

From: "Parmenter, Claire" <[REDACTED]>
To: "Nicky Mal" ([REDACTED])
Cc: "Parsons, Andrew" <[REDACTED]>, "Belinda Crowe" <[REDACTED]>, "david.oliver" <[REDACTED]>
Subject: FW: Factfile [DD-4A-LIVE.FID20472253] [BD-4A.FID20472253]
Date: Fri, 21 Feb 2014 16:53:55 +0000
Importance: Normal
Inline-Images: image001.jpg; image002.jpg; image003.jpg; image07f37c.JPG; image7ba8a.JPG; image7dbfd5.JPG

Nicky

The following people have provided input and reviewed the text:

- Horizon & Branch accounting (pages 7 to 12) ; Sophie Bialaszewski (unable to sign off facts in this section)
- Branch Reporting & Management (pages 13 to 17); Rod Ismay
- Training (pages 19 to 22) – Sue Richardson & Gayle Peacock
- Support for subpostmasters, NBSC (page 23) – Kendra Dickinson, Field Support (pages 24 to 27) – Gayle Peacock, Auditing (pages 27 to 28) Gayle Peacock & Sue Richardson
- Possible reasons for balance discrepancies (pages 29 to 38) – Gayle Peacock

Andy Holt has also reviewed the Factfile and provided IT information where appropriate. Rodric has also reviewed and provided comments. The section on Crown branches will be provided from Angela Bunyan, Angela James and Paul Lebeter via Rodric.

Kind regards

Claire

Claire Parmenter
Solicitor
for and on behalf of Bond Dickinson LLP

Bond Dickinson

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Office: [REDACTED]

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From: Nicky Mal ([REDACTED])
Sent: 21 February 2014 15:07
To: Parsons, Andrew; Belinda Crowe
Cc: Parmenter, Claire; David Oliver ([REDACTED])
Subject: RE: Factfile [BD-4A.FID20472253]

Thanks Andy.

What level of sign-off do we currently have for the facts contained within the Factfile?

From: Parsons, Andrew [GRO]
Sent: 21 February 2014 14:13
To: Nicky Mal; Belinda Crowe
Cc: Parmenter, Claire; David Oliver
Subject: Factfile [BD-4A.FID20472253]

Nicky, Belinda

Please find attached the latest draft of the factfile.

This is nearly complete. The remaining points are:

- We have a few small points on which we are seeking clarification from various parts of the business. Claire is chasing for this.
- We need to complete the cross-referencing / final proof reading.
- The document needs formatting / converting into POL house style. Given that this document may go public, it is probably worth putting some effort into making this document look good.

Do you think this is now close enough to a final version to be circulated to the Programme Board for comments? I think it will take us to at least middle of next week to bottom out the points above.

Kind regards
Andy

Andrew Parsons
Senior Associate
for and on behalf of Bond Dickinson LLP

Bond Dickinson

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