

17 April 2012



Rae Reid & Stephen W.S. Solicitors The Cottage 235 Corstorphine Road Edinburgh Eh12 7AR

Dear Sirs

Mohammad Afzal Sub-Post Office, 119 Ferry Road, Edinburgh

Thank you for your letter dated 20 March 2012. Our apologies for the delay in responding.

Your client is under a clear contractual obligation to make good the losses claimed from him. We refer you to the terms of his appointment in that regard. Post Office Ltd's position remains these losses are due and owing and that your client is required to make good. By failing to do so, your client is in breach of contract.

We note that your client attributes those losses to "the failure of Post Office Limited's software system with Fujitsu". This allegation is completely unsubstantiated and is without any merit.

In the absence of your client providing a full and proper substantiated explanation setting out the basis on which he is not required to comply with his obligations, Post Office Ltd intends to proceed to deduct these losses from his remuneration.

Your client's contract advisor is Brian Trotter. This information will be known to your client.



There is no contract between your client and Post Office Ltd relating to the provision of the Horizon system in branch. Please explain the relevance of this point.

Please may we have your substantive response by no later than 30 April 2012.

Yours faithfully

## **GRO**

Andy Winn
Relationship Manager,
Product & Branch Accounting
1 Future Walk
Chesterfield
S49 1PF

Cc Branch Support Team

### RAE, REID & STEPHEN W.S.

Solicitors & Notaries Public PETER D. J. STEPHEN, LL,B, W.S.

FIRST CLASS POST
Post Office Limited
Second Floor West
Current Agents Debt Team
Number 1 Future Walk
Chesterfield
S49 1PF

20 March 2012

Dear Sirs

Mohammad Afzal Sub-Post Office, 119 Ferry Road, Edinburgh

Branch Code: GRO
Account Number: GRO

We refer to your letter of 16<sup>th</sup> March addressed to our client Mohammad Afzal. Please note that our client does not accept any responsibility for meeting the repayment of the sum of £1,427.85. Our client's position is that any discrepancy in balances at credit and/or debit of his account are entirely attributable to the failure of Post Office Limited's software system with Fujitsu. In the meantime, please advise us (a) as to the identity of our client's Contract Advisor and (b) forward us a copy of the contract between our client and Post Office Limited in relation to the supply of the Fujitsu software and hardware facilities.

We shall be pleased to hear from you in early course.

Yours faithfully

**GRO** 

Your Ref:

MOHAMMAD AFZAL FERRY ROAD VOT CHRIST 119 FERRY ROMO BINBURGUEHGUET 20 3-2012

DEAR Six /MARION,

Acc No GRO

/ REYER TO YOUR LETTER DATED 16.3.2012

I HAVE BEEN COMMONICATING WITH ME ANDY WINN WITH RECARDS THIS NOT UNIVE APPEALED THIS AS I AM OF THE VIEW THAT THE DEET IS A DIRECT RESULT OF THE HORIZED STETEM (Exidence has been sent) FAILURE.

THE THROTT OF DEDUCTING MY SMARY IS BOING OVER THE 70P'

CAN YOU PLUSS REQUEST A COPY OF MY CONTRACT FROM MY CONTLACTS ABUSOR AS I AM HAVE NO-504 GETTING IT FROM ANY: ONE

FERRY ROAD POST OFFICE 119 FERRY ROAD LEITH

Account GRO
Branch Code GRO
Date: 16.03.2012

Mohammad Afzai 119 Ferry Road Edinburgh EH6 4ET

Mohammad Afzal,

## Outstanding Amount £1,427.85

The specific amount shown above which has been "settled centrally" at your Post. Office and despite previous reminders is still outstanding.

Failure to meet the repayment terms by 26.03.2012 will lead us (with approval from your Contract Advisor) to deduct this outstanding debt from your future remuneration payments.

NB

If payment is made by cheque could you include your FAD code & account number on the back of the cheque please, there is no need to include any other paperwork.

Please make any cheques payable to Post Office Limited.

Yours sincerely

Post Office Ltd Second Floor West Current Agents Debt Team No.1 Future Walk Chesterfield S49 1PF

Tel: GRO



www.postoffice.co.uk

. No response needed

FERRY RAD P.O.

DEAR AR WINN, DISCREPENCY

1 THANK YOU FOR YOUR LETTOR OF DEMINICO WHICH
ANGULD ONE ONE OUESTION.
WITH RECIPEO, THE CONTRACT THAT I SIGNED WITH THE

P.O.LD, I HAVE ASKED THE HELPLINE. HOWEVISC,
THOR RESPONSE AMMES ISMESHME, THAT IS, SOME ONE
WILL LOWTHOU YOU. THIS HAS BEEN GOING ON SINCE
DECEMBER.

