

Message

**From:** Mark Underwood1 [REDACTED] **GRO**  
**on behalf of** Mark Underwood1  
**Sent:** 18/12/2015 16:25:38  
**To:** Alwen Lyons [REDACTED] **GRO**  
**CC:** Jane MacLeod [REDACTED] **GRO** Patrick Bourke [REDACTED] **GRO** Rodric Williams  
[REDACTED] **GRO**  
**Subject:** RE: Sparrow Related Board Minutes

Great, thanks Alwen.

Mark

Mark Underwood  
Complaint Review and Mediation Scheme

[REDACTED] **GRO**

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**From:** Alwen Lyons  
**Sent:** 18 December 2015 16:25  
**To:** Mark Underwood1  
**Cc:** Jane MacLeod; Patrick Bourke; Rodric Williams  
**Subject:** RE: Sparrow Related Board Minutes

Yes of course Mark

We have a central data base of papers so if he needs anything just let us know

Thanks

Alwen



**Alwen Lyons**  
Company Secretary

Finsbury Dials  
20 Finsbury Street  
London  
EC2Y 9AQ

[REDACTED] **GRO**

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**From:** Mark Underwood1  
**Sent:** 18 December 2015 16:22  
**To:** Alwen Lyons  
**Cc:** Jane MacLeod; Patrick Bourke; Rodric Williams  
**Subject:** Sparrow Related Board Minutes

Hi Alwen,

Thank you for providing Patrick with the minutes for the Sparrow Sub Committee meetings and the extracts from other Board Meetings relevant to Sparrow. I will forward these on to Jonathan Swift QC this afternoon. As one would expect, numerous papers and reports are cross referenced within these minutes.

In the attached Schedule, I have highlighted the reports / papers I think Jonathan may subsequently request. Is there a central repository somewhere which contains these outputs and I could access if Jonathan does indeed request copies? Further, would you be happy / best placed to provide some contextualisation on the matters discussed – if it is requested?

Many thanks Alwen

Mark

Mark Underwood  
Complaint Review and Mediation Scheme

**GRO**