled on 08 December 1998 at 13:05

Ref No	Issue Title & Description	Owner	Raised	Action/Mitigation	Action By	When?	RAG Status Urg	RAG Status Action
I0007	Product Assurance: All Acceptance Specs to have been signed off by mid-November 1998.	JM	30/10/98	DM and MC (Pathway) to agree how to progress and monitor agreement.	DM	20/11/98	RED	AMBER
I0003	Inability to achieve satisfactory cash account balancing.	SR	6/11/98	Need to prove all aspects of cash accounting across a number of different test phases in order to provide POCL with the confidence to authorise the release of NR2. Adjustment to shape of final testing phases required.	AS	27/11/98	RED	GREEN
I0004	Treasury Review concerning the Programme is not yet completed and resolved.	DM	30/10/98	Negotiations are underway with all parties and progress is reported as and when.	DM	23/11/98	RED	GREEN
I0024	The EPPOS element of the OBCS transaction for Release 2 is currently non-reversible so if a user incorrectly enters the value of a foil it cannot be changed. This can cause a high number of reconciliation errors.	JM	04/12/98	None defined.			RED	GREEN
I0018	Data Centre Migration date not yet decided.	AS	18/11/98	Meet, discuss and agree the Data Centre migration date.	AS	20/11/98	AMBER	AMBER
I0005	Three key areas of functionality which cross delivery boundaries at a Programme level are insufficiently well proven to have confidence that further significant work will not be required as the result of MOR3 and E2E phase 2.	SR	30/10/98	Ref Data - scope of live Ref Data proving has been increased. TIP - Manager appointed to focus on this area. BES - Complex BES functionality will be executed to ensure all issues exposed and can go forward to be fixed and retested before final test runs	SR	27/11/98	AMBER	GREEN
I0022	Electronic Communications Network is old and subject to loss of service. It is also inadequately supported. This is leading to a degradation of service in terms of distribution of documents and urgent communications.	JM	02/12/98	None defined. <u>Service Issue</u>			AMBER	GREEN
I0023	The only formal change control we have is to the contract. We need to be able to control the technical solution at the cross-domain level to ensure integrity of the service.	JM	02/12/98	1) define aspects of the service and solution which need to be formally managed. 2) need a process which provides orderly control of change. • - draft approach →	JM		AMBER	GREEN
I0002	Full scope and schedule of Programme as a whole is not yet fully established.	DM	29/10/98	Workshops are being conducted to flush out all Level 3 planning activities. <u>formally articulate scope</u>	All	End January.	GREEN	GREEN
I0011	Electronic Scale connectivity - no fully satisfactory solution or agreement.	BMcN	29/10/98	Solution to be pursued with Pathway.	BMCN	17/11/98	GREEN	GREEN
I0012	Organisation structure is not clearly defined or documented therefore it is difficult to understand	DM	29/10/98	Workshops are being conducted to flush out all Level 3 planning activities.	All	End January	GREEN	GREEN

Legend: Action RAG Status - RED is 4 weeks late; AMBER is 2 weeks late; GREEN is on target

Urgency RAG status - RED is imperative - resolve now or will impact programme; Amber is urgent - resolve within two weeks or will impact programme, GREEN is important - resolve within 4 weeks

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	who to approach for plans or issues.							
10019	Absence of effective sponsor decision processes is delaying Programme decisions and agreements.	JM	27/11/98	Promote regular contact between sponsors at executive and working level. <u>[Role of members of Prog. board.]</u>	DM	End Decemb cr	GREEN	GREEN
10020	Pathway are unwilling or unable to provide any detailed documentation to support the Product Assurance team. This could cause the release to the live environment of a service which will cause operational difficulties.	JM	02/12/98	None defined. <u>DM / JM => Risk</u>			GREEN	GREEN
10021	Chronic shortfall in resources due to loss of key staff and inability to attract new staff.	JM	02/12/98	Planning a recruitment drive following completion of the Government review of the contract.	JM	18/12/98	GREEN	GREEN

new staff required - need adequate
support

Legend: Action RAG Status - RED is 4 weeks late; AMBER is 2 weeks late; GREEN is on target

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Forde,Dara

To: Meagher, John; Simon Rilot; John Wheeler at SEMA; andrew simpkins
Cc: Topham, Janet(private)
Subject: FW: CAPs and Cards Programme Board questions

The questions below have come from Vince Gaskell today in response to the CAPs Board Report which we sent to them. Dave Miller will be asked for a detailed update on these on Thursday when he attends the Board meeting. Could you provide this at the HMT meeting tomorrow(Wed. am)?

From: Muddiman, Sue
To: Forde,Dara
Cc: Burkin, Bob; Topham, Janet(private)
Subject: CAPs and Cards Programme Board questions
Date: 08 December 1998 14:49

Dara,
(Janet and Bob - FYI)

Below is the list of questions that Dave Miller may be asked by Vince Gaskell at the CAPS and Cards Programme Board (on Thursday?/Friday?).

We need to provide the answers for Dave so he can be prepared so I suggest that this is passed to the attendees of the HMT meeting tomorrow for that very purpose.

1) Issue No 7 (RED): All Acceptance Specs to have been signed off by Mid-November.
Owner: JM.

What is the latest information on this? How many Acc Specs remain to be signed off? When do we think they will be complete?

2) Issue No 3 (RED): Inability to achieve satisfactory cash account balancing. Owner: SR/JW
What is the impact on future testing phases? There is concern at CAPS that re-scoping the testing phases may mean de-scoping - how can we reassure them?

3) Issue No 5:(AMBER): Three key areas of functionality (Ref Data, TIP, BES) which cross delivery boundaries at a Programme level are insufficiently well proven to have confidence that further significant work will not be required as the result of MOR3 and E2E phase 2. Owner: SR/JW
What is the latest update on progress with this issue?

4) Issue No 9 (GREEN): POCL have expressed dissatisfaction with an aspect of the BES fallback recovery process. As it is now too late to change Pathway design this must be considered to be release threatening. Owner: JM
What has happened to enable this issue to be closed? The statement "This is no longer a Programme issue" is not enough!

For information: Issue 10 (GREEN/Closed): BA are unable to confirm the policy for the declaration to be made when CAPS contingency payments are collected by the customer, consequently there is not an agreed NR2 process. This is likely to be a Seals of Approval issue. Owner: JM
Although this is closed on our register, Vince will probably update DM on this as it was escalated to the CAPS Programme Executive Team for resolution.

Anthony Waddington is the CAPS PMO representative who is trying to co-ordinate the answers. I'm not too sure why he needs to co-ordinate the answers if Vince is going to ask the questions, however, I would like the answers so that I can update the risk register.

regards, Sue