IF You ME MILE TO HELP, DLOVE DO 80:

Young Mr.

**GRO** 

FERRY ROAD POST OFFICE 118 FERRY ROAD LEITH E5: \*\*9446H EN6 T4ET

**GRO** 

MOHAMMAD AFZAZ EERRY ROAD POT OFFICE EDINBUROUT EHG 4ET 7-3-2012

DEAR ME WINN, B/C-144 8242

1 REFOR TO YOUR LETTER DIFED 6.3: 2012.

I AM LOCKING FOR 11) A COPY OF MY CONTRACT THAT A SIGNED IN 1989 AND (2) THE OWNER-SATIR AND MAINTENANCE REPORDEDINTY FOR THE HORIZON SYSTEM IN THE POST OFFICE - AND PLEASED DON'T SAY FUSTISH AS BLIAN TRATISH DID BERAGE! OM NOT CONTRACTED TO CA 88 TITEM.

1 LOOKFORENTED TO YOUR HONY

GRO

MOCHAMMAD AFZAL

FERRY ROAD POST OFFICE

119 FERRY ROAD

EDINBURGH

2 - 3 - 20 /2

BEAK MIR WINN,
BC GRO

HAVE DEEN SENT A LEMINAGRAGAIN TO MAKE A PHYMENT.

SIR, I AM STILL WAITING FOR CLARIFICATION ON THE MAINTINING AND OWNERSHIP QUESTION ON THE HOSIZON' IN THE POST OFFICE DESPITE VARIOUS ATTEMPTS, I AM STILL WAITING ONCE THIS IS ON-HAND, THE SUCTEMENT WILL LONTHOUT THE POST OFFICE LID.

Yould Le

# **GRO**

PS / have writes to Bries TROTTE - Contracts marge Reliced

1 have asked the Helphine
1 have written to Nost Office hertimas Relichons.

FAO AININN

MOHANNAD AFZIRZ FERRY ROAD P.O. 246 4ET 21 - 10 - 11

DEFOR MR WINN

- BLANCH DISCREPANCY

Acc No GRO

. I THANK YOU FOR YOUR LETTOR OF 14" OCTOBOR. I HAVE PASSED THE CASE TO MY LEDGEMON AND I AM STRONGLY INCLUMED TO PART IT A FIRM OF SUSCITORS.

Tour Suis

12th March 2012

Mr M Afzal Ferry Road Post Office 119 Ferry Road Edinburgh EH6 4ET

## Legally privileged and confidential

Dear Mr Afzal

## Re Branch Discrepancy

The Horizon system is owned by Post Office Ltd who therefore are responsible for its operation.

I would imagine your Contract could be obtained on request via the helpline. I'm afraid I don't have a direct point of contact.

Yours sincerely

Andy Winn Relationship Manager, Product & Branch Accounting 1 Future Walk Chesterfield S49 1PF

Cc Branch Support team Brian Trotter

6th March 2012

Saved 12/3 mail in error. This just asked for clarification of 2/3 letter.

Mr M Afzal Ferry Road Post Office 119 Ferry Road Edinburgh EH6 4ET

## Legally privileged and confidential

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## Re Branch Discrepancy

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I would imagine your Contract could be obtained on request via the helpline. I'm afraid I don't have a direct point of contact.

Yours sincerely

Andy Winn Relationship Manager, Product & Branch Accounting 1 Future Walk Chesterfield S49 1PF

Cc Branch Support team Brian Trotter

15th November 2011

Legally privileged and confidential

Marilyn Stoddart
Assistant General Secretary
National Federation of Subpostmasters
Evelyn House
22 Windlesham Gardens
Shoreham by Sea
BN43 5AZ

Dear Marilyn

## Re Ferry Road Branch Discrepancy

I've looked at this again in conjunction with Service Delivery in respect of the calls to the NBSC and Fujitsu in relation to the connectivity problems experienced by the branch over the period in question.

You and Mr Afzal are quite correct that I have no evidence to support my suggestion that the losses could be due to an incorrect application of the recovery process.

