

R-v- Maureen McKELVEY

Additional Statements

Witness Statement

(CJ Act 1957, s9, MC Act 1980, ss 5A(3)(a)
and 5B, MC Rules 1981, r 70)



Statement of	Michael Scarlett	
Age if under 18	Over 18	(If over 18 insert 'over 18')

This statement (consisting of 1 page signed by me) is true to the best of my knowledge and belief and I make it knowing that, if it is tendered in evidence, I shall be liable to prosecution if I have wilfully stated in it anything, which I know to be false or do not believe true.

Dated the 8th day of JANUARY 2004

Signature x **Michael Scarlett**

Further to my previous statement dated 26th September 2002 as Administrative assistant responsible for checking the paid pension and allowances for Clanabogan Post Office week 27 to week 30, I wish to state the following discrepancies were identified:

Week 27

Group 13: 1 order value £43.35 received but not claimed.

£43.35 allowed.

Group 13: 1 order value £43.53 claimed as £45.35.

£0.18 allowed.

Group 5: 1 order value £15.50 claimed as £15.90.

£0.40 disallowed.

Total underclaim of £43.13

Week 28

Group 13: 1 order value £56.15 claimed as £56.16.

£0.01 disallowed.

Total overclaim of £0.01

Signature x **Michael Scarlett**

Signature witnessed by **Sonia Cassidy**

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Witness Statement

(CJ Act 1967, s9, MC Act 1960, ss 5A(3)(a) and 5B, MC Rules 1981, r 70)

Continuation of statement of Michael Scarlett

Week 29

Group 13: 1 order value £55.30 claimed but not received.

£55.30 disallowed.

Total overclaim of £55.30

Week 30

Group 13: 1 order value £55.00 claimed but not received.

£55.00 disallowed.

Total overclaim of £55.00

Signature

Michael Scarlett

Signature witnessed by

Sonia Cassidy

CS011A

Version 3.0 11/02



Witness Statement

(CJ Act 1987, s9; MC Act 1980, ss 5A(3)(a)
and 5B, MC Rules 1981, r 70)

Statement of	Una Kelly	
Age if under 18	Over 18	(If over 18 insert 'over 18')

This statement (consisting of 1 page signed by me) is true to the best of my knowledge and belief and I make it knowing that, if it is tendered in evidence, I shall be liable to prosecution if I have wilfully stated in it anything, which I know to be false or do not believe true.

Dated the 6th day of January 2004

Signature

Una Kelly

Further to my previous statement dated 26th September 2002 as Administrative assistant responsible for checking the paid pension and allowances for Clanabogan Post Office week 26, I wish to state the following discrepancies were identified:

Week 26

Group 7: 2 orders at £148.00 each claimed. 1 order value £148.00 received.
£148.00 disallowed

Group 13: 2 orders at £89.41 each claimed. 1 order value £89.41 received.
£ 89.41 disallowed.

Group 5: 2 orders at £124.10 each claimed. 1 order value £124.10 received.
£124.10 disallowed.

Group 5: 3 orders at £144.80 each claimed. 2 orders at £144.80 received.
£144.80 disallowed.

Total overclaim of £506.31

Signature

Una Kelly

Signature witnessed by

G M Donald



Witness Statement

(CJ Act 1967, s9; MC Act 1980, ss 5A(3)(a) and 5B, MC Rules 1981, r 70)

Statement of Sonia Cassidy

Age if under 18 Over 18 (if over 18 insert 'over 18')

Occupation Civil Servant

This statement (consisting of 3 pages each signed by me) is true to the best of my knowledge and belief and I make it knowing that, if it is tendered in evidence, I shall be liable to prosecution if I have wilfully stated in it anything which I know to be false or do not believe to be true.

Dated the 5th day of January 2004

Signature ... **Sonia Cassidy**

I am employed as an Executive Officer, Grade I, by the Social Security Agency in the Paid Order Unit (POU) at Lisahally, Londonderry. I have worked in the Unit for about 13 years. I am able to speak from experience and personal knowledge regarding the Unit. The POU is a storage and retrieval facility for the Pension and Allowance (P&A) foils, which are submitted by post offices in the United Kingdom at the end of each accounting period. Exceptions are that foils which have group numbers 1 – 3 which are Ministry of Defence payments and group 8 which are Family Tax Credit payments are not received at this Unit. The foils are the instruments of payment for various benefits payable in the UK that have been paid out to beneficiaries by post offices. Every post office in the UK is required to submit by post their paid P&A foils, P&A add-listings and P&A Office Summary forms to this Unit in a sealed pre-addressed plastic pouch at the end of each accounting week. It is part of the duty of certain members of staff to process the pouches on receipt. The pouch is first checked prior to opening to make sure that it is not damaged. Upon receipt, the contents are checked to make sure that a summary form is enclosed and that all of the foils are banded together securely.

Signature **Sonia Cassidy**Signature witnessed by **Ashlene Casson**

Witness Statement

Continuation of statement of Sonia Cassidy

The foils and associated add listings and summaries are held in bundle approximately 12 inches long and in date order. There should also be enclosed, add listings or the computer produced equivalent. If the summary and add listings are not wrapped around the foils when the pouches are opened they would then be secured with elastic bands as above. There are seven accounting regions which are part of the Post Office Limited (POL). The foils are stored on metal shelves firstly on a regional basis. They are then broken down into Post Office Financial Accountant's Department code order. The Financial Accountant's Department (FAD) code is unique to each office and consists of seven digits. The contents of the P&A pouches, once secured together, are passed for storage. A slip of card showing the Region letters in the top left hand corner and date in the top right hand corner is secured by elastic bands to the front of the bundle. The office FAD code is then hand-written on the slip for identification of the bundle contents. They are filed in FAD code order and then in week number order. The FAD code appears on the Summary forms (P2311 (b) MA) and should also be recorded on the individual machine listings. The foils, add-listings and Summary forms or equivalent are not separated at any stage between opening and storage. A random check is made of a certain number of P&A foils each week. I can say that the system of storage means that when access is needed to P&A foils of a particular Post Office, a member of the Support Grade staff, whose duties include storing and retrieving the bundles, goes to the relevant shelving section for the Post Office Region, thence to the Post Office Account week and finally locates the relevant bundle according to its FAD code number. They will retrieve any bundle requested by an officer undertaking the case. Paid Order Unit regularly receives requests from Post Office Limited, Chesterfield and Post Office Network Security to carry out checks on the paid order foils received from certain Post Offices.

Signature

Sonia Cassidy

Signature witnessed by

Ashlene Casson

Confidential

**Police Service of Northern Ireland
WITNESS LIST**

Chief Inspector -v- Maureen McKELVEY

*Tick if criminal record

Name	Sonia CASSIDY	(if civilian – Local Station _____)
Address	GRO	(if police, No.) _____
Occupation	Civil Servant	Postcode GRO
Telephone No. (home)	GRO	Date of Birth GRO
		(business) GRO
<hr/>		
Name	Kenny SHARP	(if civilian – Local Station _____)
Address	Rutherglen Post Office Branch	(if police, No.) _____
	GRO	Postcode GRO
Occupation	Agency Contract Deployment Manager	Date of Birth GRO
Telephone No. (home)		(business) GRO