

Message

From: WALKER, Janet
on behalf of WALKER, Janet
Sent: 11/02/2014 15:15
To: David Oliver
CC: Sophie Bialaszewski; Belinda Crowe
Subject: RE: Draft Meeting note and letter

GRO

GRO

GRO

Hi David

Thanks for your patience on this.

With regard to the Minutes, James thinks they are absolutely fine except for a few differences, which he would like recorded:

1. PV confirmed that Second Sight were at liberty to discuss matters with JA, as was the JFSA
2. PV confirmed that if problems were found with Horizon, that Second Sight were at liberty to investigate – in other words, there were no 'no go' areas in the investigations
3. PV happy to meet with Second Sight to iron out letter of agreement

With regard to the agenda, he proposes the following:

1. Welcome and into – JNA for 5 mins
2. Update on progress with mediation scheme and business improvement programme – PV for 15 mins
3. Second Sight update – 10 mins
4. JFSA update – 10 mins
5. Q&A – 20 mins

Can you let me know your thoughts, please?

Finally, we need to get the date confirmed tomorrow, I'm afraid. Meeting rooms here get booked out months in advance, and we are only a month away from the proposed date. Can you help out on this, please?

Kind regards,
Janet

Janet Walker
Office of the Rt Hon James Arbuthnot
MP for North East Hampshire
House of Commons
London SW1A 0AA

GRO
www.jamesarbuthnot.com

From: David Oliver [mailto:]
Sent: 07 February 2014 17:35
To: WALKER, Janet
Cc: Sophie Bialaszewski; Belinda Crowe
Subject: RE: Draft Meeting note and letter

GRO

That's great thanks. No date yet but am nailing one down – am hoping to get something to you Monday morning.

Thanks

David

David Oliver
Programme Manager
~~Initial Complaint and Mediation Scheme~~

GRO

From: WALKER, Janet [mailto:[GRO](#)]
Sent: 07 February 2014 17:32
To: David Oliver [mailto:[GRO](#)]
Cc: Sophie Bialaszewski; Belinda Crowe
Subject: RE: Draft Meeting note and letter

Thanks David,

No problems at all, and of course we will keep these confidential. I'll come back to you swiftly, as soon as I have spoken to James, which will be next week.

Have we got a date yet?

Kind regards and have a great weekend,

Best wishes,

Janet

Janet Walker
Office of James Arbuthnot MP

From: David Oliver [mailto:[GRO](#)]
Sent: 07 February 2014 17:30
To: WALKER, Janet
Cc: Sophie Bialaszewski; Belinda Crowe
Subject: Draft Meeting note and letter

Janet,

With apologies for getting these over to you so late on a Friday please find attached a draft meeting note and a draft letter for your review. Obviously happy to take comments etc.

Can you please keep both documents confidential to you and James.

Many thanks

David

David Oliver

Programme Manager
Initial Complaint and Mediation Scheme

GRO

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