Mr Afzal has claimed that payments have been made to customers but the transactions have not been recorded on Horizon. There is no evidence that we can find to support this. I can understand that Mr Afzal's customers who have benefited from these payments may not wish to report (or even be aware of) their accounts not being debited by their transaction. It does feel likely that, under such a scenario, in payments would be similarly affected. Here customer would not have had bills paid or accounts credited. I would expect them to have alerted the branch to an issue by this point.

We would certainly raise an urgent investigation if we became aware of customers holding valid Horizon receipts where the relevant client has no record of the transaction.

I can see 900 Special 1<sup>st</sup> class stamps being successfully remitted into the branch on 28<sup>th</sup> September. I've checked with our stock team and they cannot see any issues that appear to require resolution at the branch. It may be that an earlier attempt to rem in the stamps failed but was later

completed. Therefore there should be no discrepancy arising from the remittance –assuming there was only one in this period.

I appreciate that even short periods of connectivity problems can cause difficulty for branches in terms of customer service. However neither Service Delivery nor I can see any reason why the Horizon system would have caused losses for this branch. In the absence of any examples of specific transactions being identified it is difficult to determine how to investigate further.

Unfortunately I cannot offer relief to branches who suffer losses due to connectivity problems.

Yours sincerely

Andy Winn Relationship Manager, Product & Branch Accounting 1 Future Walk Chesterfield S49 1PF

Cc Branch Support team Dave Hulbert Gary Blackburn Duty Manager 14th October 2011

Mr M Afzal Ferry Road Post Office 119 Ferry Road Edinburgh EH6 4ET

Dear Mr Afzal

## Re Branch Discrepancy

I'm sorry but I don't think I can assist you any further. The process for disputing losses is via the helpline. As far as I can see there is no evidence of Horizon failure been presented which would generate an investigation.

There are processes in place for branches to manage any losses of connectivity. This does not represent Horizon failure and the business has been very clear that it will not compensate losses do to connectivity breakdown.

As such I cannot suggest who in Post Office Ltd might take a different view and be able to assist you

Yours sincerely

Andy Winn
Relationship Manager,
Product & Branch Accounting
1 Future Walk
Chesterfield
S49 1PF

Cc Branch Support team

11th October 2011

Mr M Afzal Ferry Road Post Office 119 Ferry Road Edinburgh EH6 4ET

Dear Mr Afzal

## Re Branch Discrepancy

I'm sorry to learn that your branch has experienced connectivity problems in September. I'm afraid I don't think I am going to be able to help you.

Some transactions will never be recoverable e.g. stamp sales whilst others, e.g. card account withdrawals will be recoverable dependent upon the point at which the communications broke down. I appreciate it is difficult to know where you are if communications are lost.

However there is a general principle that if a transaction receipt has not been produced by Horizon, the transaction has not completed and cash should not change hands until you are certain of the transaction status. Clearly if recovery takes a period of time, the customer may have left. If the transaction is seen to be recoverable, the option not to proceed with recovery should be chosen.

Unfortunately I am not able to offer any relief to branches who may not have followed recovery procedures in full.

Yours sincerely

Andy Winn Relationship Manager, Product & Branch Accounting 1 Future Walk Chesterfield S49 1PF

Cc Branch Support team

MS/LW PC SC 27

7 November 2011

Andy Winn Relationship Manager Product and Branch Accounting 1 Future Walk Chesterfield S49 1PF



Dear Andy

### RE: FERRY ROAD POST OFFICE, BRANCH DISCREPANCY

I would refer to the Branch Discrepancy notice issued to Mr Afzal of Ferry Road Post Office, 1448242, on 26 September 2011, for the sum of £1,427.85.

I believe that you are already aware of the background to this case and how Mr Afzal suffered intermittent Horizon connectivity problems over a period from 16 September 2011 to 23 September 2011. Despite Mr Afzal's continued endeavours in reporting this to the Helpline and Fujitsu engineers calling on the 16th and the 20th the problem continued through until the 23rd.

During this period Mr Afzal would declare cash daily and print a balance snapshot but on the 20th (a day of many problems, with the engineer on site) he discovered a shortage which he reported to the helpline. On the following day, the 21st a similar range of problems were experienced and a shortage of £1,427.85 identified. During the same period Mr Afzal also remitted in stamps received from Post Office Limited (900 special 1st) but this was rejected from the system.

I am aware from our conversation that you have already considered this case in some detail and may believe that the losses may be as a result of Mr Afzal not following recovery procedures where a transaction fails because of a communication/systems breakdown. There is however nothing to indicate that Mr Afzal failed in this regard, nor that money was necessarily handed over before a transaction was completed and status confirmed. The intermittent and continuing nature of the problem undoubtedly creates difficulties and there is also the matter of the rejected stamp remittance.

