

Message

From: Gayle A Peacock [/O=MMS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=GAYLE.LAVERICKFCEDA6B5-600A-4081-8015-FD958C8E2BB5]
Sent: 14/01/2014 10:14:58
To: Michael A Brown [/O=MMS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=Michael.a.brown3bda5f75-50bf-47f9-8c3c-3106dd23ec74]
Subject: RE: Business Improvement Programme Board Slides
Attachments: Work stream TORs.zip; Post Office Business Improvement Programme - Draft TORs.doc; Sparrow - To-be processes - 05.11.13.ppt; Sparrow - Processes.ppt

Hi Michael

Please find attached the following documentation:

1. The TOR for the Programme which Kevin is in the process of finalising
2. Draft TORs for the work streams (with the exception of Detica) that we are in the process of validating
3. The “as-is” experience that we have mapped following the engagement with the stakeholders
4. The “to-be” experience that we have mapped

Hope they make sense. Please shout if you need anything answering.

I'll get something done for the meeting on Friday and get this over to you by tomorrow.

Thanks

Gayle

Gayle Peacock | Branch Training and Support Programme

c/o Branch Standards Team, 2nd Floor, The Markets, 6-16 New York Street, Leeds, LS2 7DZ



From: Michael A Brown
Sent: 13 January 2014 10:23
To: Gayle A Peacock
Subject: RE: Business Improvement Programme Board Slides

Hi Gayle

It would be really useful to understand the TORs for each of the workstreams under the Business Improvement Programme before I meet with Angela, I was hoping to meet her later this week – would you be able to send me the TOR's by Wednesday?

Thanks

Michael

Michael Brown Integration Lead SPMO

2nd Floor 148 Old Street, London, EC1V 9HQ



From: Gayle A Peacock

Sent: 08 January 2014 20:31

To: Anne Allaker; Angela Van-Den-Bogerd; Andy Holt; Andy Hayward; Andy Garner; Ann Miller; Amanda K Stevens; Belinda Crowe; Craig Tuthill; Drew McBride; Doug Brown; Karl Oliver; Kendra Dickinson; Paul M Brown; Pamela J Heap; Nick Beal; Steve Beddoe; Rod Ismay; Richard R Weaver; Jonathan Knox; Peter Prior-Mills; Georgina Blair; Rob King; Dave Posnett

Cc: Michael A Brown

Subject: Business Improvement Programme Board Slides

Hi all

Please find attached the slide deck we went through at the Programme Board today.

As discussed, once Kevin agrees the Terms of Reference we will be establishing a revised governance with the Programme Board which will largely consist of Exco members. The intention is that we will still meet as a work-stream group to discuss the specific activities that the work streams are delivering.

Our priority is to construct the business case which will need every work stream owner to ensure the deliverables are identified along with the associated benefits and the required implementation plan. I will be giving everyone a call over the next day or so to ensure that the requested workshops to facilitate these are in place.

If you have any questions in the meantime, please don't hesitate to ask.

Thanks

Gayle

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