
From: Secretary Of State BUSINESS AND TRADE
(DBT)/[O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP
(FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=50F1A53CD4494D9FBEC5C4A4
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Sent: Mon 18/03/2024 5:55:33 PM (UTC)

To: Carl CRESWELL [GRO]; Ed BAIRD
[GRO] Brooks-White Jobshare [Brooks-
[GRO]; Kit LONG [GRO]
[GRO]

Subject: [Commission] Briefing for SoS' attendance to POL Board Meeting and POL's
10@10

Hi all,

The SoS will be attending the POL Board Meeting next Monday (25th March) and the 10@10 all staff meeting on the Wednesday (27th March). Can we please have one briefing pack for each event? **The Board briefing will be due for noon this Friday (22nd March) and the 10@10 will be due for (25th March).**

For the Board meeting, a normal briefing pack with lines and speaking points will suffice (and a bio for every board member please!), and the general sentiment should be that she is supportive of the board, e.g. (1) they are doing great work, (2) we are working to deliver redress at pace, which is my first priority, (3) thank you Ben for taking up the interim-interim chair role before we appoint an actual interim chair, which we are working very hard towards etc.

For the 10@10, she will be delivering a short speech (aiming for 3 or 4 minutes) so would be grateful if the briefing pack can include one. Please also loop @Kit LONG [GRO] (DBT) in on the speech as he is our expert on SoS' speech style!

Warmest,
Jason

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