I would be grateful if you could reconsider this balance discrepancy in the circumstances with a view to granting some relief. I understand that there is a service delivery issue involved in this matter in addition to branch accounting and have therefore copied this letter to Dave Hulbert for his consideration also.

I look forward to hearing from you (and/or Dave Hulbert) in due course.

Yours sincerely

GRO

MARILYN STODDART Assistant General Secretary

Cc: Dave Hulbert

Page 1 of 1

#### Andrew Winn

From:

Debbie Bradley

Sent:

08 November 2011 11:06

To:

Andrew Winn

Subject: RE: Ferry Road 144824

Andy

Rachelle has looked at this branch and can't see any problems

Deb Mails & Stock Manager 1st Floor West Block Future Walk

Chesterfield S49 1PF

Tel:

**GRO** 

From: Andrew Winn

Sent: 08 November 2011 10:08

To: Debbie Bradley

Subject: Ferry Road 144824

Hi Debbie

This branch has claimed that 900 special 1st class were received at the branch but the "system" rejected them. I can see 900 remmed in on 28/9.

Am I missing anything?

### Andy Winn

Relationship Manager

### Product & Branch Accounting

### Post Office Ltd

2nd Floor West, Post Office Ltd, 1 Future Walk, West Bars, Chesterfield, S49 1PF



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Post Office Ltd is a trading name of Royal Mail Group Ltd

Registered in England and Wales number: 2154540 Registered Office: 148 Old Street, London, ECTV 9HQ.

MOHAMMAD AFTAL FERRY ROAD PO EH6 4ET 12.10.2011

DEAR MR WINN

BRANCH DISCREPANCY

Acc No GRO

I THANK YOU FOR THE LETTER 11.10.2011.

I AMS DISKROUNTED AT THE VIEW THAT YOU HAVE TAKEN.

MR INININ, I CAN ONLY RETTERATE WHAT ACTUALLY HADDENED. THE

SHOWTHURE IN THE OFFICE OCCURGO DUE TO THE SYSTEM-FAILURE'

AND HORIZONS INARILITY TO RECOVER THE LOST DATA.

I FAIL TO UNDERSTAND THE LOGIC OR THE JUSTIMENTION IN PENNISHING,
THE POST OFFICE WHEN, AS A MATTER OF FACT, THE ISSUES THAT LED TO THIS
WORKE ONTO WITH OUR CONTROL IT IS HORIZON THAT HAS FRILED OR THE
PEDDLE WHO ME PEROXIBLE FOR 'RUMING MAINTAINING, THE SISTEM WE
REPORTED THE MOBLEM ON THE 16th AND TOOK A WORK FOR IT TO BE
SOUTED AND THE RESULT IS THE SHOTMYE IN GUESTON.

IN THE REST. HAVE MADE GOOD, THE SHOOTMAND THAT MORE JUSTIAED. THIS, I AM ARRIVE, IS NOT AND I THREFORE MADE TO YOUR BETTOR JUDGEMENT.

Yans Luce

# **GRO**

\* IF FOR SOME ROBON YOUR ME UNIMILE TO HIEP, PLONSE REFOR ME TO SOME TOPS USE USE RESORDED TO

## FAO MR A WINN

MOHAMMAD AFZIZ FERRY RAW PO FH6 4ET 29.9.2011

DEAR SIR MIDAM, BRANGI CODE: GRO

/ PETER TO THE LETTER DATED 23.9.201 (ENCLOSED) SIR, I WOULD LIKE TO APPEAL AGAINST THIS, AS I AM OF THE VIEW THAT THIS SHOKALE IS A RESULT OF HORIZON-ERROR. CLEMELY, PAYMENTS HAVE BEEN MADE TO CUSTOMERS BUT NOT REGISTERED BY THE COMPUTERS WHICH WIRE CONSTANTLY FREEZING DURING TRANSACTIONS AND NOT RECOVERING THE DATA WHEN THE BACK-UP SERVICE KICKED IN

OUR ISSUES WITH THE HORIZON BERGAN ON THE 16-9 AND SERVICE FULLY RESEMED ON 23 PD OF SEPTEMBER DURING THIS PERIOD THE BACK-UP SERVILE WAS ON HAD OFF. ON MANY OCUSIONS TO WOULD GO OFF LINE IN THE MIDIE OF SERVING-COSTONIA.

