

From: Rodric Williams [GRO]
To: Lucy Bremner [GRO], Johann Appel [GRO]
Cc: Angela Van-Den-Bogerd [GRO], "Jonathan Gribben" [GRO], Andrew Parsons [GRO]
Subject: RE: Urgent: Documents required: RMG ARC Minutes from 2010 & 2011 [WBDUK-AC.FID27032497]
Date: Fri, 9 Nov 2018 18:03:15 +0000
Importance: Normal
Inline-Images: image002.png; image003.png; image007.png; image008.jpg; image009.png; image010.png; image004.jpg

All - I have now spoken to my counterpart in Royal Mail's legal team.

Lucy - can you please give me a call to take this forward ([GRO]).

Thanks, Rod

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From: Johann Appel
Sent: Friday, November 9, 2018 4:27:08 PM
To: Lucy Bremner
Cc: Angela Van-Den-Bogerd; Jonathan Gribben; Rodric Williams
Subject: RE: Urgent: Documents required: RMG ARC Minutes from 2010 & 2011 [WBDUK-AC.FID27032497]

Lucy,

I am afraid, we didn't make any further progress on this and I know the deadline was yesterday. Whilst the Royal Mail archive personnel initially seemed willing to assist us, they have yesterday referred it to their legal team, who were reluctant to release any documents to us. They were going to speak to Rod Williams to understand why we need this, but I don't know if such a conversation happened.

My view is still (as per the attached e-mail) that given that the external auditors have not re-reported any concerns over the Credence IT control environment, this could be interpreted that the shortcomings noted in 2010 have been remediated.

Best regards,

Johann

Johann Appel
Head of Internal Audit



Ground Floor

20 Finsbury Street
LONDON EC2Y 9AQ

[GRO]

From: Lucy Bremner [mailto:[GRO]]
Sent: 06 November 2018 09:20
To: Johann Appel <[GRO]>
Cc: Angela Van-Den-Bogerd <[GRO]>; Jonathan Gribben
[GRO]
Subject: RE: Urgent: Documents required: RMG ARC Minutes from 2010 & 2011 [WBDUK-AC.FID27032497]

Hi Johann,

I will need to produce a draft statement and have it reviewed by counsel so Thursday 8 November is the absolute deadline. If you could let have your comments so far that would be helpful.

Kind regards,

Lucy

Lucy Bremner

Associate
Womble Bond Dickinson (UK) LLP

d: [GRO]
m: [GRO]
t: [GRO]
e: [GRO]

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From: Johann Appel [mailto:[GRO]]
Sent: 06 November 2018 08:45
To: Lucy Bremner

Cc: Angela Van-Den-Bogerd

Subject: FW: Urgent: Documents required: RMG ARC Minutes from 2010 & 2011

Hi Lucy

We still haven't found any relevant documents. When is the absolute deadline for this? Would you like me in the meantime summarise my conclusion on the subsequent papers that we have reviewed?

Best regards,

Johann



Johann Appel
Head of Internal Audit

Ground Floor

20 Finsbury Street
LONDON EC2Y 9AQ

[GRO]

From: Michelle Darbyshire [[mailto:](#) [GRO]]

Sent: 06 November 2018 07:40

To: Rebecca Reay <[GRO]>

Cc: Lisa Toye <[GRO]>; Johann Appel <[GRO]>

Subject: RE: Urgent: Documents required: RMG ARC Minutes from 2010 & 2011

Hi Rebecca,

We are currently working on this but we are struggling for time. When is the absolute deadline for receiving anything we may find?

Kind Regards

Michelle

Michelle Darbyshire

Senior Records & Information Governance Manager

Royal Mail Group

Pond Street, Sheffield, S98 6HR



[GRO]

Mobex: [GRO]

SI

e-mail:

[GRO]



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From: Rebecca Reay [[mailto:\[GRO\]](mailto:[GRO])]
Sent: 02 November 2018 12:44
To: Michelle Darbyshire
Cc: Lisa Toye; Johann Appel
Subject: RE: Urgent: Documents required: RMG ARC Minutes from 2010 & 2011

Hi Michelle,

Just wanted to check you had received this and whether there was any update?

Best wishes,

Rebecca



Rebecca Reay
Company Secretarial Administrator

First Floor, Finsbury Dials

20 Finsbury Street
London

EC2Y 9AQ

[GRO]

From: Rebecca Reay
Sent: 01 November 2018 08:44
To: 'Michelle Darbyshire' <[GRO]>
Cc: Lisa Toye <[GRO]>; Johann Appel <[GRO]>
Subject: RE: Urgent: Documents required: RMG ARC Minutes from 2010 & 2011

Dear Michelle,

As discussed yesterday, we are looking for Royal Mail Group Audit Committee or Audit, Risk & Compliance Committee (ARC) minutes for meetings that took place during 2010 & 2011. It appears the Post Office Limited Audit, Risk & Compliance Committee was not formed until 2012 so we believe the relevant information must be in the Royal Mail Group meeting minutes.

Within these minutes the relevant search terms will be:

Credence

Credence IT Controls

Credence change controls

IT Controls update

Many thanks in advance.

Best wishes,

Rebecca



Rebecca Reay
Company Secretarial Administrator

First Floor, Finsbury Dials

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London

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[GRO]

From: Michelle Darbyshire [[mailto:\[GRO\]](#)]
Sent: 31 October 2018 13:41

To: Rebecca Reay <[GRO]>
Subject: Re: Urgent: Documents required: RMG ARC Minutes from 2010 & 2011

I will call you later.

Sent from my iPhone

On 31 Oct 2018, at 13:39, Rebecca Reay <[GRO]> wrote:

Hi Michelle,

Ah, maybe I was given the wrong number.

Thank you for agreeing to look into this. I am sorry to be a pain but it is very urgent (it relates to ongoing litigation which is currently before the High Court – you might have seen it in the news). Are you able to look into it sooner or ask someone who might be able to do this sooner in your team? Again I apologise for the late notice – we are working to strict deadlines set as part of the trial process and we have been struggling to track down these documents as we believed they were at the Postal Museum, but it appears not.

Thank you in advance.

Best wishes,

Rebecca

<image001.png>

Rebecca Reay
Company Secretarial Administrator
First Floor, Finsbury Dials
20 Finsbury Street
London
EC2Y 9AQ

[GRO]

From: Michelle Darbyshire [mailto:[GRO]]
Sent: 31 October 2018 13:13

To: Rebecca Reay <[GRO]>
Cc: Lisa Toye <[GRO]>
Subject: Re: Urgent: Documents required: RMG ARC Minutes from 2010 & 2011

Hi Rebecca,

I haven't received a voicemail from you but I will need time to look into this and locate the records. I am travelling between sites so will contact you in the next couple of days.

Kind Regards

Michelle

Sent from my iPhone

On 31 Oct 2018, at 13:02, Rebecca Reay <[GRO]> wrote:

Dear Michelle,

Further to my voicemail, I work at Post Office Limited and we are looking to access the minutes from the Royal Mail Group Audit, Risk & Compliance Committee meetings from before the split, namely 2010 & 2011. I was given your details by Jamie Ellul from the Postal Museum who advised you might be able to help.

Are you able to send me these documents?

Many thanks,

Rebecca

<image001.png>

Rebecca Reay
Company Secretarial Administrator
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[GRO]

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