THE TECHNICAL COMMUNICATIONS TEDOOD ARE ANDRES OF THE MY THE PROSERMS UNDER THE REF. OF 4717419. HAVE THE NAMES OF THE ENGINEERS WHO VISTION THE OPTIGE. IF REQUIRED

PLINE CONTROL BAB ON 0131 554 6817 IE FURTHER CLARIFICATION IS BEAURIA.

Yould I

GRO

### Private and Confidential

Mr Mohammad Afzal
119 Ferry Road
Edinburgh
EH6 4ET
Lothian

Outstanding Debt at 23.09.2011

Doc. Cirg No.	Doc. Date	Trans actn	Due Date	Amrit (£)	Blocked TC N	lumber
Balance bro	ught forward			0.00		
	nts Received: is received in this	period.				
Sub Total				0.00		
New Transa 600007199	octions: 6 21.09.2011	BD	21.09.2011	1,427.85		
Transactio	ns due for pa	/ment	this Period	1,427.85		
Total Blocked Transactions:				0.00		

Key: TX = Transaction Correction Settled Centrally, BD = Branch
Discrepancy Settled Centrally, DR = Invoice Debt, DZ = Payment, RM =
Deduction from Remuneration

Page 1 of 3

### Andrew Winn

From:

**Duty Manager** 

Sent:

10 November 2011 12:42

To:

Andrew Winn

Cc:

Dave Hulbert; Gary Blackburn

Subject:

FW: FERRY ROAD 144824 TFS 4717419 TFS 4717723 TFS 4730169 -

Attachments: image008.gif; image001.gif; image002.gif; image003.gif; image004.gif; image005.gif

Hi Andy

Could you please copy Duty Manager, Dave and Gary in when you respond to the NSFP?

Regards

Мо

### IT & Change

Live Service Team

 2nd Floor, South Wing, Dearne House, Cortonwood Drive, Brampton, BARNSLEY, S73 OUF

www.postoffice.co.uk



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From: Duty Manager

Sent: 10 November 2011 09:26

To: Andrew Winn Cc: Gary Blackburn

Subject: FW: FERRY ROAD 144824 TFS 4717419 TFS 4717723 TFS 4730169 -

Hi Andy

Page 2 of 3

You can see from the information below, that on the day the Postmaster states he first saw the loss he reported that the branch were off line at 8.57am official branch hours state the branch opens at 9am, so no transactions should have taken place at this point. The Postmaster reported a 1k loss to NBSC on the 20<sup>th</sup> September @ 17.51. They balanced on the 21<sup>st</sup> September and logged a call with NBSC to say they had a discrepancy who followed all correct procedures with the branch to try and help resolve the loss in branch.

NBSC were correctly used as the point of escalation by the branch. NBSC Remedy shows that they progressed the technical issues with Fujitsu; the incident was never raised in to the Live Service Desk.

Regards,

Maureen

Duty Manager IT & Change Live Service Team

2nd Floor, South \	Ning, I	Dearne	House,	Cortonwood	Drive,	Brampton,
BARNSLEY, S73 0	)UF					

0	GRO
0	duty_manager <b>GRO</b>

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From: HSD IMT GRO

**Sent:** 09 November 2011 15:57 **To:** Duty Manager; HSD IMT

Subject: RE: FERRY ROAD 144824 TFS 4717419 TFS 4717723 TFS 4730169 - dee

Good afternoon

As requested PSB my Findings

Page 3 of 3

4717419 – Was raised on the 16/09/2011 09:13 due to pm reporting no On line services. The PM advised that that BT have changed his account number. PM didn't ask for this to take place so a OBC20 had to be raised. BT removed the Broadband off the line and then reinstated it on the 22/09/2011 11:46 (as the comms were stable for this time.)

4717723 PROACTIVE call raised as Site was solid down call Ref 4717419 and WWAN is not available. Raising call to investigate why WWAN has failed. Call sent to engineering on the 16/09/2011 09:59 with the SLA 16/09/2011 12:59. The engineer attended site at 16/09/2011 13:37 and relocated aerial tested ok. Site reported on the 16/09/2011 14:06 that the WWAN was not working again and the call was the progressed to engineering the engineer attended site and put in a new aerial. Call closed 16/09/2011 14:30.

4730169 PROACTIVE call raised as Site was solid down call Ref 4717419 and WWAN is not available. Raising call to investigate why WWAN has failed. Call sent to engineering 20/09/2011 08:57 with the SLA 12:00 20/09 engineer attended 20/09/2011 10:20:00 and the engineer advised that the signal fluctuates in the post office. The aerial is in the best position and the road outside is very busy. The engineer can only get 1 bar of signal with his mobile. His mobile is with 3. Call closed 20/09/2011 10:54

#### Regards

Davinder Rai

HSD Incident Management Team
Fulitsu | Post Office Account
14 Cavendish Road, Stevenage, Hertfordshire, SG1 2DY
Tel: GRO Int. GRO
E-mail: GRO Web: http://uk.fujitsu.com

A

Pisase consider the anvironment - do you really need to print this email?

From: Duty Manager GRO
Sent: 09 November 2011 14:18

To: HSD IMT

Subject: FERRY ROAD 144824 TFS 4717419 TFS 4717723 TFS 4730169 - dee

Hi All

This branch raised 3 incidents between the 16<sup>th</sup> Sept and the 20<sup>th</sup> Sept with a possible resolution by the 23<sup>rd</sup>. We have had an enquiry from the NSFP regarding these incidents. Could you please let me have the background surrounding the incidents raised and specifically what times dates and times the system went down?

Regards Mo

Duty Manager
IT & Change
Live Service Team

Page 1 of 1

### Andrew Winn

From:

Debbie Bradley

Sent:

08 November 2011 11:06

To:

Andrew Winn

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Relationship Manager

### **Product & Branch Accounting**

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Registered in England and Wales number: 2154540 Registered Office: 148 Old Street, London, EC1V 9HQ.

### RAE. REID & STEPHEN W.S.

Solicitors & Notaries Public PETER D. J. STEPHEN, LL.B, W.S.

THE COTTAGE 235 CORSTORPHINE ROAD EDINBURGH, EH12 7AR Ţ₹∐; GRO DX 550443 Edinburgh 44 LP 8 Edinburgh 16 FAX: E-mail: mail GRO Website: www.raereldstephen.co.uk Our Ref:

PS/GJS

FÍRST CLASS POST David Southall Agent Contract Manager Post Office Limited Second Floor The Markets Crown Office 6-16 New York Street LEEDS LS2 7DZ

Your Ref:

24 July 2012

Dear Sir,

### Mohammad Afzai Sub Post Office 119 Ferry Road, Edinburgh

We refer to your letter of 16th July addressed to our client Mohammad Afzal. In terms of your letter you purport to intimate a claim against our client in respect of an alleged failure in terms of Section 12 paragraph 12 of our client's contract for services with the Post Office. However, as you are already well aware, any loss which may have been sustained at the above Sub Post Office was not in any way caused either through negligence, carelessness or error on the part either of our client or any of his assistants. Our client's position remains that any loss was wholly attributable to the failure of Post Office Limited's Horizon computer system which crashed on a number of occasions between 16<sup>th</sup> and 23<sup>rd</sup> September 2011 and in particular on 20<sup>th</sup> and 21<sup>st</sup> September 2011 when it appears this shortfall/loss was sustained.

Our client's position remains that he does not accept responsibility for any losses attributable to the failure of Post Office Limited's computer system. We note your have declined to supply any copy of the contract between Post Office Limited and Horizon and we make it clear that our client's position is that this is a matter for Post Office Limited to resolve with their computing system suppliers. Accordingly our client has no proposals to make as regards repayment of the sum which you have now claimed as there has been no fault, negligence, carelessness or error on his part.

Yours faithfully,



2nd Floor The Markets Crown Office 6-16 New York Street LEEDS LS2 70Z Telephone GRO

Strictly Confidential

Mr Mohammed Afzal Post Office® Ferry Road Branch Edinburgh EH6 4ET

16 July 2012

Dear Mr Afzal

RE: Branch Discrepancy at Post Office® Ferry Road Branch- £1427.85

I am writing further to the letter sent to the Solicitors acting on your behalf, Rae Reid & Stephen W.S, from Andy Winn, Relationship Manager, in connection to the outstanding debt of £1427.85. The letter confirmed you contractual obligation to make good losses. In a subsequent letter from Chris Darvill, Lawyer, you provided with a copy of the Subpostmasters Contract. I note that this debt still remains outstanding.

Under Section 12, paragraph 12 of your Contract for Services you are responsible for making goof losses without delay. I'd be grateful if you could send a cheque for £1427.85 made payable to Post Office Ltd in the enclosed envelope to me by 23<sup>rd</sup> July 2012 to settle this debt.

Yours sincerely,

**GRO** 

David Southall Agent Contract Manager

Post Office Ltd